

**BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey**

**Regular Meeting
January 22, 2018
7:45 PM**

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Drozd, at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the “Open Public Meetings Act” (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 27, 2017. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

SALUTE TO THE FLAG

MOMENT OF SILENCE For the safety of all Emergency Services Employees

ATTENDANCE

The Clerk called the roll:

Councilman Stollen	Present
Councilman Ricci	Present
Councilman Melillo	Present
Councilman Rivera	Present
Council President Drozd	Present

Also present were Mayor Seely, Business Administrator McDonald, and Borough Attorney Diegnan. Borough Engineer Koch was absent; Malay Patel attended as Borough Engineer.

MINUTES – No minutes

ORDINANCE – 1ST READING; PUBLIC HEARING – FEBRUARY 5, 2018

ORDINANCE 2018-1

BOROUGH OF SPOTSWOOD
MIDDLESEX COUNTY

CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Councilman Ricci moved that Ordinance 2018-1 be passed on first reading and published according to law, and a public hearing be set for February 5, 2018; seconded by Councilman Rivera.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and Ordinance 2018-1 was passed on first reading, to be published according to law, and a Public Hearing set for February 5, 2018

ORDINANCE – 1ST READING; PUBLIC HEARING – FEBRUARY 5, 2018

ORDINANCE 2018-2

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SPOTSWOOD BY AMENDING CHAPTER 199 “VEHICLES AND TRAFFIC”, SUBSECTION 199-16, (THROUGH STREETS DESIGNATED), SCHEDULE VI THROUGH STREETS, AMENDING SUBSECTION 199-21 (NO U-TURNS, NO LEFT TURNS, NO RIGHT TURNS) TO INCLUDE ONE-WAY STREETS, DESIGNATED AS SUBSECTION LETTER “D” AND AMENDING SCHEDULE VII, ENTITLED STOP INTERSECTIONS, TO INCLUDE ADDITIONAL STOP INTERSECTIONS. AMENDING CHAPTER 199 BY ADDING SUBSECTION XIID, ENTITLED, ONE-WAY STREETS TO SCHEDULE XIII AND AMENDING SCHEDULE XIII A (NO LEFT TURNS) TO INCLUDE THE EXIT/ENTRANCE OF SCHOENLY SCHOOL TEACHER’S PARKING LOT.

Councilman Ricci moved that Ordinance 2018-2 be passed on first reading and published according to law, and a public hearing be set for February 5, 2018; seconded by Councilman Rivera.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and Ordinance 2018-2 was passed on first reading, to be published according to law, and a Public Hearing set for February 5, 2018

RESOLUTIONS UNDER CONSENT AGENDA

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

RES: 2018-29

RESOLUTION

BE IT RESOLVED by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey that the appropriate officials of the Borough of Spotswood are hereby authorized and directed to accept and sign the 2019 Municipal Alliance Agreement.

BE IT FURTHER RESOLVED, that the Borough of Spotswood does accept the funds in the amount of \$8,862.00 from the County of Middlesex to the Borough of Spotswood to be used for municipal alliance activities and authorize the appropriate officials to execute said grant application.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2018-30

**APPROVING APPOINTMENT OF WEBMASTER
FOR BOROUGH WEBSITE – KAYE AAROE BARBIERI**

BE IT RESOLVED by the Borough Council of the Borough of Spotswood that it hereby reappoints Kaye Aaroe Barbieri as Webmaster for the Borough Website, effective January 1, 2018 and will continue on a month-to-month basis until said services are no longer required; and

WHEREAS, Resolution 2018-30 is amending resolution 2018-13 to read \$600 per month from \$500.00 per month.

BE IT FURTHER RESOLVED that Kaye Aaroe Barbieri shall be paid at a rate of \$600 per month for said webmaster services.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION, NOT TO EXCEED \$6,000, WILL BE PROVIDED IN THE 2018 BUDGET UNDER GENERAL ADMINISTRATION OE (#8-01-20-100-031). THE DISPLAYED MAXIMUM DOLLAR VALUE IS BASED ON A REASONABLE ESTIMATE OF THE GOODS OR SERVICES REQUIRED OVER THE CONTRACT TERM, AND THE LOCAL UNIT IS NOT OBLIGATED TO SPEND THAT AMOUNT.

