

BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey

Regular Meeting
May 16, 2016
7:50 PM

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Stollen at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 28, 2015. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

ATTENDANCE

The Clerk called the roll:

| | |
|---------------------------|---------|
| Councilman Seely | Present |
| Councilwoman Drozd | Present |
| Councilman Ricci | Present |
| Councilman Servis | Present |
| Council President Stollen | Present |

Also present were Business Administrator McDonald, Borough Engineer Koch, and Borough Attorney Diegnan. Mayor Polisenio was absent.

MINUTES

May 2, 2016 – Regular Meeting

The minutes of the Regular Meeting of May 2, 2016 of the Borough Council were presented. Councilman Seely made a motion to approve the minutes, seconded by Councilman Servis.

The Clerk called the roll:

| | |
|---------------------------|--|
| Councilman Seely | yes |
| Councilwoman Drozd | yes |
| Councilman Ricci | yes |
| Councilman Servis | yes |
| Council President Stollen | yes, and the minutes of the above date were approved as presented. |

PRESENTATION

The Rodgers Group, LLC

Lt. Colonel Frank E. Rodgers (Ret. NJSP), President

Chief Zarro gives a brief introduction and introduces Lt. Colonel Rogers, who discusses the Police Accreditation program available for the Borough of Spotswood.

OPEN TO THE PUBLIC

Councilman Seely made a motion to open the meeting to the public, which was seconded by Councilwoman Drozd. The Clerk called the roll, which was unanimous, and the public portion of the meeting was opened for any questions regarding the Police Accreditation Program only.

Cheryl Bass – 289 Main Street – Makes a statement.

Edward Smith – 395 Old Stage Road - Questioned employees assigned as Accreditation Manager. Lt. Colonel Rogers explained; Chief Zarro responded that Sgt. Schapley will be assigned as the Borough's Accreditation Manager.

Councilman Servis made a motion to close the public portion, which was seconded by Councilwoman Drozd. The Clerk called the roll, which was unanimous, and this public portion of the meeting was closed.

RESOLUTIONS UNDER CONSENT AGENDA

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

RES: 2016-81

RESOLUTION

WHEREAS, Daniel Reilley, proprietor of Reilley Enterprises, Inc. the owner of property known as 75 Snowhill Street., Spotswood, NJ also known as, Block 16 Lot 3, has paid the necessary sum to redeem Borough of Spotswood Tax Sale Certificate #13-00003; and,

WHEREAS, said Tax Sale Certificate was sold to TFS Custodian for Ebury Fund, whose address is P.O. Box 37695, Baltimore, Md 21297-3695 and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Spotswood, that the Chief Financial Officer, Mr. Joseph Zanga is hereby authorized to pay the sum of \$19,611.16 to TFS Custodian for Ebury Fund. Said amount being all taxes, interest and, costs due to them.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM THIRD PARTY LIEN REDEMPTIONS 6-01-55-001-611.

JOSEPH ZANGA
Chief Financial Officer

RES: 2016-82

**BOROUGH OF SPOTSWOOD
COUNTY OF MIDDLESEX**

**RESOLUTION PROVIDING FOR THE INSERTION
OF ANY SPECIAL ITEM OF REVENUE IN THE
BUDGET OF A MUNICIPALITY
PURSUANT TO NJSA 40A:4-87 (CHAPTER 159 P.L. 1948)**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said director may also approve the insertion of an item or items of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Spotswood hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 as follows:

MISCELLANEOUS REVENUES

**SPECIAL ITEMS ANTICIPATED WITH PRIOR WRITTEN CONSENT
PUBLIC & PRIVATE REVENUES OFFSET WITH APPROPRIATIONS**

| | |
|---------------------------------------|-------------------|
| Click it or Ticket | \$4,000.00 |
| Drunk Driving Enforcement Fund | \$8,525.01 |

SECTION 2.

BE IT FURTHER RESOLVED that a like sum be and the same is hereby appropriated under the caption of:

GENERAL APPROPRIATIONS

OPERATIONS EXCLUDED FROM CAP:

PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES

| | |
|--------------------------------|-------------------|
| Click it or Ticket | \$4,000.00 |
| Drunk Driving Enforcement Fund | \$8,525.01 |

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-83

RESOLUTION

WHEREAS, the Borough of Spotswood received payment for 1ST Quarter 2016 taxes from Majestic Title Agency on January 27, 2016 for property known as Block 110.5 Lot 8 otherwise known as 223 DeVoe Ave., Spotswood, and owned by Mr. & Mrs. M. Mackey in the amount of \$2,204.45; and

WHEREAS, the Borough of Spotswood has also received payment for 1st Quarter 2016 taxes from Corelogic on February 10, 2016 for property known as Block 110.5 Lot 8 otherwise known as 223 DeVoe Ave., Spotswood, and owned by Mr. & Mrs. M. Mackey in the amount of \$2,204.45; and

WHEREAS, resolution 2016-83 amends resolution 2016-47 dated March 21, 2016 by the following:

WHEREAS, the payment from Corelogic has created an overpayment, however, when Corelogic received the voucher of payment for signature, Corelogic stated that they do not want to receive the overpayment due to the fact that Majestic Title Agency did a refinance on said property for the homeowner and therefore overpayment to Corelogic was moved to third quarter taxes for Block 110.5, Lot 8; and

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey that the aforementioned overpayment of \$2,204.45 be moved to third quarter taxes for property known as Block 110.5, Lot 8, due to refinance of property by Majestic Title Agency for homeowners.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-84

RESOLUTION

WHEREAS, the Borough of Spotswood, County of Middlesex, State of New Jersey has solicited quotes for a contract to perform Custodial Services for the Municipal Building located at 77 Summerhill Road; and

WHEREAS, a quote was received by Vanguard Cleaning Systems, 646 Highway 18, Ste. 217, East Brunswick, New Jersey, who provided the quote to the Public Works Director and Business Administrator and was found to be the most responsible quote; and

WHEREAS, the most responsible quote was from Vanguard Cleaning Systems with a contract of month by month, in the amount of \$1,395.00 monthly, for six (6) months, with an option for six (6) more months if satisfactory work is performed, commencing October 15, 2015 thru April 14, 2016 ; and

WHEREAS, Custodial work was found to be satisfactory and option for the next six (6) months commencing April 15, 2016 thru October 15, 2016; and

WHEREAS, this contract may be awarded without public bidding as the total amount is below the threshold established by the Local Public Contracts Law and certified by Dawn McDonald, Business Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, that the contract for Custodial Services is hereby extended for the option of an additional six (6) months commencing

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN BUILDINGS AND GROUNDS.

JOSEPH ZANGA
Chief Financial Officer

RES: 2016-85

RESOLUTION

WHEREAS, the Borough of Spotswood require a company to perform Emergency Generator Maintenance Services for the year 2016-17; and

WHEREAS, previously contracted was EMR Power Systems, LLC of Trenton, New Jersey; and

WHEREAS, EMR Power Systems, LLC is a State Contract Company and their State Contract number is A81474, T2848 and quotes are not needed; and

WHEREAS, EMR Power Systems, LLC will perform preventive maintenance and testing of emergency standby generators for the following:

| | |
|--|-------------------|
| Daniel Rd. WTP (125W) | \$455.00 |
| Red Bank Lift Station (45KW) | 300.00 |
| Borough Hall (100KW) | 455.00 |
| Manalapan Rd. (45KW) | 300.00 |
| Main St. Fire House (45KW) | 300.00 |
| Service checks @\$100.00 (price based on 5 units 3- service Checks/unit= | 1,500.00 |
| TOTAL | \$3,310.00 |

WHEREAS, by the authority of Business Administrator/Purchasing Agent, Dawn McDonald, this contract may be awarded without public bidding as the total amount is below the threshold established by the Local Public Contracts Law (N.J.S.A. 40A:11-3).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, that the contract for Emergency Generator Maintenance services is hereby extended the one (1) year option to EMR Power Systems. This contract will be for a period of one (1) year starting retroactively back to March 10, 2016, and ending on March 10, 2017, using the option of renewing for an additional one year time period for two (2) years. This is the first one year option with an additional one (1) year option left on the contract.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-86

RESOLUTION

WHEREAS, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey pursuant to N.J.S.A. 40A:11-10; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the State of New Jersey without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS the Borough of Spotswood, Middlesex County, desires to purchase Four (4) Camera Mobile Law Enforcement Automated License Plate Recognition (ALPR) Systems under NJ State Contract # 80311; and

NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of Four (4) Camera Mobile (ALPR) Systems be conducted from Major Police Supply, 47 N. Dell Avenue Kenil, NJ for \$18,757.18 with a one year parts and labor warranty and a Mobile/Unit Extended Maintenance & Support Per System – Hardware/PAGIS/Support/OCR with a MP-Warranty-4 Four camera system at a cost of \$1,610.00 under New Jersey State Contract #80311.

BE IT FURTHER RESOLVED that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Major Police Supply.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN ACCOUNT 6-01-25-240-110.

JOSEPH ZANGA
Chief Financial Officer

RES: 2016-87

RESOLUTION

WHEREAS, electronic ticketing for traffic and other violations can increase the accuracy of summonses issued and reduce the time required to issue summonses; and

WHEREAS, the Borough of Spotswood has “Info-Cop and Mobile Data Terminals (MDT’s) in-car cameras through a shared services agreement with South Brunswick Township, which are used when motor vehicle stops occur and permit officers to enter motor vehicle checks and motor vehicle accident reports on a real time basis and keep the officers from having to go into headquarters to prepare and finalize these reports; and

WHEREAS, the Borough of Spotswood desires to implement e-ticketing in a manner which interfaces seamlessly with the New Jersey Administrative Office of the Courts; and

WHEREAS, Gold Type Business Machines, Inc. (“GTBM”) of Rutherford, New Jersey is a qualified vendor approved by the New Jersey Administrative Office of the Courts. GTBM Info-Cop E-ticket turnkey solution and Info-Cop query software are unique offerings and when deployed together create a system that no other company can provide; and

WHEREAS, GTBM’S e-ticketing produces and services interface seamlessly with the New Jersey Administrative Office of the Courts which will lessen the personnel needed to input the tickets at the Municipal Court; and

WHEREAS, the Borough Administrator, Dawn McDonald has certified that she considers the proposal to be fair and reasonable; and

WHEREAS, e-ticketing will be funded via a per ticket fee paid quarterly with an upfront payment of \$7,500.00; and

WHEREAS, this award of contract is contingent upon sufficient funds being appropriated in the Borough’s budgets as certified to by the Chief Financial Officer.

