



# Spotswood Borough Municipal Drug and Alcohol Alliance



## Meeting Minutes

Meeting - August 22, 2017 at 7:00pm

Meeting called to order by Dawn Crandall at 7:10pm.

### Attendance:

#### Present:

Cheryl D'Armiento  
Danielle Shekailo  
Dawn Crandall  
Dean Sliker  
Edward Schapley  
Kelly Sliker  
Marcia Halbert  
Terry Salge

#### Absent:

Annette David  
Collen Wronko  
Laura DeSimone  
Maria Lundgren  
Nicole Gonnella  
Noreen Genthe

### Minutes:

Minutes were read by Dawn Crandall. A vote was made to accept the June 27, 2017 meeting minutes by Terry Salge; Marcia Halbert seconded the vote. The vote was unanimous.

### Old Business:

#### National Night Out (NNO): Huge Success!!

Everyone who attended the event raved about the food we served. 200 Pretzels (included melted cheese, pretzel salt, paper box holders, compartment plastic nacho trays), 600 Funnel Fries (included powdered sugar and funnel fries boxes), Hot Dogs (included buns, ketchup, mustard, sauerkraut, chili, melted cheese, sweet relish), Snow Cones (included cherry, watermelon, bubblegum, grape, blue raspberry flavors, as well as, ice and paper snow cone holders), Popcorn (included popcorn bags), and Cotton Candy (included several flavored sugars, as well as, the cotton candy paper holder sticks).

Dawn Crandall expressed her gratitude to her alliance committee members for their commitment and continuous hard work during this event.

This was the first time Charoulla Castanos Beaton attended one of our Spotswood Borough NNO. She was very impressed with everything and everyone. She said this was the best NNO she has ever been too. She was very pleased with the Drug and Alcoholism informational flyers we had available for event participants. Dawn Crandall also expressed her appreciation to Charoulla for helping our alliance to get the food served quickly.

#### Heroes and Cool Kids:

Dawn Crandall said she is receiving phone calls concerning the Heroes and Cool Kids program. Dawn will be speaking with Jill, the health teacher from SHS in charge of this program, informing her that we want a list of all the students enrolled in the program, as well as, the information on how the students are selected. Going forward, the Spotswood Municipal Drug and Alcohol Alliance would like every student to re-enroll into the program each year instead of being carried over into the following year. This will clear out the students who may have performed unworthy actions as a role model throughout the past year, for which they should be ineligible to be reinstated into the program. This will open opportunities for additional qualified students who may be interested in applying for this program.

Each year, all applicants must have a NEW teacher and peer written recommendation. As well as, a C grade average or higher. The applicant must have no negative incidences with the school and/or law enforcement agencies.

### **3<sup>rd</sup> & 4<sup>th</sup> Quarter Paperwork:**

- All 3<sup>rd</sup> and 4<sup>th</sup> Quarter paperwork has been submitted and approved.
- Resolution paperwork was submitted and approved.
- By laws were revised, submitted and approved. As well as, the job description for the Alliance Coordinator was created, submitted and approved.
  - By Laws were reviewed by all present Spotswood Municipal Drug and Alcohol Alliance Committee Members on August 22, 2017 at approx. 7:30pm, and approved. The vote was unanimous.

Dawn Crandall gave a big thank you to Danielle Shekailo for helping her get the above paperwork completed by the allotted time.

### **New Business:**

D.A.R.E program is back.  
LEAD program is out.

A meeting will be held in the next few weeks, with Dawn Crandall and Charoulla Castanos Beaton, in order to have all necessary paperwork revised with the above program changes.

### **Narcan Training:**

Peter Kulbacki, owner of the Brunswick Memorial Home in East Brunswick NJ, has reached out to Jose Cruz in order to have a free Narcan Training at his funeral home for his employees. Dawn Crandall is one of Peter's employees, and Peter has agreed to extend this free training to the Spotswood Municipal Drug and Alcohol Alliance.

The Narcan free training program aims to give citizens the skills they need to safely administer Narcan and raise awareness about addiction as a whole. The training consists of CPR rescue breathing and how to administer Narcan nasal spray. Narcan kits are given to everyone who completes the training.