JOSEPH ZANGA
Chief Financial Officer

RES: 2018-32

RESOLUTION

WHEREAS, the governing body of the Borough of Spotswood in the County of Middlesex, State of New Jersey, had previously authorized and directed the Borough Clerk to advertise for the receipt of sealed bids for “Elmer Avenue & Clark Avenue Water Main Improvements” in accordance with specifications approved and filed in the Office of the Borough Clerk; and

WHEREAS, said bids were received on January 11, 2018 and opened and read aloud that Pacific Construction, LLC of Whitehouse Station, New Jersey as the lowest and most responsible bidder thereon, with a bid of \$310,814.90, however, by utilizing one deletion item for eliminating the installation of the 6” main on Elmer Avenue and transferring all services to the existing 4” water main. Utilizing this deletion item would decrease the project cost to a bid

of \$198,115.27 as noted in reports of the Borough Engineer dated January 16, 2018 and Borough Attorney dated January 19, 2018; and

WHEREAS, the Chief Financial Officer of the Borough has certified in writing that funds are available for the above purpose and are contained in Ordinance 2017-12 and

WHEREAS, the award of this contract is contingent upon the contractor fully complying, if applicable, with the requirements of Public Law 1975, Chapter 127, known as the "Affirmative Action Law" and also correct the deficiencies not in bid: Disclosure of Investment Activities in Iran form and provide a certified tree expert as a subcontractor.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the above recited bid be and the same is hereby accepted and that a contract be and the same is hereby awarded to Pacific Construction, LLC, Whitehouse Station, New Jersey.

BE IT FURTHER RESOLVED that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ORDINANCE 2017-12- ACCOUNT U-06-55-019-201.

JOSEPH ZANGA
Chief Financial Officer

RES: 2018-33

RESOLUTION

WHEREAS, pursuant to N.J.S.A.:11-1 et seq. the Borough of Spotswood may enter into interlocal service agreements with other governmental units; and

WHEREAS, the Borough of Spotswood desires to enter into an interlocal agreement with the Borough of Helmetta for the purpose of providing Police Dispatch Services to the Borough of Helmetta and the Borough of Helmetta agrees to pay \$35,000.00 for calendar year 2018 to the Borough of Spotswood, due in quarterly payments as follows:

1st quarter \$8,750.00 Upon execution of this agreement

2 nd quarter	\$8,750.00	April 1, 2018
3 rd quarter	\$8,750.00	July 1, 2018
4 th quarter	\$8,750.00	October 1, 2018

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, County of Middlesex and state of New Jersey that the Mayor and Borough Clerk are hereby authorized to enter into an interlocal agreement with the Borough of Helmetta for the purpose of providing Police Dispatch Services to the Borough of Helmetta for the year of 2018. Said agreement is on file with the Borough Clerk and is incorporated herein by reference. Agreement shall remain effective from the date of execution of said agreement in 2018 until December 31, 2018.

DATE: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2018-34

RESOLUTION

WHEREAS, pursuant to N.J.S.A.:11-1 et seq. the Borough of Spotswood may enter into shared services agreements with other governmental units; and

WHEREAS, the Borough of Spotswood has entered into a shared service agreement with the Borough of Helmetta for the purpose of providing Emergency Medical Services to the Borough of Helmetta for the period of one year retro-active from January 1, 2018 through December 31, 2018. However, this agreement may be terminated by either Borough of Spotswood or Borough of Helmetta upon sixty (60) days notice to the other party; and

WHEREAS, for the emergency medical services herein mentioned, the Borough of Helmetta agrees to pay a sum of \$15,000.00 for 2018 to the Borough of Spotswood due and payable as follows:

1 st quarter	\$3,750.00	Upon execution of this agreement
2 nd quarter	\$3,750.00	April 1, 2018
3 rd quarter	\$3,750.00	July 1, 2018
4 th quarter	\$3,750.00	October 1, 2018

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, County of Middlesex and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to renew said shared service agreement with the Borough of Helmetta for the purpose of providing Emergency Medical Services to (Helmetta) for one (1) year. Said

agreement is on file with the Borough Clerk and is incorporated herein by reference. Agreement shall take effect, retro-active from January 1, 2018.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2018-35

RESOLUTION

WHEREAS, THE Borough of Spotswood and the Township of East Brunswick wish to enter into a Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., and authorizes the Borough of Spotswood to enter into a contract for the provision of certain governmental services with the Township of East Brunswick; and

WHEREAS, the Borough of Spotswood and the Township of East Brunswick have various and joint municipal roads in each community; and

WHEREAS, The Borough of Spotswood agrees to plow the entire length of Crescent and Miller Avenue; an

WHEREAS, The Township of East Brunswick agrees to plow the entire length of Old Stage Road; and

WHEREAS, Borough and the Township entered into negotiations and have agreed to the plowing of these joint roadways.

