

**BOROUGH OF SPOTSWOOD  
77 Summerhill Road  
Spotswood, New Jersey**

**Regular Meeting  
July 17, 2017  
7:45 PM**

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Ricci, at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

**NOTICE**

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 30, 2016. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

**SALUTE TO THE FLAG**

**MOMENT OF SILENCE**

**ATTENDANCE**

The Clerk called the roll:

Councilman Stollen	Present
Councilwoman Drozd	Present
Councilman Melillo	Present
Councilman Rivera	Present
Council President Ricci	Present

Also present were Mayor Seely, Business Administrator McDonald, Borough Engineer Koch, and Borough Attorney Diegnan.

**MINUTES** There were no minutes to approve.

**ORDINANCE – 2<sup>nd</sup> READING; PUBLIC HEARING**

Ordinance 2017-05J was posted in the Municipal Building on June 20, 2017, and advertised by summary in the Home News Tribune on June 22, 2017. Public hearing was set for July 17, 2017.

**ORDINANCE 2017-05J**

**BOND ORDINANCE PROVIDING FOR THE CLEANING, CEMENT LINING AND REPLACEMENT OF WATER MAINS WITHIN THE COTTAGE STREETS AREA, APPROPRIATING \$1,247,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,247,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SPOTSWOOD, IN THE COUNTY OF MIDDLESEX, NEW JERSEY.**

Councilman Stollen made a motion to open the meeting to the public, which was seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the public portion of the meeting was opened.

There being no questions, Councilman Stollen made a motion to close the public hearing, which was seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the public portion of the meeting was closed.

Council President Ricci moved the ordinance be adopted on second and final reading, and be published according to law; seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the ordinance was adopted.

**ORDINANCE – 2<sup>nd</sup> READING; PUBLIC HEARING**

Ordinance 2017-06J was posted in the Municipal Building on June 20, 2017, and advertised by summary in the Home News Tribune on June 22, 2017. Public hearing was set for July 17, 2017.

ORDINANCE 2017-06J

BOND ORDINANCE PROVIDING FOR THE PLANNING AND DESIGN OF VARIOUS ROADWAY AND UTILITY IMPROVEMENTS WITHIN THE COTTAGE STREETS AREA, APPROPRIATING \$190,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$180,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SPOTSWOOD, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

Councilman Stollen made a motion to open the meeting to the public, which was seconded by Councilman Rivera.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the public portion of the meeting was opened.

There being no questions, Councilman Stollen made a motion to close the public hearing, which was seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the public portion of the meeting was closed.

Council President Ricci moved the ordinance be adopted on second and final reading, and be published according to law; seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the ordinance was adopted.

**ORDINANCE – 1<sup>ST</sup> READING; PUBLIC HEARING – AUGUST 14, 2017**

ORDINANCE 2017-07Ju

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SPOTSWOOD BY AMENDING CHAPTER 2 – BOROUGH COUNCIL, ARTICLE II BY AMENDING SECTION 2-4 COMPENSATION AND ARTICLE IV – MAYOR AND ADMINISTRATIVE ORGANIZATION BY AMENDING SECTION 2-24 G. MAYOR.

Council President Ricci moved that Bond Ordinance 2017-07Ju be passed on first reading and published according to law, and a public hearing be set for August 14, 2017; seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Stollen	no
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the ordinance was passed on first reading, to be published according to law, and a Public Hearing set for August 14, 2017

**RESOLUTIONS UNDER CONSENT AGENDA**

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

**RES: 2017-112**

**RESOLUTION**

**WHEREAS**, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of The Educational Services commission of New Jersey, NJ State approved Co-op #65MCECCPS pursuant to N.J.S.A. 40A:11-11 (6); and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the Educational Services commission of New Jersey, NJ State approved co-op #65MCECCPS without the necessity of advertising for bids, or in the cases where no bids have been received; and

**WHEREAS** the Borough of Spotswood, Middlesex County, desires to purchase a Sanitation Truck from Campbell Freightliner, LLC, NJ State Approved Co-op #65MCECCPS, Pricing as per Bid #16-17-16, “Class 8 Truck Bid” NJ State Contract Approved Co-op 65MCECCPS; and

**NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED** by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of a Class 8 Sanitation Truck from Campbell Freightliner LLC, 1015 Cranbury South River Road, South Brunswick, NJ for a total of \$123,270.26 under New Jersey State Contract Approved Co-op #65MCECCPS.

