

**BOROUGH OF SPOTSWOOD**  
**77 Summerhill Road**  
**Spotswood, New Jersey**

**Regular Meeting**  
**June 20, 2016**  
**7:45 PM**

he regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Stollen at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

**NOTICE**

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 28, 2015. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

**SALUTE TO THE FLAG**

**MOMENT OF SILENCE** - Florence Mason Cano; those involved in the tragedy in Florida

**ATTENDANCE**

The Clerk called the roll:

Councilman Seely	Present
Councilwoman Drozd	Present
Councilman Ricci	Present
Councilman Servis	Present
Council President Stollen	Present

Also present were Mayor Polisenio; Business Administrator Mc Donald; Borough Engineer Koch, Chief Financial Officer Zanga; and Borough Attorney Diegnan.

**MINUTES**

No minutes

**ORDINANCE – 2<sup>nd</sup> READING - PUBLIC HEARING POSTPONED**

**PUBLIC HEARING IS POSTPONED UNTIL JULY 18, 2016 DUE TO UNFORESEEN CIRCUMSTANCES**

ORDINANCE 2016-8

AN ORDINANCE AMENDING AND SUPPLEMENTING THE SALARY ORDINANCE OF THE BOROUGH OF SPOTSWOOD ENTITLED "AN AMENDMENT TO AN ORDINANCE FIXING AND ESTABLISHING THE SALARIES AND WAGES OF CERTAIN EMPLOYEES OF THE BOROUGH OF SPOTSWOOD, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY."

**ORDINANCE – 2<sup>nd</sup> READING - PUBLIC HEARING POSTPONED**

**PUBLIC HEARING IS POSTPONED UNTIL JULY 18, 2016 DUE TO UNFORESEEN CIRCUMSTANCES**

ORDINANCE 2016-9

AN ORDINANCE TO AMEND §2-18 AND §2-19 OF THE BOROUGH OF SPOTSWOOD CODE ENTITLED "ADDRESSING THE COUNCIL"

**RESOLUTIONS UNDER CONSENT AGENDA**

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

**RES: 2016-96**

**RESOLUTION**

**WHEREAS**, the official utility records of the Borough of Spotswood, County of Middlesex, New Jersey show certain refunds and credits, which include water and sewer utility; and

**WHEREAS**, the Utility Collector, for the Borough of Spotswood, recommends that the following credits should be made to the consumer noted herein below listed.

<u>ACCOUNT #</u>	<u>PAYABLE TO:</u>	<u>CREDIT BY RESOLUTION:</u>
10088157-0	Bailey, Carol 157 Libby Court Spotswood, NJ 08884	\$51.80
10088305-0	Abdelmallek, M. & Merham, T. 305 Pine View Way Spotswood, NJ 08884	\$170.20
20001791-0	Garifalos, Constantine & Teresa 62 Eisenhower Avenue Spotswood, N 08884	\$62.90
70000170-0	Calella, Joe 23 Erickson Avenue Spotswood, NJ 08884	\$836.00

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED**, by the Borough of Council of the Borough of Spotswood, County of Middlesex, that the Utility Collector is hereby authorized to make aforesaid adjustments indicated above.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM UTILITY OVERPAYMENTS.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2016-97**

**RESOLUTION**

**WHEREAS**, the Mayor and Business Administrator have received correspondence from Black Rock Enterprises, LLC and CME Associates, recommending pay estimate No. 2 for work performed by Black Rock Enterprises, LLC from February 9, 2016 to June 2, 2016 for a project known as Improvements to Madie Avenue, a portion of Richmond Avenue, DPW Yard Improvements and Drainage Repairs to Karen Street, which was performed by Black Rock Enterprises, LLC; and

**WHEREAS**, Business Administrator, Dawn McDonald advised that pay estimate No. 2 for work performed by Black Rock Enterprises, LLC. for work performed on the above project from February 9, 2016 to June 2, 2016 for the above referenced project in the amount of \$19,252.10; and

**WHEREAS**, the Borough entered into a contract with Black Rock Enterprises, LLC on September, 2015 for Improvements to Madie Avenue, a portion of Richmond Avenue, DPW Yard Improvements and Drainage Repairs to Karen Street. Payment subject to Black Rock Enterprises, LLC providing the required Certified Payroll Records and Project Manning Reports for the pay period; and

WHEREAS, the Borough Engineer, of CME Associates, recommends approval of pay estimate No. 2, in the amount of \$19,252.10.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, the State of New Jersey, that pay estimate No. 2 for the aforesaid work is hereby approved.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ACCOUNT C-04-55-927-101 & C-04-55-928-105.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2016-98**