WHEREAS, The Borough and the Township recognize that a sharing of said services would result in a cost savings for the taxpayers of each municipality; and

WHEREAS, The Borough of Spotswood and the Township of East Brunswick desires to enter into a Shared Services Agreement for snow plowing services for a term of five (5) years from the date of the execution of the agreement that will benefit the Borough and the Township and their respective residents.

NOW, THEREFORE, in consideration of the mutual covenants, and conditions hereinafter set forth pursuant to the authority provided by law, the parties hereby agree to and with each other per contract attached.

NOW, THEREFORE, BE IT FURTHER RESOLVED, The proper corporate officers and their proper corporate seals to be affixed to the Shared Services Agreement with the Township of East Brunswick for a period of five (5) years.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2018-36

**RESOLUTION
BOROUGH OF SPOTSWOOD
COUNTY OF MIDDLESEX
APPROPRIATION RESERVE TRANSFERS WITHIN THE 2017 BUDGET DURING
THE FIRST THREE MONTHS OF THE FOLLOWING YEAR**

WHEREAS, N.J.S.A. 40A:4-59 provides for municipalities to transfer within the appropriation reserves of the preceding budget during the first three months of the fiscal year; and

WHEREAS, it is necessary to transfer the following funds within the 2017 Appropriation Reserve Budget providing for appropriations to fulfill the obligations chargeable to the 2017 Budget; and

WHEREAS, the transfer is adopted by not less than 2/3 vote of full membership of the governing body of the Borough of Spotswood.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey that the Chief Financial Officer is hereby authorized in accordance with N.J.S.A. 40A:4-59 to make the following appropriation reserve transfers within the 2017 Budget for the Borough of Spotswood.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Municipal Auditor of the Borough of Spotswood.

CURRENT FUND

FROM: Electric	\$4,000.00
Other Expenses	
	TOTAL: \$4,000.00
TO: Telephone	
Other Expenses	\$4,000.00
	TOTAL: \$4,000.00