**BE IT FURTHER RESOLVED** that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Campbell Freightliner LLC.

DATED: July 17, 2017

\_\_\_\_\_  
TED RICCI  
Council President

ATTEST:

\_\_\_\_\_  
PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN ORDINANCE 2017-04M

\_\_\_\_\_  
JOSEPH ZANGA  
Chief Financial Officer

**RES: 2017-113**

### **RESOLUTION**

**WHEREAS**, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of The Educational Services commission of New Jersey, NJ State approved co-op #65MCESSCCPS pursuant to N.J.S.A. 40A:11-11 (6); and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the Educational Services Commission of New Jersey, NJ State approved co-op #65MCESSCCPS without the necessity of advertising for bids, or in the cases where no bids have been received; and

**WHEREAS** the Borough of Spotswood, Middlesex County, desires to purchase a Hopper Body for Sanitation Truck from Sanitation Equipment Corp., NJ State Approved Co-op #65MCESSCCPS, Pricing as per Bid #16-17-16, ESCNJ; and

**NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED** by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of a Hopper Body “New Leach model 2Rlll 32 cubic yard rear loader with equipment per contract from Sanitation Equipment Corp., S 122 Route 17 North, Paramus, NJ for a total of \$87,050.63 under NJ State Contract Approved Co-op #65MCESSCCPS.

**BE IT FURTHER RESOLVED** that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Sanitation Equipment Corp.

DATED: July 17, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN ORDINANCE 2017-04M.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2017-114**

**RESOLUTION**

**WHEREAS**, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the Educational Services Commission of New Jersey, NJ State Approved Co-op #65MCESSCCPS pursuant to N.J.S.A. 40A:11-11 (6); and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the Educational Services Commission of New Jersey, NJ State Approved Co-op #65MCESSCCPS without the necessity of advertising for bids, or in the cases where no bids have been received; and

**WHEREAS** the Borough of Spotswood, Middlesex County, desires to purchase an FX30 Vacuum Excavation System from Jesco Inc., NJ State Approved Co-op #65MCESSCCPS, Pricing as per Bid #15-16-08, MRESC; and

**NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED** by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of FX30 Vacuum Excavation Trailer Mounted Vacuum Excavator with equipment per contract from Jesco Inc., 118 Saint Nicholas Avenue, South Plainfield, NJ for a total of \$64,614.95 under New NJ State Contract Co-op #65MCESSCCPS.

**BE IT FURTHER RESOLVED** that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Sanitation Equipment Corp.

DATED: July 17, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN ORDINANCE 2017-04M.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2017-115**

**RESOLUTION**

**WHEREAS**, in the past, the Borough of Spotswood, Middlesex County has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the National Joint Powers Alliance of which the Borough of Spotswood is a member pursuant to N.J.S.A. 40A:11-11 (6) NJ State approved co-op #022014-SCP; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such items through the NJPA Approved Co-op #022014-SCP without the necessity of advertising for bids, or in the cases where no bids have been received; and

**WHEREAS** the Borough of Spotswood, Middlesex County, desires to purchase 747-FR2000 ECO Trailer Mounted High Pressure Sewer Cleaner (Sewer Jetter) from Jet Vac Equipment., NJPA Approved Co-op #022014-SCP; and

**NOW, THEREFORE, BE IT AND IT HEREBY RESOLVED** by the governing body of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the purchase of 747-FR2000 ECO Trailer Mounted High Pressure Sewer Cleaner, per contract from Jet Vac Equipment., NJ for a total of \$74,044.29 under NJPA Approved Co-op #022014-SCP.

**BE IT FURTHER RESOLVED** that the appropriate officers of the Borough be and they are hereby authorized and directed to execute all instruments necessary to complete the above stated transaction with Sanitation Equipment Corp.

DATED: July 17, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN ORDINANCE 2017-03M.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2017-116**

**RESOLUTION**

**WHEREAS**, DeStefano Contracting, LLC, posted a performance and maintenance bond, number 201813-4/19/2007, with the Borough Planning Board in reference to an application known as Brooklyn Avenue subdivision, block 68, lots 38-47, Block 84, Lots 8-10; and

**WHEREAS**, applicant requested return of an escrow in the amount of \$6,111.19 posted as part of said subdivision application; and

**WHEREAS**, the Borough contested the return of the full claimed escrow amount in satisfaction of any and all claims against the Borough; and

**WHEREAS**, the applicant has agreed to accept one half of the claimed escrow amount in satisfaction of any and all claims against the Borough; and

**WHEREAS**, the Chief Financial Officer of the Borough has recommended the proposed settlement of this claim; and

**WHEREAS**, mutual releases will be executed by the Borough and the applicant to confirm said Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Spotswood hereby authorized the refund of \$3,055.60 payable to DeStefano Contracting, LLC in resolution of any outstanding claims in reference to the above referenced subdivision.

DATED: July 17, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR RESOLUTION 2017-116 ARE IN ACCOUNT T-13-56-860-007.