**RESOLUTION**

WHEREAS, the following have applied for renewal of their liquor licenses:

**Great Vine Corporation**  
**Spotswood Liquors**  
75 Old Stage Rd.  
Plenary Retail Distribution License No. 1224-44-003-006

**MJ's of Spotswood**  
Plenary Retail Consumption License No. 1224-33-002-010

**Shree Umiyaji LLC**  
**Wine Outlet**  
Plenary Retail Consumption License w/Board Package Privilege  
1224-32-001-004

**American Legion**  
**Herman Lettau Post 253 & Auxiliary Unit Legion**  
Club License No. 1224-31-004-002

**Polish American Citizens Club Inc.**  
Club License No. 1224-31-006-001

**Veterans of Foreign Wars**  
**Spotswood Memorial Post 4589**  
Club License No. 1224-31-007-001

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood that the applications, as aforesaid are hereby approved and the Borough Clerk be authorized to issue the licenses for 2016-2017.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

**RES: 2016-99**

**RESOLUTION**

**WHEREAS**, there was identified a need to enter into an Agreement with the Chief of Police, Dr. Michael S. Zarro, Jr., to express and agree upon the terms and conditions of his employment with the Borough of Spotswood, County of Middlesex, State of New Jersey; and

**WHEREAS**, on June 20, 2016, the Borough Council adopted Resolution No. 2016-99 authorizing the Mayor to execute said Agreement with Chief of Police, Dr. Michael S. Zarro, Jr.

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey does hereby authorize Mayor Nicholas Polisenio to execute an Agreement between the Borough and Chief of Police Dr. Michael S. Zarro, Jr.

**BE IT FURTHER RESOLVED**, This Agreement shall be in full force and effect retroactive back to January 1, 2016 and shall remain in effect to and including December 31, 2017.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

**RES: 2016-100**

**RESOLUTION**

**WHEREAS**, there was identified a need to enter into an Agreement with the Captain of Police, Philip Corbisiero, to express and agree upon the terms and conditions of his employment with the Borough of Spotswood, County of Middlesex, State of New Jersey; and

**WHEREAS**, on June 20, 2016, the Borough Council adopted Resolution No. 2016-100 authorizing the Mayor to execute said Agreement with Captain of Police, Philip Corbisiero.

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey does hereby authorize Mayor Nicholas Polisenio to execute an Agreement between the Borough and Captain of Police Philip Corbisiero.

**BE IT FURTHER RESOLVED**, This Agreement shall be in full force and effect retroactive back to January 1, 2016 and shall remain in effect to and including December 31, 2017.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

**RES: 2016-101**

**RESOLUTION**

**WHEREAS**, The Borough of Spotswood, County of Middlesex, State of New Jersey has a Division of Inspection established in the Department of Public Safety; and

**WHEREAS**, the State Uniform Construction Code pursuant to P.L. 1975, C.217, C.217, R.S. 52:27D-119, et seq as amended and N.J.A.C. 5:23 provides that the Borough of Spotswood appoint construction officials for a period of four years; and

**WHEREAS**, Mayor, with advise and consent of the Borough Council wishes to appoint Salvatore Massaro, Jr. as Building Sub-Code Official for a four (4) year term commencing June 21, 2016 thru June 21, 2020, for a salary of \$7,600.00 yearly; and

**WHEREAS**, Mr. Salvatore Massaro, Jr. is replacing Kevin Staffa as Building Sub-Code Official.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Spotswood that Salvatore Massasro, Jr. be appointed Building Sub-Code Official for the term of years and salary so indicated herewith.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

**RES: 2016-102**

**BOROUGH OF SPOTSWOOD  
COUNTY OF MIDDLESEX**

**RESOLUTION APPROVING 2015  
BOROUGH OF SPOTSWOOD VOLUNTEER FIRE  
DEPARTMENT LOSAP PARTICIPANTS**

**WHEREAS**, The Borough of Spotswood established the Length of Service Awards for the Volunteer Fire Department and the First Aid Squad by Ordinance 2001-011 on July 2, 2001; and

**WHEREAS**, the Borough of Spotswood LOSAP provides annual contribution to eligible members that meet criteria stated in the above ordinance; and

**WHEREAS**, the Fire Chief has certified to the Borough of Spotswood LOSAP Plan Administrator/CFO per the attached list, those who have met the criteria for the 2015 awards program in accordance with the LOSAP regulations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey as follows:

- 1) The Borough Council hereby approves the attached list of Spotswood Volunteer Fire Department Members who have met the criteria for the year 2015.
- 2) The Municipal Clerk and the Fire Chief must post the certified list for a period of 30 days for membership review. The list shall be posted at the office of the municipal clerk, and at the Spotswood Volunteer Fire Department.
- 3) Upon the completion of the 30 days providing no appeals from the Fire Department membership, the LOSAP Plan Administrator/CFO shall make the appropriate arrangements for payments into the qualified members accounts established with Lincoln Financial.