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

January 18, 2018
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Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-02082	12/12/17	A0195	ATLANTIC SALT	bulk salt	Open	2,438.00	0.00
17-02083	12/12/17	C0052	VINCENT QUILES JR	pallet of baged salt	Open	701.00	0.00
17-02091	12/13/17	RICHT005	RICH TREE SERVICE, INC.	TREE REMOVAL MANALAPAN LIFT ST	Open	2,661.67	0.00
17-02094	12/13/17	D0056	DOCTOR'S CARE CENTER	Abbrev. Physical: FINK	Open	120.00	0.00
17-02101	12/13/17	T0101	TD BANK	MCIA-2008 LEASE INTEREST	Open	1,735.24	0.00
17-02102	12/13/17	T0101	TD BANK	MCIA 2009 LOAN INTEREST	Open	1,003.44	0.00
17-02103	12/13/17	T0101	TD BANK	MCIA 2014 LEASE INTEREST	Open	331.13	0.00
17-02104	12/13/17	T0101	TD BANK	MCIA 2015 LEASE INTEREST	Open	1,268.72	0.00
17-02105	12/13/17	T0101	TD BANK	MCIA 2016 LEASE INTEREST	Open	2,650.54	0.00
17-02118	12/14/17	S0063	STAPLES BUSINESS ADVANTAGE	TAX OFFICE SUPPLIES	Open	359.02	0.00
17-02129	12/14/17	EMI01	I.D.M. MEDICAL GAS CO.	Medical O2	Open	153.00	0.00
17-02134	12/14/17	S0167	SAMANTHA WASSERMAN	RECREATION SECRETARY	Open	50.00	0.00
17-02138	12/14/17	C0138	CENTRAL JERSEY SECURITY	quarterly charge monitoring	Open	95.85	0.00
17-02139	12/14/17	I0013	INDEPENDENT OVERHEAD DOOR	overhead door repair (police)	open	271.00	0.00
17-02140	12/14/17	M0154	MAIN ELECTRIC SUPPLY CO, INC	lights	Open	530.95	0.00
17-02149	12/22/17	M0002	MSM SERVICE CO	first aid supply cab. replen.	Open	91.42	0.00
17-02150	12/22/17	E0125	THOMAS J MORRIS JR.	45 cal. &223. remin ammo	Open	1,344.57	0.00
17-02152	12/22/17	C0213	COMCAST	INTERNET USAGE 12/1/17	Open	158.72	0.00
17-02153	12/22/17	SEQUI005	SEQUIUM ASSET SOLUTIONS, LLC	COMCAST BILLS-EMS 11 AMERICAN	Open	98.11	0.00
17-02154	12/22/17	J0164	JCP&L	ELECTRIC USE 12/13/17	Open	6.80	0.00
17-02155	12/22/17	V0009	VERIZON	TELEPHONE NOVEMBER 2017	Open	447.60	0.00
17-02156	12/22/17	V0012	VERIZON WIRELESS	WIRELESS TELEPHONE 12/6/17	Open	457.90	0.00
17-02158	12/22/17	L0038	LOWES	misc supplies	Open	303.51	0.00
17-02159	12/22/17	T0020	TREASURER, STATE OF NJ NJDEP	BUREA OF WATER ALLOCATION	Open	7,235.00	0.00
17-02162	12/22/17	GIANCO05	GIANCOLA'S AUTO BODY	SEIZURE/FORFEITURE TOWS	Open	275.00	0.00
17-02165	12/22/17	P0121	LYNN STEURER	PETTY CASH	Open	31.29	0.00
17-02166	12/22/17	M0039	MICHAEL ZARRO	reuimb meals holiday props	Open	122.02	0.00
17-02168	12/22/17	P0102	PAPA JOE'S TO GO	OOA HOLIDAY PARTY BUFFET	Open	537.25	0.00
17-02169	12/22/17	C0052	VINCENT QUILES JR	misc supplies	Open	526.03	0.00
17-02170	12/22/17	T0010	TRAP ROCK INDUSTRIES, LLC	rockite	Open	1,220.80	0.00
17-02173	12/22/17	C0009	CAPITOL EXTERMINATING CO	quarterly exterms	Open	295.00	0.00
17-02176	12/22/17	PRDIA005	PR DIAMOND PRODUCTS INC.	diamond cutting blades	Open	797.00	0.00
17-02183	12/22/17	P0022	PATRICK J. DIEGNAN JR.	PROFESSIONAL SERVICES RENDERED	Open	742.50	0.00
17-02186	12/22/17	T0008	TOWNSHIP OF EAST BRUNSWICK	GASOLINE CONSUMPTION DEC 2017	Open	5,067.52	0.00
17-02188	12/22/17	M0009	MCUA SOLID WASTE	SOLID WASTE DIVISION DEC 2017	Open	14,940.05	0.00
17-02189	12/22/17	T0071	TOWNSHIP OF EAST BRUNSWICK	ANIMAL CONTROL DEC 2017	Open	602.00	0.00
17-02192	12/22/17	D0056	DOCTOR'S CARE CENTER	PRE-EMPLOYMENT PHYSICAL	Open	120.00	0.00
17-02195	12/22/17	G0051	GTBM	e-ticket oct-dec	Open	2,670.00	0.00
17-02197	12/22/17	J0032	JEAN PAUL MAYER	NJLDM REIMBURSEMENT	Open	120.04	0.00
17-02203	12/22/17	T0010	TRAP ROCK INDUSTRIES, LLC	clean stone	Open	543.78	0.00
17-02205	12/22/17	O0003	OSWALD ENT.	sewer cleaning and camera	Open	6,500.00	0.00
17-02209	12/26/17	A0097	AT&T	ESTIMATE FOR 12/2017	Open	626.39	0.00
17-02212	12/26/17	V0009	VERIZON	ESTIMATE 12/2017	Open	2,635.01	0.00
17-02213	12/26/17	M0077	MIDDLESEX CO IMP AUTHORITY	ESTIMATE FOR 11 AND 12/2017	Open	10,777.98	0.00
17-02218	12/26/17	D0103	DELL COMPUTER CORP	EMS DIRECTOR - PRINTER TONER	Open	313.45	0.00
17-02222	12/27/17	P0047	PERRY'S AUTOMOTIVE SERVICE	replace tire	Open	147.50	0.00
17-02223	12/27/17	ACTION	ACTION UNIFORM CO., LLC	Silver reflective for jackets	Open	80.00	0.00
17-02224	12/27/17	ACTION	ACTION UNIFORM CO., LLC	winter hats	Open	300.00	0.00
17-02238	12/29/17	H0099	HOME NEWS TRIBUNE	LEGAL AD	Open	79.88	0.00
17-02239	12/29/17	L0038	LOWES	AREA RUGS FOR ESB	Open	1,259.70	0.00
17-02244	12/29/17	M0039	MICHAEL ZARRO	2017 CELL PHONE REIMBURSEMENT	Open	120.00	0.00
17-02245	12/29/17	P0111	PHIL CORBISIERO	2017 CELL PHONE REIMBURSEMENT	Open	120.00	0.00
17-02246	12/29/17	L0024	LESLIE GENOVESE	2017 CELL PHONE REIMBURSEMENT	Open	120.00	0.00
17-02249	12/29/17	JACKEO05	JACK EICHENLAUB	C&H PROJECT REIMBURSMENT	Open	124.72	0.00