NOW, BE IT HEREBY RESOLVED BY THE Borough Council of the Borough of Spotswood, that the Mayor, Business Administrator, and/or Chief of Police, be and are hereby authorized to execute the proposed GTBM Contract; and it is further

RESOLVED, by the Borough Council that the Contract is awarded without advertising for bids pursuant to NJSA 40A:11-13(d) because the goods and services to be provided or performed are proprietary; and it is further

RESOLVED, that the Contract is awarded for a term of five (5) years subject to sufficient funding for each successive year after 2016; and it is further

RESOLVED, that the Municipal Clerk shall cause notice of this award to be advertised in accordance with applicable law.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN Account 6-01-25-240-110 FOR 2016 AND WILL BE PROVIDED IN SUBSEQUENT YEAR'S BUDGET.

JOSEPH ZANGA
Chief Financial Officer

RES: 2016-88

RESOLUTION

WHEREAS, the official utility records of the Borough of Spotswood, County of Middlesex, New Jersey show certain refunds and credits, which include water and sewer utility; and

WHEREAS, the Utility Collector, for the Borough of Spotswood, recommends that the following credits should be made to the consumer noted herein below listed.

| <u>ACCOUNT #</u> | <u>PAYABLE TO:</u> | <u>CREDIT BY RESOLUTION:</u> |
|-------------------------|--|-------------------------------------|
| 30002246 | Vento, Lori & John 75 Jensen Avenue Spotswood, NJ 08884 | \$59.20 |
| 30002411 | Stenfiennagel, Paul & Roy 190 Jackson Street Spotswood, NJ 08884 | \$11.10 |

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED, by the Borough of Council of the Borough of Spotswood, County of Middlesex, that the Utility Collector is hereby authorized to make aforesaid adjustments indicated above.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM UTILITY OVERPAYMENTS.

JOSEPH ZANGA
Chief Financial Officer

May 12, 2016
01:24 PMBorough of Spotswood
Bill List By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Condensed