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

**RES: 2016-103**

#### **2016 SALARY RESOLUTION**

**WHEREAS**, the Borough of Spotswood is in need of certain officials and employees to administer, manage and perform the day to day operations at the Borough of Spotswood; and

**WHEREAS**, these officials and employees shall be compensated for the performance of their duties; and

**WHEREAS**, the compensation proposed for the incumbency in the following offices and positions shall fall within the salary range approved by the Mayor and Borough Council of the Borough of Spotswood; and

**WHEREAS**, the Mayor and Business Administrator have recommended the adoption of a Salary Resolution to confirm the 2016 salaries of designated Borough employees who are not covered by a collective bargaining unit contract or employment contract.

**NOW, THEREFORE, BE IT RESOLVED** that the following base salaries be approved for the 2016 calendar year (retroactive to January 1, 2016):

	<b>2016 SALARY</b>	<b>Method of Pay</b>
<b>ADMINISTRATION</b>		
Business Administrator	\$98,209.15	Bi-Weekly
Administrative Assistant	\$34,001.02	Bi-Weekly
<b>CLERK'S OFFICE</b>		
Municipal Clerk	\$67,531.42	Bi-Weekly
<b>FINANCE</b>		
Chief Financial Officer	\$20,400.00	Bi-Weekly
Tax Assessor	\$14,777.37	Monthly
Tax & Utility Collector	\$64,260.00	Bi-Weekly
<b>LAND USE &amp; CODE ENFORCEMENT</b>		
Code Enforcement Officer	\$6,227.10	Monthly
Zoning Officer	\$6,254.25	Monthly
<b>MUNICIPAL COURT</b>		
Court Administrator	\$53,000.00	Bi-Weekly
<b>OFFICE ON AGING</b>		
Director	\$52,158.36	Bi-Weekly
Bus Driver	\$30,222.19	Bi-Weekly
<b>PUBLIC WORKS</b>		
Director	\$78,028.53	Bi-Weekly
Utility Manager	\$73,440.00	Bi-Weekly
<b>PUBLIC SAFETY</b>		
Chief of Police	\$129,000.00	Bi-Weekly
Captain of Police	\$121,000.00	Bi-Weekly
<b>RECREATION</b>		
Director	\$5,398.90	Monthly
<b>UNIFORM CONSTRUCTION CODE</b>		
Construction Official	\$10,378.50	Monthly
Fire Sub-Code Official	\$6,687.22	Monthly
Elevator Inspector	\$1,238.16	Monthly
Plumbing Sub-Code Official	\$8,045.41	Monthly
<b>UNIFORM FIRE SAFETY</b>		
Fire Marshall	\$12,221.62	Monthly
Fire Inspector	\$7,329.79	Monthly
<b>VITAL STATISTICS</b>		
Registrar	\$3,060.00	Quarterly
Deputy Registrar	\$948.52	Quarterly

DATED: June 20, 2016

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CURTIS STOLLEN  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