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Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-02250	12/29/17	C0052	VINCENT QUILES JR	Cleaning supplies	Open	194.97	0.00	
17-02251	12/31/17	JACK005	JACK EICHENLAUB	HOLIDAY DINNER REIMBURSEMENT	Open	480.00	0.00	
17-02253	12/31/17	R0028	ROBERT MITZELMAN	meal money	Dpen	40.00	0.00	
17-02254	12/31/17	C0213	COMCAST	DECEMBER 2017 INTERNET USE	Open	133.38	0.00	
17-02255	12/31/17	ENGIE005	ENGIE RESOURCES	HEATING 2017	Open	16.28	0.00	
17-02256	12/31/17	J0190	JOHN MAYER	MEAL MONEY	Open	30.00	0.00	
17-02257	12/31/17	C0121	CHARLES GILLAR	MEAL MONEY	Open	40.00	0.00	
17-02258	12/31/17	T0013	TIMOTHY DRUDE	MEAL MONEY	Dpen	20.00	0.00	
17-02259	12/31/17	M0055	MICHAEL RUFFLEY	MEAL MONEY	Open	30.00	0.00	
17-02260	12/31/17	M0078	MATTHEW J. O'BRIEN	MEAL MONEY	Open	10.00	0.00	
17-02261	12/31/17	E0033	ED SEELY	MEAL MONEY	Open	10.00	0.00	
17-02262	12/31/17	A0070	ANTHONY KELLY	MEAL MONEY	Open	10.00	0.00	
17-02263	12/31/17	FEASER	STEVEN FEASER	MEAL MONEY	Open	30.00	0.00	
17-02264	12/31/17	LUBANSKI	KENNETH LUBANSKI	MEAL MONEY	Open	10.00	0.00	
17-02265	12/31/17	DACRUZ	MATTHEW DA CRUZ	MEAL MONEY	Open	10.00	0.00	
17-02266	12/31/17	K0033	KEVIN BUSUND	MEAL MONEY	Open	10.00	0.00	
18-00003	01/17/18	H0099	HOME NEWS TRIBUNE	LEGAL AD 2018 SCHEDULE OF MTNG	Open	102.96	0.00	
18-00014	01/17/18	V0009	VERIZON	TELEPHONE 1/2018	Open	1,405.11	0.00	
18-00021	01/17/18	M0061	MIDDLESEX CTY MUN CLERKS ASSN	ANNUAL DUES FOR BA & CLERK	Open	200.00	0.00	
18-00022	01/17/18	N0031	NJ CONFERENCE OF MAYORS	ANNUAL DUES	Open	395.00	0.00	
18-00023	01/17/18	NJMOT005	NJ MOTOR VEHICLE COMMISSION	ANNUAL ADMIN FEE	Open	150.00	0.00	
18-00025	01/17/18	SPERO005	SPERO KALAMABKAS	ACTING JUDGE 1/11/2018	Open	250.00	0.00	
18-00026	01/17/18	T0019	TCTA MEMBERSHIP SERVICES	2018 MEMBERSHIP	Open	100.00	0.00	
18-00032	01/17/18	H0099	HOME NEWS TRIBUNE	2018 TAX LIST PUBLIC INSPECTIO	Open	42.04	0.00	
18-00035	01/17/18	V0012	VERIZON WIRELESS	WIRELESS TELEPHONE 1/6/18	Dpen	561.49	0.00	
18-00051	01/17/18	H0040	HORIZON BLUE CROSS BLUE SHIELD	DENTAL PREMIUMS JAN 2018	Open	4,103.97	0.00	
18-00059	01/17/18	S0020	SAMUEL KLEIN & COMPANY	BOND ORDINANCE 2017-11	Open	300.00	0.00	
18-00060	01/17/18	S0020	SAMUEL KLEIN & COMPANY	ORDINANCE 2017-06J/2017-16	Open	490.00	0.00	
18-00061	01/18/18	M0040	MIDDLESEX CTY MUN JOINT INS	2018 ASSESSMENT - DUE JAN 15	Open	99,381.85	0.00	
18-00062	01/18/18	E0053	EDMUNDS & ASSOCIATES	2018 HARDWARE MAINTENANCE	Dpen	450.00	0.00	
18-00063	01/18/18	E0053	EDMUNDS & ASSOCIATES	2018 SOFTWARE MAINTENANCE	Open	12,154.00	0.00	
Total Purchase Orders:		133	Total P.O. Line Items:	0	Total List Amount:	423,595.69	Total Void Amount:	0.00