Include Project Line Items: Yes

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------------------------------|--------|-------------|---------|
| 16-00004 | 01/11/16 | V0025 | VANGUARD CLEANING SYSTEMS | MONTHLY CLEANING SERVICE 2016 | Open | 1,395.00 | 0.00 |
| 16-00006 | 01/11/16 | K0001 | KAYE AAROE BARBIERI | 2016 WEBSITE MONTHLY MAINT. | Open | 500.00 | 0.00 |
| 16-00007 | 01/11/16 | S0073 | SHARP ELEVATOR COMPANY INC | 2016 MONTHLY MAINTENANCE | Open | 94.00 | 0.00 |
| 16-00041 | 01/13/16 | F0013 | FRED ROSELLI | MUNICIPAL PUBLIC DEFENDER 2016 | Open | 200.00 | 0.00 |
| 16-00042 | 01/13/16 | P0022 | PATRICK J. DIEGNAN JR. | 2016 MONTHLY RETAINER | Open | 1,250.00 | 0.00 |
| 16-00043 | 01/13/16 | A0092 | ARAVIND AITHAL, ESQ. | 2016 MUNICIPAL PROSECUTOR | Open | 1,010.00 | 0.00 |
| 16-00044 | 01/13/16 | D0016 | DAVID SAMUEL | 2016 ANNUAL RETAINER | Open | 250.00 | 0.00 |
| 16-00248 | 02/11/16 | M0108 | MUNICIPAL ASSESSORS ASSN | ASSESSORS MEMBERSHIP 2016 | Open | 125.00 | 0.00 |
| 16-00265 | 02/19/16 | B0006 | BAKER & TAYLOR | LIBRARY MATERIALS | Open | 2,415.11 | 0.00 |
| 16-00282 | 02/19/16 | S0025 | SHOPRITE SUPERMARKETS, INC | FEBRUARY KITCHEN SUPPLIES | Open | 79.64 | 0.00 |
| 16-00305 | 02/25/16 | U0019 | ULINE, INC. | gaylord boxes | Open | 523.25 | 0.00 |
| 16-00326 | 02/29/16 | S0124 | STALKER RADAR INC. | POLICE SUPPLIES | Open | 895.90 | 0.00 |
| 16-00366 | 03/04/16 | P0085 | PRECISION ANALYTICAL SERVICES | lab work | Open | 1,144.00 | 0.00 |
| 16-00374 | 03/04/16 | B0067 | BRIAN'S LAWMOWER | misc repairs | Open | 1,201.61 | 0.00 |
| 16-00390 | 03/09/16 | B0006 | BAKER & TAYLOR | LIBRARY MATERIALS | Open | 2,919.87 | 0.00 |
| 16-00441 | 03/23/16 | J0056 | J C EMERGENCY LIGHTING, LLC | heavy duty 5 watt portables | Open | 1,560.00 | 0.00 |
| 16-00444 | 03/23/16 | S0025 | SHOPRITE SUPERMARKETS, INC | MARCH KITCHEN SUPPLIES | Open | 126.07 | 0.00 |
| 16-00537 | 04/08/16 | G0061 | GREATER MEDIA NEWSPAPERS | 2016 RABIES CLINIC AD | Open | 351.00 | 0.00 |
| 16-00539 | 04/08/16 | G0058 | GRAMCO BUSINESS COMMUNICATION | #GG5560 BLUE BURN CDS | Open | 199.00 | 0.00 |
| 16-00543 | 04/08/16 | M0079 | MICHAEL C. CATARZI | APRIL POLICE VEHICLE REPAIRS | Open | 897.32 | 0.00 |
| 16-00555 | 04/08/16 | S0025 | SHOPRITE SUPERMARKETS, INC | REFRESHMENTS - CHILDREN'S PGMS | Open | 72.90 | 0.00 |
| 16-00557 | 04/08/16 | X0005 | XEROX FINANCIAL SERVICES LLC | APRIL LEASE | Open | 99.00 | 0.00 |
| 16-00570 | 04/08/16 | C0197 | CRESCENT PARK SENIOR HOUSING | GAS REIMBURSEMENT 3/2016 | Open | 39.27 | 0.00 |
| 16-00571 | 04/08/16 | B0076 | BUSCH AND BUSCH, LLP. | LEGAL -- LIBRARY LAW | Open | 437.50 | 0.00 |