June 16, 2016  
01:27 PMBorough of Spotswood  
Bill List By P.O. Number

Page No: 1

P.O. Type: All			Include Project Line Items: Yes		Open: N	Paid: N	Void: N
Range: First to Last					Rcvd: Y	Held: Y	Aprv: N
Format: Condensed					Bid: Y	State: Y	Other: Y Exempt: Y
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00006	01/11/16	K0001	KAYE AAROE BARBIERI	2016 WEBSITE MONTHLY MAINT.	Open	500.00	0.00
16-00041	01/13/16	F0013	FRED ROSELLI	MUNICIPAL PUBLIC DEFENDER 2016	Open	200.00	0.00
16-00042	01/13/16	P0022	PATRICK J. DIEGNAN JR.	2016 MONTHLY RETAINER	Open	1,250.00	0.00
16-00043	01/13/16	A0092	ARAVIND AITHAL, ESQ.	2016 MUNICIPAL PROSECUTOR	Open	1,010.00	0.00
16-00044	01/13/16	D0016	DAVID SAMUEL	2016 ANNUAL RETAINER	Open	250.00	0.00
16-00113	01/26/16	O0007	ORIENTAL TRADING CO., INC	Craft Supplies for winter	Open	255.76	0.00
16-00389	03/09/16	B0040	BIGS ENTERPRISES, INC.	HOOVER HOPS HEALTHY SPORTS SHO	Open	205.00	0.00
16-00429	03/16/16	M0057	MONTECALVO DISPOSAL SERVICES	CFC REMOVAL	Open	586.50	0.00
16-00451	03/23/16	O0007	ORIENTAL TRADING CO., INC	CRAFT SUPPLIES	Open	104.32	0.00
16-00452	03/23/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	210.00	0.00
16-00602	04/13/16	D0007	DEMCO	Library Supplies	Open	240.54	0.00
16-00616	04/13/16	M0035	MIDDLESEX WELDING SALES	CYLINDER RENTAL APRIL 2016	Open	19.85	0.00
16-00621	04/13/16	J0038	JAMESBURG HARDWARE	MISC SUPPLIES ESTIMATED COST	Open	112.11	0.00
16-00646	04/15/16	K0039	K & A EXCAVATING	ASPHALT REMOVAL	Open	439.75	0.00
16-00652	04/21/16	A0173	ATLANTIC DETROIT DIESEL ALLISO	trans maintenance	Open	1,654.60	0.00
16-00693	04/27/16	M0107	MOTOROLA SOLUTIONS, INC.	RADIO POWER SUPPLY	Open	2,688.00	0.00
16-00700	04/27/16	C0009	CAPITOL EXTERMINATING CO	out buildings extern	Open	150.00	0.00
16-00710	04/27/16	B0009	BAKERS NURSEY	misc supplies	Open	598.32	0.00
16-00711	04/27/16	G0038	GLENCO SUPPLY, INC.	misc signs	Open	1,076.00	0.00
16-00714	05/02/16	H0040	HORIZON BLUE CROSS BLUE SHIELD	DENTAL PREMIUMS	Open	4,695.09	0.00
16-00721	05/02/16	B0143	BRUNSWICK AUTO PROFESSIONALS	misc repair	Open	209.95	0.00
16-00726	05/02/16	B0067	BRIAN'S LAWMOWER	misc repairs	Open	478.31	0.00
16-00728	05/02/16	C0031	CUSTOM BANDAG INC.	tire/repairs	Open	491.88	0.00
16-00729	05/02/16	E0011	EAST BRUNSWICK PLUMBING SUPPLI	misc parts	Open	273.20	0.00
16-00730	05/02/16	J0038	JAMESBURG HARDWARE	misc supplies	Open	240.24	0.00
16-00731	05/02/16	T0026	TOWNSHIP OF NORTH BRUNSWICK	misc repairs	Open	1,129.87	0.00
16-00733	05/02/16	P0085	PRECISION ANALYTICAL SERVICES	lab work	Open	460.00	0.00
16-00753	05/10/16	K0036	K-LOG, INC.	DISPATCH CHAIRS	Open	1,146.61	0.00
16-00769	05/10/16	L0038	LOWES	MISC SUPPLIES	Open	478.42	0.00
16-00770	05/10/16	T0010	TRAP ROCK INDUSTRIES, LLC	3/4 CLEAN STONE	Open	564.18	0.00
16-00771	05/10/16	T0010	TRAP ROCK INDUSTRIES, LLC	COLD PATCH	Open	1,318.50	0.00
16-00772	05/10/16	F0118	FASTENAL COMPANY	12" DIAMOND BLADES	Open	151.17	0.00
16-00777	05/10/16	Y0001	YARVILLE SUPPLY	LIME	Open	1,208.00	0.00
16-00779	05/10/16	P0125	PARTS AUTHORITY, INC./ATTN:SUE	MISC PARTS	Open	526.80	0.00
16-00780	05/10/16	G0020	GRAINGER	CHAIN HOIST	Open	661.00	0.00
16-00788	05/10/16	C0086	VINCENT QUILES JR.	rain gear	Open	391.10	0.00
16-00797	05/12/16	RICHT005	RICH TREE SERVICE, INC.	REIDER ROAD PARK	Open	3,450.00	0.00
16-00798	05/12/16	M0016	MONMOUTH FENCE CO. LLC	IMPROVEMENTS TO REIDER RD PARK	Open	2,740.00	0.00
16-00809	05/12/16	S0051	SIRCHIE FINGERPRINT LAB.	BLOOD/NARC & ALCOHOL KITS	Open	230.66	0.00
16-00810	05/12/16	M0121	L-3 COMM. MOBILE VISION INC	L3 PRINTER SUPPLIES	Open	438.96	0.00
16-00811	05/12/16	D0123	PARTS AUTHORITY	EMS SUPPLIES	Open	39.13	0.00
16-00816	05/12/16	A0027	AED BRANDS	AED BATTERIES	Open	149.00	0.00
16-00817	05/12/16	N0005	NORCIA CORPORATION	misc repairs	Open	1,435.97	0.00
16-00820	05/18/16	A0173	ATLANTIC DETROIT DIESEL ALLISO	transmission repair	Open	1,154.69	0.00
16-00821	05/18/16	L0038	LOWES	shed (recycling yard)	Open	521.55	0.00
16-00832	05/18/16	M0151	MICHELE PETOSA	May 2016 Board Meeting	Open	60.00	0.00
16-00833	05/18/16	C0059	CM3 BUILDING SOLUTIONS, INC.	TROUBLESHOOT MISSING VIDEO	Open	258.75	0.00
16-00847	05/18/16	W0031	WILLIAM A. VEZZOSI	RECREATION FLAG FOOTBALL 2016	Open	160.00	0.00
16-00853	05/18/16	M0167	M I S	ANNUAL MAINTENANCE CONTRACT	Open	450.00	0.00
16-00863	05/19/16	DONNE005	DONNELLY'S TOP HAT CATERING	EMER SVC BREAKFAST @ OOA	Open	510.00	0.00