DATED: JANUARY 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DESTEFANO, RMC
Municipal Clerk

Councilman Stollen made a motion to adopt Resolutions 2018-29, 2018-30, and 2018-32 through 2018-37, which was seconded by Councilman Melillo.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and Resolutions 2018-29, 2018-30, and 2018-32 through 2018-37 were adopted

RESOLUTIONS AUTHORIZING UNDER CONSENT AGENDA

RES: 2018-31

RESOLUTION

WHEREAS, the governing body of the Borough of Spotswood in the County of Middlesex, State of New Jersey, had previously authorized and directed the Borough Clerk to advertise for the receipt of sealed bids for “Lettau Drive Water Main Replacement” in accordance with specifications approved and filed in the Office of the Borough Clerk; and

WHEREAS, said bids were received on December 21, 2017 and opened and read aloud that JTG Construction Inc., 188 Jefferson St., Ste. 387, Newark, New Jersey as the lowest and most responsible bidder thereon with a bid of \$344,880.00 as noted in reports of the Borough Engineer dated January 9, 2018 and Borough Attorney dated January 11, 2018; and

WHEREAS, the Chief Financial Officer of the Borough has certified in writing that funds are available for the above purpose and are contained in Ordinance 2017-12; and

WHEREAS, the award of this contract is contingent upon the contractor fully complying, if applicable, with the requirements of Public Law 1975, Chapter 127, known as the "Affirmative Action Law" and also correct the deficiencies not in bid: Disclosure of Investment Activities in Iran form and provide a certified tree expert as a subcontractor.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the above recited bid be and the same is hereby accepted and that a contract be and the same is hereby awarded to JTG Construction, Inc., Newark, New Jersey.

BE IT FURTHER RESOLVED that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction.

DATED: January 22, 2018

MARGARET DROZD
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ORDINANCE 2017-12 - ACCOUNT U-06-55-019-201.

JOSEPH ZANGA
Chief Financial Officer

Council President Drozd made a motion to adopt Resolution Authorizing 2018-31, which was seconded by Councilman Stollen.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	abstain
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and Resolution Authorizing 2018-31 was adopted

COUNCIL COMMENTS AND LIAISON REPORTS

Councilman Melillo – Will have a report about the Board of Education at the next meeting. He would like to discuss the topic of a new fire truck for the fire department.