| 16-00574 | 04/08/16 | X0001 | XEROX CORPORATION | COPIER MAINTENANCE 3/2016 | Open | 317.13 | 0.00 |
| 16-00594 | 04/13/16 | L0067 | DR LORI FARRAGHER | VET '16 RABIES CLINIC 4-30-16 | Open | 350.00 | 0.00 |
| 16-00595 | 04/13/16 | P0010 | PATRICIA DESTEFANO | 2016 RABIES CLINIC 4-30-16 | Open | 100.00 | 0.00 |
| 16-00596 | 04/13/16 | D0068 | DANIEL DESTEFANO | 2016 RABIES CLINIC 4HRS@15.00 | Open | 60.00 | 0.00 |
| 16-00597 | 04/13/16 | K0031 | KIM ZIELINSKI | 2016 RABIES CLINIC 3HRS@15.00 | Open | 45.00 | 0.00 |
| 16-00598 | 04/13/16 | S0256 | SUSAN KIMBALL | 2016 RABIES CLINIC 3HRS@15.00 | Open | 45.00 | 0.00 |
| 16-00599 | 04/13/16 | C0254 | CINDY THACKARA | 2016 RABIES CLINIC 3HRS@15.00 | Open | 45.00 | 0.00 |
| 16-00600 | 04/13/16 | C0042 | CHERYL DOUGHERTY | 2016-RABIES CLINIC 3HRS@15.00 | Open | 45.00 | 0.00 |
| 16-00601 | 04/13/16 | ALMME005 | ALM MEDIA, LLC | NJ LOCAL GOV DESKBOOK | Open | 189.40 | 0.00 |
| 16-00606 | 04/13/16 | E0034 | E&R LANDSCAPING & TREES, INC. | TREE BRANCE REMOVAL(EMERGENCY) | Open | 400.00 | 0.00 |
| 16-00608 | 04/13/16 | T0010 | TRAP ROCK INDUSTRIES, LLC | STONE | Open | 961.57 | 0.00 |
| 16-00610 | 04/13/16 | P0085 | PRECISION ANALYTICAL SERVICES | LAB WORK | Open | 219.00 | 0.00 |
| 16-00611 | 04/13/16 | EM01 | ON SITE FLEET SERVICE INC | MISC REPAIR ESTIMATED COST | Open | 4,078.67 | 0.00 |
| 16-00612 | 04/13/16 | A0094 | ALL PADLOCKS.COM | EVIDENCE PAD LOCKS | Open | 181.34 | 0.00 |
| 16-00614 | 04/13/16 | T0074 | TASER INTERNATIONAL | TASER CARTRIDGES | Open | 549.96 | 0.00 |
| 16-00622 | 04/13/16 | E0011 | EAST BRUNSWICK PLUMBING SUPPLI | PARTS | Open | 360.26 | 0.00 |
| 16-00624 | 04/13/16 | C0031 | CUSTOM BANDAG INC. | TIRES/REPAIRS | Open | 1,671.45 | 0.00 |
| 16-00627 | 04/15/16 | D0056 | DOCTOR'S CARE CENTER | DSP URBAN PHYSICAL | Open | 432.00 | 0.00 |
| 16-00644 | 04/15/16 | L0025 | LANGUAGE SERVICES ASSOCIATES | TELEPHONIC INTERPRETING SVCS | Open | 37.80 | 0.00 |
| 16-00649 | 04/21/16 | M0030 | MOORE MEDICAL | SUPPLY AND CAR SEAT | Open | 888.23 | 0.00 |
| 16-00650 | 04/21/16 | G0119 | GILLETTE ENTERPRISES | EMS REPAIRS | Open | 502.90 | 0.00 |
| 16-00651 | 04/21/16 | K0035 | KAITLYN ZIELINSKI | 2016 RABIES CLINIC 3 HRS@15.00 | Open | 45.00 | 0.00 |
| 16-00653 | 04/21/16 | L0015 | LORCO PETROLEUM SERVICE | recycle used oil | Open | 120.00 | 0.00 |
| 16-00657 | 04/21/16 | N0014 | NJ STATE ASSN OF CHIEFS OF POL | SGT. WRITTEN EXAMINATION | Open | 2,100.00 | 0.00 |
| 16-00661 | 04/21/16 | E0040 | EAST BRUNSWICK ANIMAL HOSPITAL | 200 SYRINGES 2016 RABIES CLINI | Open | 25.00 | 0.00 |
| 16-00662 | 04/21/16 | C0109 | CONSOLIDATED RAIL CORPORATION | LEASE OF PIPE | Open | 214.56 | 0.00 |