June 16, 2016  
01:27 PMBorough of Spotswood  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00864	05/19/16	TFSCU005	TFS CUST/EBURY FUND 2NJ LLC	REDEMPTION OF TAX SALE CERT	Open	19,611.16	0.00
16-00865	05/19/16	S0063	STAPLES BUSINESS ADVANTAGE	ADMIN OFFICE SUPPLIES	Open	57.97	0.00
16-00868	05/19/16	C0037	CHAMPIONSHIP AWARDS, INC	MEDALS FOR FLAG FOOTBALL	Open	387.50	0.00
16-00869	05/19/16	C0037	CHAMPIONSHIP AWARDS, INC	TROPHIES FOR SPRING 2016	Open	220.00	0.00
16-00871	05/19/16	E0051	EAST COAST CUSTOM	5'WOODSTOCK STAFF SHIRTS	Open	146.00	0.00
16-00872	05/19/16	D0060	DANIEL AUCIELLO	REIMBURSEMENT FOR CAR SHOW FEE	Open	300.00	0.00
16-00877	05/19/16	J0131	JOHN PFEIFFER	SEMI ANNUAL MEDICAL REIMBURSE	Open	1,258.80	0.00
16-00879	05/19/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE EQUIPMENT	Open	191.12	0.00
16-00880	05/19/16	N0002	NJ STATE LEAGUE OF MUNICIPAL	JOB POSTING - BLDG SUB-CODE	Open	110.00	0.00
16-00881	05/24/16	L0009	LANCE AIR COND & HEATING INC	misc repairs	Open	875.00	0.00
16-00883	05/24/16	M0077	MIDDLESEX CO IMP AUTHORITY	curbside recycling april 2016	Open	8,973.48	0.00
16-00884	05/24/16	M0154	MAIN ELECTRIC SUPPLY CO, INC	lights	Open	464.57	0.00
16-00892	05/24/16	E0050	EVAN P WILLIAMS	SEMI ANNUAL MEDICAL REIMBURSE	Open	629.40	0.00
16-00893	05/24/16	R0024	REGINA PASTERCZYK	SEMI ANNUAL MEDICAL REIMBURSE	Open	1,258.80	0.00
16-00908	05/24/16	C0013	ALLEGRA #387	OFFICE SUPPLIES	Open	540.00	0.00
16-00916	05/31/16	D0123	PARTS AUTHORITY	SPEEDY DRY FOR TRUCKS	Open	164.25	0.00
16-00919	05/31/16	H0101	HEROES & COOL KIDS	SERVICES FOR 2015/2016	Open	4,000.00	0.00
16-00924	05/31/16	EMM04	MICHAEL C CATARZI	AMBULANCE SERVICE	Open	166.95	0.00
16-00925	05/31/16	P0083	PENNCARE	MAY FEES	Open	320.00	0.00
16-00926	05/31/16	M0205	MARGARET MCDONALD	SEMI ANNUAL MEDICAL REIMBURSE	Open	629.40	0.00
16-00933	06/01/16	D0030	DEPOSITORY TRUST CO	2012 BOND PRINCIPAL-ALL FUNDS	Open	425,000.00	0.00
16-00946	06/07/16	C0041	CONCETTA PFEL	FIT FOR LIFE MAY	Open	200.00	0.00
16-00947	06/07/16	C0150	CAROLE GEORGE	ART CLASSES MAY	Open	100.00	0.00
16-00948	06/07/16	A0186	ALLEN SYKES	EXERCISE FOR MAY	Open	520.00	0.00
16-00949	06/07/16	C0021	CLEANERS IN ACTION	CENTER CLEANING FOR MAY	Open	735.00	0.00
16-00950	06/07/16	E0053	EDMUNDS & ASSOCIATES	VALIDATOR PAPER	Open	165.00	0.00
16-00951	06/07/16	D0056	DOCTOR'S CARE CENTER	PRE-EMPLOYMENT KEARSTAN	Open	60.00	0.00
16-00954	06/08/16	M0106	MAACO	DEM VEHICLE REPAIR	Open	1,419.00	0.00
16-00957	06/08/16	R0139	RACEWAY PETROLEUM INC.	FLEET CARD PROG. 5/17-5/30/16	Open	666.48	0.00
16-00960	06/10/16	B0052	BORD OF SPOTSWOOD PAYROLL	PAYROLL 6/10/2016	Open	203,151.35	0.00
16-00961	06/08/16	C0062	CME ASSOCIATES	ENGINEERING	Open	1,557.00	0.00 C
			Contract No: 14-00008				
16-00962	06/08/16	C0062	CME ASSOCIATES	ENGINEERING	Open	2,218.50	0.00 C
			Contract No: 14-00009				
16-00963	06/08/16	C0062	CME ASSOCIATES	ENGINEERING	Open	498.00	0.00 C
			Contract No: 15-00001				
16-00964	06/08/16	C0062	CME ASSOCIATES	ENGINEERING	Open	114.75	0.00 C
			Contract No: 15-00007				
16-00965	06/08/16	C0062	CME ASSOCIATES	ENGINEERING	Open	114.75	0.00 C
			Contract No: 15-00009				
16-00966	06/08/16	M0009	MCUA SOLID WASTE	LANDFILL MAY 2016	Open	19,875.70	0.00
16-00972	06/08/16	B0058	BOROUGH OF SPOTSWOOD CURRENT	2012 BOND	Open	19,690.00	0.00
16-00973	06/08/16	T0201	TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES - REC 5/2016	Open	63.15	0.00
16-00974	06/08/16	S0120	SPORTS SIGNUP	ONLINE REGISTRATION - MAY 2016	Open	27.00	0.00
16-00977	06/10/16	V0009	VERIZON	telephone use 5/2016	Open	3,597.37	0.00
16-00978	06/10/16	V0012	VERIZON WIRELESS	WIRELESS TELEPHONE JUNE 2016	Open	394.02	0.00
16-00979	06/10/16	A0097	AT&T	TELEPHONE CHARGES MAY 25,2016	Open	1,137.88	0.00
16-00980	06/10/16	P0002	PSE&G	HEAT B/D MAY 2016	Open	41.42	0.00
16-00987	06/10/16	A0218	ABBY LIFTS, INC	HANDICAPPED RAMP PRIM ELECTION	Open	325.00	0.00
16-00989	06/13/16	C0062	CME ASSOCIATES	ENGINEERING	Open	5,776.25	0.00 C
			Contract No: 15-00004				
16-01002	06/14/16	C0211	COMCAST	MARCH/APRIL COMCAST	Open	170.61	0.00
16-01003	06/14/16	C0211	COMCAST	COMCAST B/D 6-5-16	Open	308.19	0.00
16-01004	06/14/16	S0056	SHAMY, SHIPERS & LONSKI, PC	TAX APPEAL BILLING MAY 2016	Open	204.00	0.00

