

## NOTICE TO BIDDERS

Sealed proposals will be received by the Municipal Clerk of the Borough of Spotswood, County of Middlesex, in the second floor conference room at the Municipal Building, 77 Summerhill Road, Spotswood, NJ 08884, for: **Ambulance Services**.

**Bid opening date: March 21, 2017 @ 10:00 a.m.**

**No proposals will be accepted after that time and date, and any proposals received after such time and date will be returned unopened to the bidder. Sealed proposals will be publicly opened and read aloud at the address set forth above at that time.**

The Borough of Spotswood is requesting proposals from qualified service contractors in accordance with the specifications set forth by the Borough. Specifications and other proposal information may be obtained at the Municipal Clerk's Office, 77 Summerhill Road, Spotswood, NJ 08884 (732-251-0700, ext. 825) between the hours of 9:00 AM – 4:30 P.M.

Each proposal must be enclosed in a sealed envelope bearing the name and address of the bidder endorsed with the words "**Ambulance Services - Sealed Submission Enclosed**" and sent to the Municipal Clerk's Office. Proposals must be delivered prior to the date and time of the proposal opening. All proposals must be delivered to the Municipal Clerk's Office at the above address during normal business hours, 9:00 AM – 4:30 P.M., Monday through Friday. We will not accept proposal packages on weekday holidays when the Municipal Clerk's Office is closed. No other office is authorized to accept proposals. Proposals can be hand delivered. If using an outside delivery and/or messenger service (i.e. Federal Express, UPS, etc.), please note the following: The Borough will not be responsible for deliveries made prior to or after normal business hours, or to any other office.

Bids must be accompanied by an agreement of surety (consent of surety) furnished by only those sureties who meet the requirements of N.J.S.A. 2A:44-143, wherein the surety company agrees to post a performance bond of 100% of the awarded amount, with a minimum requirement of \$75,000.00.

Bids must be accompanied by a certified check, cashier's check or bid bond payable to the Borough of Spotswood in the amount of 10% of the bid total, not to exceed \$20,000. All bid security except the security of the three apparent lowest bidders, shall be returned, unless otherwise requested by the bidder, within 10 days after the opening of the bids, Sundays and holidays excepted, and bids of such bidders shall be considered as withdrawn. Within 3 days, Sundays and holidays excepted, after the awarding and signing of the contract and the approval of the contractor's performance bond, the bid security of the remaining unsuccessful bidders shall be returned to them.

Potential contractors are required to comply with the requirements of N.J.S.A. 10-5-31, et seq. and N.J.A.C. 17-27-1 et seq.

The Borough reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in their judgment will be in the best interest of the Borough.

By order of the Borough Council of the Borough of Spotswood.

Patricia DeStefano, Municipal Clerk.