May 12, 2016
01:24 PMBorough of Spotswood
Bill List By P.O. Number

Page No: 2

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|---------------------------------------|--------------------------------|--------|------------|-------------|---------|
| 16-00663 | 04/21/16 | P0102 CALMATT INC. | BINGO PIZZA & TAX LUNCH | Open | 36.00 | 0.00 | |
| 16-00666 | 04/21/16 | Y0011 SPOTSWOOD POST OFFICE | FOREVER STAMPS | Open | 94.00 | 0.00 | |
| 16-00667 | 04/21/16 | B0044 RENATA BOVE | FIREFIGHTER WIDOW'S PENSION | Open | 5,000.00 | 0.00 | |
| 16-00675 | 04/21/16 | EMI01 I.D.M. MEDICAL GAS CO. | OXYGEN RENTAL | Open | 153.00 | 0.00 | |
| 16-00676 | 04/21/16 | S0063 STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | Open | 51.38 | 0.00 | |
| 16-00677 | 04/21/16 | SPOTS005 SPOTSWOOD HOOK & LADDER CO | dept.contribution to fire co | Open | 5,000.00 | 0.00 | |
| 16-00681 | 04/21/16 | K0032 KEN DEJONGE | flag football program 2016 | Open | 120.00 | 0.00 | |
| 16-00682 | 04/21/16 | W0031 WILLIAM A. VEZZOSI | FLAG FOOTBALL PROGRAM 2016 | Open | 160.00 | 0.00 | |
| 16-00683 | 04/21/16 | J0067 JIM SIMMONS | FLAG FOOTBALL PROGRAM 2016 | Open | 80.00 | 0.00 | |
| 16-00686 | 04/29/16 | B0052 BORO OF SPOTSWOOD PAYROLL | PAYROLL 4/29/2016 | Open | 198,858.64 | 0.00 | |
| 16-00688 | 04/27/16 | R0158 RAPID PRINT & COPY SERVICES | POLICE LETTERHEAD& ENVELOPES | Open | 341.30 | 0.00 | |
| 16-00689 | 04/27/16 | S0162 SOUTH BRUNSWICK TOWNSHIP | MDC SERVICE | Open | 4,304.14 | 0.00 | |
| 16-00695 | 04/27/16 | M0038 MICHAEL GARDINI | REIMB FOR BATTERIES, CHARGER | Open | 44.91 | 0.00 | |
| 16-00696 | 04/27/16 | GDFSU005 GDF SUEZ ENERGY RESOURCES NA | ELECTRIC BILL 3/16-4/14 | Open | 206.33 | 0.00 | |
| 16-00699 | 04/27/16 | D0004 D.B. ELECTRIC CO | misc work | Open | 814.60 | 0.00 | |
| 16-00701 | 04/27/16 | M0077 MIDDLESEX CO IMP AUTHORITY | curbside recycling march 2016 | Open | 8,036.79 | 0.00 | |
| 16-00702 | 04/27/16 | D0056 DOCTOR'S CARE CENTER | PRE-EMPLOYMENT - MOONEY | Open | 210.00 | 0.00 | |
| 16-00712 | 04/27/16 | I0024 TREASURER, STATE OF NJ | YEARLY RENEWAL FOR DCA BOOK | Open | 50.00 | 0.00 | |
| 16-00713 | 04/27/16 | N0014 NJ STATE ASSN OF CHIEFS OF POL | SGT. ORAL EXAMINATION | Open | 1,625.00 | 0.00 | |
| 16-00717 | 05/02/16 | A0083 APRUZZESE, McDERMOTT, ET AL | PROFESSIONAL SERVICES RENDERED | Open | 4,753.75 | 0.00 | |
| 16-00722 | 05/02/16 | C0150 CAROLE GEORGE | art classes | Open | 75.00 | 0.00 | |
| 16-00723 | 05/02/16 | C0041 CONCETTA PFEIL | EXERCISE | Open | 175.00 | 0.00 | |
| 16-00724 | 05/02/16 | A0186 ALLEN SYKES | APIRL YOGA AND BREATHING | Open | 400.00 | 0.00 | |
| 16-00725 | 05/02/16 | C0021 CLEANERS IN ACTION | CENTER CLEANING | Open | 700.00 | 0.00 | |
| 16-00734 | 05/02/16 | M0068 NJ DEPT OF HEALTH | 2016 APRIL DOG REPORT | Open | 48.60 | 0.00 | |
| 16-00735 | 05/03/16 | M0039 MICHAEL ZARRO | NARCOTICS ENFORCEMENT | Open | 400.00 | 0.00 | |
| 16-00736 | 05/03/16 | R0057 RICHARD SASSO | REIMB FOR MAILINGS | Open | 61.61 | 0.00 | |
| 16-00739 | 05/04/16 | V0012 VERIZON WIRELESS | VERIZON WIRELESS 4/23/16 | Open | 164.04 | 0.00 | |
| 16-00740 | 05/04/16 | V0009 VERIZON | TELEPHONE USE 4/26/16 | Open | 3,461.72 | 0.00 | |
| 16-00741 | 05/04/16 | C0213 COMCAST | INTERNET SERVICES 4/23/16 | Open | 216.80 | 0.00 | |
| 16-00742 | 05/04/16 | P0002 PSE&G | GAS HEAT 4/2016 | Open | 1,051.58 | 0.00 | |
| 16-00743 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 2,742.75 | 0.00 | C |
| | | Contract No: 14-00008 | | | | | |
| 16-00744 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 657.00 | 0.00 | C |
| | | Contract No: 14-00009 | | | | | |
| 16-00745 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 2,468.25 | 0.00 | C |
| | | Contract No: 15-00001 | | | | | |
| 16-00746 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 12,853.25 | 0.00 | C |
| | | Contract No: 15-00004 | | | | | |
| 16-00747 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 229.50 | 0.00 | C |
| | | Contract No: 15-00009 | | | | | |
| 16-00748 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 1,254.25 | 0.00 | C |
| | | Contract No: 16-00003 | | | | | |
| 16-00749 | 05/05/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 229.50 | 0.00 | C |
| | | Contract No: 15-00007 | | | | | |
| 16-00751 | 05/10/16 | C0042 CHERYL DOUGHERTY | OPTICAL REIMBURSEMENT | Open | 400.00 | 0.00 | |
| 16-00754 | 05/10/16 | M0039 MICHAEL ZARRO | REIMB FOR PATROL PHONE CASE | Open | 37.44 | 0.00 | |
| 16-00760 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 420.75 | 0.00 | |
| 16-00761 | 05/10/16 | R0139 RACEWAY PETROLEUM INC. | FLEET CARD PROG 4/15-4/27/16 | Open | 443.63 | 0.00 | |
| 16-00762 | 05/10/16 | S0008 N3SHBP | EMPLOYEE BENEFITS MAY 2016 | Open | 127,178.13 | 0.00 | |
| 16-00764 | 05/10/16 | O0006 MIDDLESEX COUNTY TREASURER | 1ST & 2ND QTR '16 HEALTH AID | Open | 15,688.76 | 0.00 | |
| 16-00765 | 05/10/16 | H0099 HOME NEWS TRIBUNE | 2016-7 ORD P.H. | Open | 37.84 | 0.00 | |
| 16-00766 | 05/10/16 | M0025 MONROE TWP MUN UTILITIES AUTH | 10 SEWER UNITS/ERICKSON AVE | Open | 647.50 | 0.00 | |
| 16-00767 | 05/10/16 | L0024 LESLIE GENOVESE | reimb for firearms targets | Open | 425.59 | 0.00 | |