June 16, 2016  
01:27 PMBorough of Spotswood  
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
16-01007	06/14/16	C0254 CINDY THACKARA	ELECTION EVE WORKED	Open	45.00	0.00		
16-01008	06/14/16	C0066 CAROLYN LOMAURO	ELECTION EVE WORKER	Open	30.00	0.00		
16-01011	06/14/16	N0068 NJ DEPT OF HEALTH	2016 MAY DOG REPORT	Open	42.60	0.00		
16-01014	06/15/16	T0008 TOWNSHIP OF EAST BRUNSWICK	GASOLINE CONSUMPTION MAY 2016	Open	4,196.75	0.00		
16-01017	06/15/16	E0056 EAST BRUNSWICK WATER UTILITY	SCADA CELLULAR EQUIPMENT	Open	3,483.14	0.00		
16-01023	06/15/16	V0012 VERIZON WIRELESS	VERIZON WIRELESS 5/2016	Open	275.55	0.00		
16-01024	06/15/16	J0164 JCP&L	ELECTRIC USE JUNE 2016	Open	5.78	0.00		
16-01025	06/15/16	B0071 BLACK ROCK ENTERPRISES, LLC	PAYMENT ESTIMATE NO. 2	Open	19,252.10	0.00	c	
Contract No: 16-00004								
16-01026	06/16/16	C0213 COMCAST	INTERNET USE 6/5/16	Open	105.90	0.00		
16-01027	06/16/16	GDFSU005 GDF SUEZ ENERGY RESOURCES NA	ELECTRIC USE MAY-JUNE 2016	Open	246.74	0.00		
Total Purchase Orders:		108	Total P.O. Line Items:	0	Total List Amount:	793,692.16	Total Void Amount:	0.00