The training will be held during the week in September 2017 at either 5pm or 6pm. Date to follow.

Dawn Crandall asked the present alliance committee members if they would be interested in attending the training. Interested members - Danielle Shekailo, Marcia Halbert, Dean Sliker, Cheryl D'Armiento, and Edward Schapley.

### **County Form 5:**

County Form 5 needs to be filled out with the Spotswood Municipal Alliance Committee Members. Each question needs to be answered with a rating number between 1 – 5, with 5 being the best/highest rating. Dawn Crandall read each question slowly and had each alliance committee member agree on the rating number. All rating numbers for each question were unanimous.

Alliance Member Appreciation - recruit and recognize community volunteers – rated a 3 on County Form 5 - needs to be worked on.

- Discussed how recognition is essential for people to feel wanted, helpful, and important. Alliance brought up several ideas on how you can show appreciation through certificates of appreciation, recognition celebrations/luncheons, thank you cards, plaques, etc.
- Discussed recruitment – open recruitment to entire community. Information on the Spotswood Borough website [www.spotswoodboro.com](http://www.spotswoodboro.com)

### **New Alliance Secretary:**

Dawn discussed that Laura DeSimone will no longer be the alliance secretary and is in need of someone to fill her place. Most importantly, someone is needed to take the meeting minutes, type and submit the minutes before the end of the week.

Danielle Shekailo offered to fill the position. All Alliance Committee members were in favor of Danielle Shekailo becoming the new secretary. The vote was unanimous.

Terry Salge would like to see the minutes posted online for public access. Dawn Crandall will have Danielle Shekailo look into having this done.

### **2018 National Night Out:**

Participants at the 2017 August 1<sup>st</sup> NNO event wanted to pay for the food they ordered. At NNO, everything is free. Participants would like to give a donation since no money was needed for their food.

Alliance Committee Members discussed the possibility of putting donation containers by each food station at the 2018 NNO event, for the participants that would like to leave a donation.

### **Family Day:**

Talked about doing a Family Day. Recreation Dept. reached out to Dawn Crandall. If possible, the Recreation Dept. would like to be involved in putting this event together with us.

Previously, Colleen Wronko discussed Family Day with Dawn Crandall. As per Dawn, Colleen believes she will be able to get plenty of vendors for this event since she has done it in the past for Husky House.

Talked about adding the car show again. Dawn Crandall needs to talk with Ed Seely concerning the trophies. Having the bike raffle again was also discussed.

Food for event – Hot Dogs, Pretzels, Funnel Fries, Cotton Candy, Popcorn, Snow Cones. Will get a list of all items needed. Order will be placed with Somerset Syrup. They have the best prices around!

Bounce Houses were discussed – wristbands to be purchased by participants. Check prices for Bounce Houses. Danielle Shekailo said that you could rent them from a man on the corner of Old Bridge/Englishtown Rd & Texas Rd. Lives directly across from Wawa. He has them on display out front of his home with signs for his Bounce House Rental Business.

Not sure when to have event. Maybe in the Spring - April 2018.

Need to speak with SHS and get available dates. Spotswood Immaculate Conception Church is also a possibility.

We will discuss this event more at the next Alliance Committee Meeting.

### **Alliance Food Equipment:**

Alliance Food equipment can no longer be kept at its previous location. Dawn Crandall received an email confirming this. Currently all food equipment is being kept at Dawn Crandall's house, as well as, her mother-in-law's basement, which is next door to Dawn Crandall's home. Unfortunately, now the Hot Dog Cart is outside in the elements. Dawn Crandall will get a tarp to put over the Hot Dog Cart but would like to purchase a storage shed to hold all of the Alliance Food Equipment going forward.

Dawn saw a storage shed at Sam's Club. Dawn would like to have the storage shed kept at her home, since the food equipment accessories, i.e. snow cone flavors, cone wrappers, cotton candy flavored sugars, cotton candy paper sticks, powdered sugar, boxes for funnel fries, all condiments, etc., will be kept in its own dedicated spot within her basement for safe keeping.

The money for this storage shed will come out of the Alliance Trust. Dawn will get all the information and pricing on this storage shed so a vote can be made at our next Alliance Committee Meeting.

**Meeting adjourned at 8:10pm.**

/ds