May 12, 2016
01:24 PMBorough of Spotswood
Bill List By P.O. Number

Page No: 3

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type | |
|------------------------|----------|------------------------------------|--------------------------------|--------|--------------------|-------------|--------------------|------|
| 16-00773 | 05/10/16 | M0009 MUA SOLID WASTE | LANDFILL APRIL 2016 | Open | 17,511.67 | 0.00 | | |
| 16-00782 | 05/10/16 | I0026 INTERSTATE CONTRACTING | PAYMENT ESTIMATE NO. 1 | Open | 94,986.50 | 0.00 | C | |
| | | Contract No: 15-00012 | | | | | | |
| 16-00783 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 190.25 | 0.00 | C | |
| | | Contract No: 16-00003 | | | | | | |
| 16-00784 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 2,320.25 | 0.00 | C | |
| | | Contract No: 15-00004 | | | | | | |
| 16-00785 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 184.50 | 0.00 | C | |
| | | Contract No: 15-00001 | | | | | | |
| 16-00786 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 492.00 | 0.00 | C | |
| | | Contract No: 14-00009 | | | | | | |
| 16-00787 | 05/10/16 | C0062 CME ASSOCIATES | ENGINEERING | Open | 588.00 | 0.00 | C | |
| | | Contract No: 14-00008 | | | | | | |
| 16-00791 | 05/10/16 | T0008 TOWNSHIP OF EAST BRUNSWICK | GASOLINE CONSUMPTION APR. 2016 | Open | 4,278.45 | 0.00 | | |
| 16-00794 | 05/11/16 | M0024 MIDDLESEX CTY UTILITIES AUTH | ESTIMATED SEWER CHARGES 2016 | Open | 220,935.57 | 0.00 | | |
| 16-00814 | 05/12/16 | C0213 COMCAST | INTERNET USE 5/2016 | Open | 105.90 | 0.00 | | |
| 16-00818 | 05/12/16 | H0099 HOME NEWS TRIBUNE | LEGAL AD PROFESSIONAL SERVICE | Open | 26.40 | 0.00 | | |
| Total Purchase Orders: | | 108 | Total P.O. Line Items: | 0 | Total List Amount: | 775,797.53 | Total Void Amount: | 0.00 |

RESOLUTION

WHEREAS, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey pursuant to N.J.S.A. 40A:11-10; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the State of New Jersey without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS the Borough of Spotswood, Middlesex County, desires to purchase Network Infrastructure per quotes received from Ocean Computer Group of Matawan, New Jersey under NJ State Contract # 89967 and NJ State Contract # A88796; and

NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of Network Infrastructure per quotes received from Ocean Computer Group, for Computer Equipment, Peripherals and related and Networking services for a total of \$119,765.43 under New Jersey State Contract #89967 and New Jersey State Contract # A88796.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this resolution will take effect upon the conclusion of the Estoppel Period for Bond Ordinance 2016-7.

BE IT FURTHER RESOLVED that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Ocean Computer Group of Matawan, New Jersey.

DATED: May 16, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN BOND ORDINANCE 2016-7.

JOSEPH ZANGA
Chief Financial Officer

Councilman Seely made a motion to adopt Resolutions 2016-81 through 2016-90 on the Consent Agenda, seconded by Councilman Servis.

The Clerk called the roll:

| | |
|---------------------------|---|
| Councilman Seely | yes |
| Councilwoman Drozd | yes |
| Councilman Ricci | yes |
| Councilman Servis | yes |
| Council President Stollen | yes, and Resolutions 2016-81 through 2016-90 under the consent agenda were adopted. |

PROCLAMATION

WHEREAS, in 1973, President Gerald Ford authorized Emergency Medical Services Week to celebrate EMS, its practitioners, and the important work they do in responding to medical emergencies. Back then, EMS was a fledgling profession and EMS practitioners were only beginning to be recognized as a critical component of emergency medicine and the public health safety net; and

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, BE IT RESOLVED, that I, Nicholas Poliseno, Mayor of the Borough of Spotswood, and on behalf of the Borough Council and all of the Citizens of Spotswood, in recognition of this event do hereby proclaim the week of **May 15 - 21, 2016** as **EMERGENCY MEDICAL SERVICES WEEK**, with the theme **EMS Strong, Called to Care**, and extend appreciation to all of the Borough Emergency Medical Service workers, along with EMS Director Robert Kearstan, for their conscientious Emergency Medical Services to the residents of the Borough of Spotswood and mutual aid to other neighboring towns in our area.

DATED: MAY 16, 2016

Nicholas Poliseno
Mayor

ATTEST:

Patricia DeStefano, RMC
Municipal Clerk





WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Spotswood Police Department; and

WHEREAS, there have been 15,725 assaults against law enforcement officers in 2014, resulting in approximately 13,824 injuries; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 252 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 123 officers killed in 2015 and 129 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 28th Annual Candlelight Vigil in Washington, D.C. on the evening of May 13, 2016; and

WHEREAS, the Candlelight Vigil is part of National Police Week, be it noted that, because May 15, 2016 falls on a Sunday, some events will take place before the official dates of Police Week 2016; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day in honor of all fallen officers and their families, and U.S. flags should be flown at half-staff;

NOW, THEREFORE, BE IT PROCLAIMED that I, Nicholas Polisen, Mayor of the Borough of Spotswood, formally designates May 15 - 21, 2016, as National Police Week, and publicly salutes the service of law enforcement officers in our community and in communities across the nation. We call upon all citizens in this community to especially honor and show our sincere appreciation for the Police Officers of Spotswood by deed, remark, and attitude.