DATED: June 20, 2016

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 CURTIS STOLLEN  
 Council President

ATTEST:

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 PATRICIA DESTEFANO, RMC  
 Municipal Clerk

Councilman Seely made a motion to adopt Resolutions 2016-96 through 2016-104 on the Consent Agenda, seconded by Councilman Ricci.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	yes
Council President Stollen	yes, and Resolutions 2016-96 through 2016-104

under the consent agenda were adopted.

### APPLICATIONS

Kevin J. Palmer would like to become a member of the Fire Department

A motion was made by Council President Stollen, seconded by Councilwoman Drozd, and by a unanimous vote the application was accepted.

### COUNCIL LIAISON REPORTS

**Councilman Seely** – Reads a letter from Thomas Calder, Principal of Spotswood High School, addressed to Chief Zarro, commending Det. Scott Hoover.

**Councilwoman Drozd** – 1) Reminds everyone of the importance of wearing sunscreen and the risks of skin cancer. 2) The Senior Center is looking to expand its services. Any resident 55+ is eligible to join. A brochure and survey will be sent out with the July tax bills. 3) The g-mail conversion; all Council members now have email addresses with the spotswoodboro.com domain. Thank you to Business Administrator McDonald for making this happen! 4) Attended the Emergency Services / Senior Appreciation Breakfast was great! 5) Attended the 10<sup>th</sup> Anniversary of the Immaculate Conception Church Carnival!

**Councilman Servis** – no report

**Mayor Polisen** – Some residents of Outcalt Avenue are requesting to have the “No Parking” signs moved to the other side of the road, where the fire hydrants are; the signs are currently on the opposite side of the street. Council, Mayor and Business Administrator discuss and there were no objections to having the signs moved.

**Business Administrator McDonald** – 1) The g-mail conversion took place on Friday without issue; all Borough employees and elected officials now have email addresses with the spotswoodboro.com domain. Thanks go out to the Spotswood Board of Education’s IT Department for such a smooth transition! 2) The “Town Wide Garage Sale” will be held on June 25<sup>th</sup> and 26<sup>th</sup>. Registration is closed and we have over 40 participants. All participating addresses will be posted on the Borough website and the “Spotswood Town Wide Garage Sale” Facebook page. Due to time constraints, it was not possible to have participants in the municipal lot. We can look at that possibility for next year and also will look into collaborating with Helmetta. 3) Councilwoman Drozd has volunteered to be on the Lower Raritan Middlesex County Water Resources Association and County Health & Wellness Council. 4) Welcome to our new employee, Salvatore Massaro who is joining the Inspection Office as our Building Sub-Code Official.

**DISCUSSION** - Regarding the Spotswood Emergency Medical Services Public Question to be put on the ballot for the November 8, 2016 General Election.

Council President Stollen gives a brief explanation of the parameters for the Spotswood Emergency Medical Services Public Question to be put on the ballot for the November 8, 2016 General Election. It needs to be short, and direct as there will be limited space allocated by the County; there may be 5 other State questions.

Councilman Ricci – Explains the Modified Pitman Schedule.

Chief Financial Officer, Joseph Zanga - Explains “*EMS Projections 2017*” Handout (attached), which was distributed to audience members.