Council President Drozd asks **Fire Chief Pete Genthe** if he would come forward to the microphone to answer questions. **Fire Chief Pete Genthe, Deputy Fire Chief Kevin Meade and Fire Captain Robert Drako** approach the microphone to answer questions from the dais. Council President Drozd asks about the last fire truck purchased. Chief Genthe responds that it was a 2009 truck. Council President Drozd asks when it was purchased. Deputy Chief Meade responds that the work was done in 2008, and the truck came in 2009. Response was that the last fire truck purchased was a 2009; it came in 2009, but the work was done in 2008. Council President Drozd asks how many trucks the fire department has now. Chief Genthe responded that there are currently 3 fire trucks, and that they would be replacing a 1991 Pierce. Discussion continued regarding the 1991 Pierce truck, NFPA standards, the department’s current vehicles, and firefighting practices. Fire Chief Pete Genthe, Deputy Fire Chief Kevin Meade and Fire Captain Robert Drako described their reasons for requesting an aerial truck, mutual aid response from other towns, and types of newer building construction. Discussion continued regarding issues with the current fire house, as a new truck will not fit in the current fire house, and possible modifications to the existing building. Discussion ensued regarding the different manufacturers of fire trucks. Mayor Seely explains, based on the figures provided for the cost of this truck the CFO advised it will cost the taxpayers approximately \$128,000 per year for the next ten (10) years; approximately a 1 & 2/3 tax point, and between 2% - 3% interest rate. The fire department has asked for a new truck for the past three (3) years. Business Administrator McDonald advises that the Borough is required to have a Capital Plan, and based on the request it has been added to it. Discussion ensued regarding MCIA leasing, and the Houston-Galveston Area Cooperative purchasing process and their prepayment savings plan. Discussion returns to the current fire house and possible modifications to the existing structure. Discussion returns to the Houston-Galveston Area Cooperative process. All agree this is a process that will require more research. Discussion ensues regarding anticipated timeframes. Discussion ensued about refurbished apparatus, demo apparatus, and the different types of apparatus. Council thanks Fire Chief Genthe, Deputy Fire Chief Meade, and Captain Drako for attending tonight, and for their service.

Councilman Stollen does not have a report.

Council President Drozd thanks to all who were out snowplowing with the recent storms. They did an excellent job! Reminds everyone that the Spotswood Fire Department - Enterprise Hook & Ladder Inc. is holding their Annual Comedy Night on Saturday, February 17th from 7:00 P.M. to 11:00 P.M. at the Spotswood Firehouse. Tickets are \$50.00 per person. See the Spotswood Fire Department Enterprise Hook & Ladder Inc. website for more information and contact information. (<http://www.spotswoodfire.org/>)

Councilman Ricci expresses his concerns about recreational marijuana. If what the Governor is trying to do moves forward, he would like the Borough to amend its Ordinances to prohibit the sale of marijuana within the town.

Councilman Rivera would like to thank Public Works for snowplowing, the fire department for standby, EMS for being on the crew, and also Public Works for all of their hard work with the many broken water mains.

Mayor Seely would like to thank Public Works, The Fire Department, the Police Department, and EMS for all of their hard work the past few weeks with the many broken water mains! The EMS Building will be having an “Open House” on Saturday, February 10th from 2:00 P.M. –

4:00 P.M. Refreshments will be served; parking is available at the American Legion.

OPEN TO THE PUBLIC

Councilman Stollen made a motion to open the meeting to the public, which was seconded by Councilman Melillo. All present were in favor, and the public portion of the meeting was opened.

Cheryl Bass – 289 Main Street – Questioned if the narrow streets in the Borough will be a problem for a longer fire truck to make turns. Deputy Fire Chief Kevin Meade responded that it will not be a problem. Made a statement about marijuana. Questions if Ordinance 2018-2 is connected to the previous traffic concern at Appleby School?

Councilman Ricci made a motion to close the meeting to the public, which was seconded by Councilman Stollen. The Clerk called the roll which was unanimous, and the public portion was closed.

CLOSED SESSION

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

***CONTRACT NEGOTIATIONS / SHARED SERVICES
(no action will be taken)***

3. It is anticipated at this time that the above-stated subject matter shall be made public

When confidentiality is no longer required.

4. This resolution shall take effect immediately.

DATED: January 22, 2018

PATRICIA DeSTEFANO
Municipal Clerk

Councilman Stollen made a motion to accept the resolution for closed session, seconded by Councilman Ricci. The Clerk called the roll which was unanimous and the resolution for closed session was adopted at 8:50 P.M.

There being no further business in closed session, Councilman Stollen made a motion to re-open the meeting, seconded by Councilman Rivera. The Clerk called the roll, which was unanimous and the meeting was re-opened.

There was no action taken following the closed session, and no further business before Council. Councilman Stollen made a motion to close the meeting, which was seconded by Council President Drozd.

There being no further business before the Councilman Stollen made a motion to adjourn the

meeting, which was seconded by Council President Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and the meeting was adjourned.

Dated: January 22, 2018

PATRICIA DeSTEFANO, RMC
Municipal Clerk

ATTEST:

MARGARET DROZD
Council President