DATED: MAY 16, 2016

Nicholas Polisen
Mayor

ATTEST:

Patricia DeStefano, RMC
Municipal Clerk



WHEREAS, Public Works infrastructure, facilities, and services are of vital importance to sustaining the health, safety, comfort, and well-being of the citizens of the Borough of Spotswood; and

WHEREAS, Public Works services provided in our community are an integral part of our citizens' everyday lives and would not be provided without the dedicated efforts of public works professionals representing the Borough of Spotswood; and

WHEREAS, National Public Works Week is an appropriate time to acknowledge the importance of our Borough's infrastructure and Public Works services, as well as to recognize the significance of Public Works to our quality of life; and

WHEREAS, Public Works professionals are "**always there,**" working tirelessly and effectively to provide the structures and facilities that are essential to our Borough and way of life, including operating and maintaining our streets, sewers, water supply, public buildings and grounds, and solid waste collection; and

WHEREAS, the year 2016 marks the 56th annual National Public Works Week, sponsored by the American Public Works Association;

NOW, THEREFORE, BE IT PROCLAIMED that I, Nicholas Poliseno, Mayor of the Borough of Spotswood, and on behalf of the Borough Council and all of the Citizens of Spotswood, do hereby proclaim the week of **May 15 - 21, 2016** to be **NATIONAL PUBLIC WORKS WEEK** and extend our thanks to the Borough's Department of Public Works led by Director Jean Paul Mayer. We call upon all citizens, business owners, and visitors in this community to recognize the substantial contributions of the Department of Public Works in making the Borough of Spotswood a great community for all.

DATED: MAY 16, 2016

Nicholas Poliseno
Mayor

ATTEST:

Patricia DeStefano, RMC
Municipal Clerk

COUNCIL LIAISON REPORTS

Councilman Ricci – Would like to discuss Ordinance regarding ‘Decorum at Meetings’. Council discusses items listed; specifically time limits, codification, presentation of audio/video, and refraining from personal attacks. All are in agreement.

Councilman Seely – **1)** Attended the Day of Prayer on May 5, 2016, with Council President Stollen and Councilman Servis; also in attendance was Helmetta Mayor Slavicek. **2)** Attended the Marian Shrine Dedication and Mass at the Church of Immaculate Conception on May 15, 2016; **3)** The Memorial Day Parade is on May 31st Services will be at 6:45 AM at the American Legion Post #4589; parade line up is at 1:00 PM, kick-off is at 2:00 PM.

Councilwoman Drozd – **1)** Will be meeting with Janine Balazs, Office On Aging/Sr. Center, Director & Business Administrator McDonald about the possibility of having the Sr. Center open into the evening. **2)** Will be meeting with Robert Kearstan, EMS Director. **3)** Senior Appreciation Breakfast on May 25th; doors open 8:45 AM (*RSVP required by 5/18*); **4)** Would like to know if there are any updates on Schweitzer-Mauduit, Crescent Avenue and EMS Building?

Councilman Servis – No report

Business Administrator McDonald – **1)** Meeting with Schweitzer-Mauduit soon. **2)** In the process of scheduling another meeting with the architect; have allowed EMS Director Kearstan to review the plans as he will participate in the next meetings. **3)** No report on Crescent Avenue yet; have not received anything from the County.

Municipal Clerk DeStefano – No report.

OPEN TO THE PUBLIC

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Ricci. The Clerk called the roll, which was unanimous, and the public portion of the meeting was opened.

Wanda Bianculli – 25 Beebe Avenue – Concerned about the safety at Mundy Avenue Park. Previously sent correspondence to the Board of Freeholders who forwarded it to Business Administrator McDonald; acknowledged receipt of email from Business Administrator McDonald. Ms. Bianculli would like gates to be installed. Bruce Koch, CME explains ADA compliance; the sitting areas; and the current fencing. Council President Stollen advises that Council will need to discuss.

Dean Sliker – Outcalt Avenue – An administrator of the ‘Friends of EMS’ Facebook Page. Discussion with Council.

Kathleen Barasch – 320 Madie Avenue – Also wanted to express her concerns about the safety at the park on Mundy Avenue; also feels that a gate would provide more safety.

Chief Zarro and Patrolman Sasso explain e-ticketing and the license plate reader.

Councilman Servis made a motion to close the public hearing, which was seconded by Councilwoman Drozd. The Clerk called the roll, which was unanimous, and the public portion of the meeting was closed.

CLOSED SESSION – PERSONNEL

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
PERSONNEL
3. It is anticipated at this time that the above-stated subject matter shall be made public
When confidentiality is no longer required.
4. This resolution shall take effect immediately.

DATED: May 16, 2016

PATRICIA DeSTEFANO
Municipal Clerk

Council President Stollen moved to adopt the Resolution on the Closed Session, seconded by Councilman Seely.

The Clerk called the roll which was unanimous and the closed session resolution was adopted.

There being no further business in closed session, Council President Stollen made a motion to re-open the meeting, seconded by Councilwoman Drozd. The Clerk called the roll which was unanimous and the meeting was re-opened.

There being no further business before the Council, Council President Stollen made a motion to adjourn, seconded by Councilman Ricci.

The Clerk called the roll:

| | |
|---------------------------|-------------------------------------|
| Councilman Seely | yes |
| Councilwoman Drozd | yes |
| Councilman Ricci | yes |
| Councilman Servis | yes |
| Council President Stollen | yes, and the meeting was adjourned. |

Dated: May 16, 2016

PATRICIA DeSTEFANO
Municipal Clerk

ATTEST:

CURTIS STOLLEN
Council President