Council President Stollen reads the *DRAFT EMERGENCY MEDICAL SERVICES PUBLIC QUESTION*; reminding the audience that the question will be voted on at the July meeting. Copies were distributed to audience members:

*Shall the Mayor and Council of the Borough of Spotswood be authorized to budget the required amount to fund a full time career Spotswood Emergency Medical Services (EMS) Department. The estimated 2017 budget amount of \$1,281,243.02 would increase property taxes \$275.04 on the average assessed home of \$254,661.52?*

**Explanatory Statement**

*A YES vote gives voter approval to expand Spotswood EMS to become a full time career department. It would include a part time director, 4 full time Emergency Medical Technician (EMT) Supervisors and 8 full time EMT's with additional part time per diem EMT's to fill in when the schedule requires. The Borough CFO has estimated the budget required for this full time model which includes employee salary, pension, benefits and related overhead expenses to be \$1,281,243.02 with future annual increases to be expected. The tax impact of 10.842 cents per \$100 of assessed property value was reduced by anticipating revenue from insurance billing of services. Should this question pass, a special budget referendum N.J.S.A. 40A:4-45.3(i) in 2017 will most likely be required to exceed the budget cap for funding the EMS expansion. Formation of the full time department model would be contingent on the passing of the referendum to exceed the budget cap.*

*A NO vote will allow the Mayor and Council to explore shared service or contract options to provide 24/7 EMS service dispatched and stationed within Spotswood. All service options would be required to provide the same level of emergency medical services currently offered at a greatly reduced cost.*

Mayor Polisenio inquires if the NO vote will also have a dollar amount. Council President Stollen explains the other options that were available, but are no longer. Discussion among Council members and Mayor Polisenio.

**OPEN TO THE PUBLIC**

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Servis. The Clerk called the roll, which was unanimous, and the public portion of the meeting was opened.

**Dean Sliker – 68 Outcalt Avenue – 1)** The “*No Parking*” signs on Outcalt; residents would like the signs moved to the other side of the street, where the fire hydrants are. **2)** “*Friends of EMS*” Facebook page would like to know why the numbers have changed since February. Council President Stollen and Councilman Ricci explain. **3)** Inquires about assistance getting seniors to Council meetings. Councilwoman Drozd and Mayor Polisenio respond.

**Jackie Palmer – Shupin Street – 1)** Question what other towns the Borough has researched? Council President Stollen and Councilman Servis respond. **2)** Comment about different scenarios; question about surplus in budget. CFO Zanga explains.

**Dulce Branco-Rivera – 46 Herbert Avenue – 1)** Question about \$80K for architect to fit out the building; why is this not included in FEMA? Business Administrator McDonald responds that there is an extension until January. Council President Stollen and CFO Zanga explain. **2)** Question about the hours EMS Director works/is paid for? Business Administrator McDonald responds. **3)** Concerned about the statement, “...at a greatly reduced cost.” in the public question; would prefer different wording.

**Frank Kardashian – 41 Kane Avenue – 1)** Where are the savings? Council President Stollen explains. **2)** Question about “*estimated revenue*”. Council President Stollen, Councilman Servis and Councilwoman Drozd explain. **3)** Question about what “*other expenses*” are. Business Administrator McDonald explains.

**Cheryl Bass – 289 Main Street –** Wanted to share with Council; she read in the December issue of “*New Jersey Monthly*” that many smaller towns in New Jersey have given up their EMS because of the Affordable Care Act; and they have had to study alternatives for their emergency medical services.

**Penny Dittman – 250 Crescent Avenue –** Concerned about the last sentence on the public question; could Council do something to make it more balanced/viable? Council President Stollen responds.

**Dean Sliker – 68 Outcalt Avenue –** Question about hourly rates for part-time vs. full-time; was it a misprint? Council President Stollen and Councilman Ricci respond.

**Frank Kardashian – 41 Kane Avenue –** Question about debt service and the number of ambulances. Council President Stollen responds; the Borough is currently short one ambulance.

Councilwoman Drozd made a motion to close the public hearing, which was seconded by Councilman Servis. The Clerk called the roll, which was unanimous, and the public portion of the meeting was closed.

There being no further business before the Council, Councilman Ricci made a motion to adjourn, seconded by Councilman Servis.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	yes
Council President Stollen	yes, and the meeting was adjourned at 9:01 P.M..

Dated: June 20, 2016

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PATRICIA DeSTEFANO  
Municipal Clerk

ATTEST:

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CURTIS STOLLEN  
Council President