

BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey

Caucus Meeting
March 19, 2018
7:30 PM

The caucus meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Drozd, at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the “Open Public Meetings Act” (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 27, 2017. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

ATTENDANCE

The Clerk called the roll:

Councilman Stollen	Present
Councilman Ricci	Present
Councilman Melillo	Present
Councilman Rivera	Present
Council President Drozd	Present

Also present were Mayor Seely, Business Administrator McDonald Borough Engineer Koch, and Borough Attorney Diegnan.

PUBLIC HEARING - 2018 renewal of ‘Big A’ junkyard license (*192 Manalapan Road*)

ENGINEER’S REPORT

Improvements to Madie Avenue – Phase 3

- Bids are scheduled to be received on March 28th.

USDA/NJEIT Joint Funding for the Cottage Streets Area Improvements and the New Water Storage Tank

- We are working on the design of the Cottage Streets Area Improvements. We are providing the USDA with some additional information they requested.

NJDOT FY-2018 State Aid Programs

- The Borough has been awarded a \$490,000 grant from the NJDOT. Once I get direction on how wide you would like the road to be, we will submit a proposal for our services.

Lettau Drive Water Main Improvements

- Work is progressing on the project. We have submitted two (2) change-orders for consideration.

Elmer Avenue and Clark Avenue Water Main Improvements

- We spoke with the contractor. They have encountered a delay on their current project and estimate they will start this project in early April.

INTRODUCTION OF 2018 MUNICIPAL BUDGET

2018-58	Introduction of the 2018 Municipal Budget, Public Hearing on the budget and tax resolution will be held on April 25, 2018, at which time and place objection to said budget and tax resolution for the year 2018 may be presented by taxpayers or other interested persons..
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COUNCIL PRESIDENT DROZD READS THE RESOLUTIONS UNDER THE CONSENT AGENDA...

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

2018-59	Borough Council authorize the Mayor to execute a contract with the Borough of Spotswood's School Crossing Guards, including the amendments, which have been negotiated and agreed upon for the period of January 1, 2018 to December 31, 2020.
2018-60	Borough Council hereby endorses the submission of the Recycling Tonnage Grant Application to the NJDEP Office of Recycling and designates David A. Sliker working under John Mayer, to ensure that the said application is properly filed.
2018-61	Professional Service Agreement with CME Associates authorized by the Borough Council for CME to file an annual Storm Water Report required by the NJDEP for the year 2018.
2018-62	Borough Council authorize the Borough Clerk to issue a 2018 renewed license to operate a junkyard located at 192 Manalapan Road in the Borough of Spotswood.
2018-63	Borough Council authorize JTG Construction, Inc., to perform Change Order 1 & 2 for the project known as Lettau Drive Water Main Replacement.
2018-64	Borough Council authorize the Utility Collector to make adjustment to utility account 10088350-0 to the sewer in the amount of \$547.60.
2018-65	Borough Council authorize Mayor Seely to execute any agreement with TAPinto.net in order to advertise on their network.
2018-66	Payment of bills.
2018-67	Borough Council authorizes the Clerk to issue wrecker licenses to said listed wreckers for the year 2018, as all vehicles have been inspected by the Spotswood Police Department and approved by the Chief of Police.

OPEN TO THE PUBLIC –

Councilman Stollen made a motion to open the meeting to the public, which was seconded by Councilman Rivera. All present were in favor, and the public portion of the meeting was opened.

There being no questions or comments from the public, Councilman Ricci made a motion to close the public hearing, which was seconded by Councilman Stollen. All present were in favor, and the public portion of the meeting was closed.

There being no further business before the Council, Councilman Stollen made a motion to adjourn the Caucus meeting, seconded by Councilman Ricci.

The Clerk called the roll:

Councilman Stollen	yes
Councilman Ricci	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Drozd	yes, and the meeting was adjourned at 7:40 P.M.

Dated: March 19, 2018

PATRICIA DeSTEFANO
Municipal Clerk

ATTEST:

MARGARET DROZD
Council President



CONSULTING AND MUNICIPAL ENGINEERS
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MEMO TO: Mayor and Borough Council, Borough of Spotswood

FROM: Bruce M. Koch, P.E., P.P., C.M.E., Borough Engineer's Office

DATE: March 19, 2018

**RE: Capital Project Status Report
Spotswood, New Jersey
Our File: PSP00002.01**

- **Improvements to Madie Avenue-Phase 3**
 - Bids are scheduled to be received on March 28th.

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