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JOSEPH ZANGA  
Chief Financial Officer

**BOROUGH OF SPOTSWOOD  
COUNTY OF MIDDLESEX**

**RESOLUTION REQUESTING  
RELEASE OF BOND**

**WHEREAS**, per Borough Ordinance 2005-11 pertaining to Circuses, Carnivals and Similar Exhibitions, a security in the form of cash, bond or letter of credit in an amount of five hundred dollars (\$500.00) at the time that the application is filed, which security shall be returned by the Borough Clerk/Chief Financial Officer if the premises are restored to their prior condition, as determined by the Department of Health; and

**WHEREAS**, the Church of the Immaculate Conception deposited a Cash Bond of \$500.00 for a Carnival to be held within the Borough of Spotswood on June 13 through 17, 2017; and

**WHEREAS**, Church of the Immaculate Conception has requested a refund of the \$500.00 Cash Bond; and,

**WHEREAS**, all Carnival expenses due the Borough of Spotswood for various services have been satisfied in full by Church of the Immaculate Conception; and,

**WHEREAS**, the Public Health Department has inspected and approved the location where the Carnival had taken place at 18 South Street in the Borough of Spotswood stating it is in satisfactory condition.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey has authorized the Chief Financial Officer to refund the Cash Bond in the amount of \$500.00 to the Church of the Immaculate Conception.

Dated: July 17, 2017

\_\_\_\_\_  
TED RICCI  
Council President

ATTEST:

\_\_\_\_\_  
PATRICIA DeSTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN THE ACCOUNT OF T-13-56-860-007.

\_\_\_\_\_  
JOE ZANGA  
Chief Financial Officer



**RES: 2017-119**

**RESOLUTION**

**WHEREAS**, the governing body of the Borough of Spotswood in the County of Middlesex, State of New Jersey, had authorized and directed the Borough Clerk to advertise for the receipt of sealed bids for “Spotswood Municipal Building HVAC” specifications approved and filed in the Office of the Borough Clerk; and

**WHEREAS**, said bids were received on June 14, 2017 and opened and read aloud in public and Hanna’s Mechanical Contracting, Inc., 44 N Main St., Milltown, NJ, was found to be the lowest most responsible bidder on the aforesaid project in the amount of \$259,850.00; and

**WHEREAS**, the amount of the bid exceeds the funds available to complete the Spotswood Municipal Building HVAC Improvements project as certified by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Spotswood in the County of Middlesex, the State of New Jersey, that the above recited bid and all bids be and the same are hereby rejected and that Arcari + Iovino Architects, P.C. is authorized to re-bid the project and authorize the Borough Clerk to advertise for the receipt of sealed bids.

DATED: July 17, 2017

\_\_\_\_\_  
TED RICCI  
Council President

ATTEST:

\_\_\_\_\_  
PATRICIA DeSTEFANO, RMC  
Municipal Clerk



PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-01040	06/29/17	REBEC005 REBECCA ALTMAN	EMT TRAINING	Open	80.00	0.00	
17-01041	06/29/17	H0099 HOME NEWS TRIBUNE	HYDRANT FLUSHING APRIL-MAY2017	Open	723.24	0.00	
17-01043	06/29/17	C0197 CRESCENT PARK SENIOR HOUSING	HEATING JUNE 2017	Open	12.39	0.00	
17-01056	06/29/17	D0056 DOCTOR'S CARE CENTER	PRE-EMPLOYMENT PHYSICAL	Open	120.00	0.00	
17-01062	06/29/17	M0119 MICHAEL GENOVESE	reimb jr. acad. inst. cloth.	Open	527.28	0.00	
17-01064	06/29/17	G0045 GEORGE'S GARAGE & TOWING, INC.	emergency tow	Open	350.00	0.00	
17-01069	06/29/17	L0009 LANCE ENTERPRISES LLC	emergency repair	Open	156.00	0.00	
17-01072	06/29/17	O0016 ON SITE FLEET SERVICE, INC	emergency repairs	Open	2,449.91	0.00	
17-01080	06/29/17	SPERO005 SPERO KALAMABKAS	SUBSTITUTE JUDGE 5/4/2017	Open	250.00	0.00	
17-01084	06/29/17	L0066 LORI KARTELIAS	ASSOCIATION MEETINGS	Open	55.00	0.00	
17-01085	06/29/17	D0029 DANIELLE CARROLL	YOUTH COUNSELOR-ARTS & CRAFTS	Open	429.00	0.00	
17-01088	06/29/17	L0041 LINDA ARPINO	YOUTH COUNSELOR-SUPERVISOR	Open	507.00	0.00	
17-01089	06/29/17	BRIEL005 BRIELLE MC COY	YOUTH COUNSELOR	Open	331.50	0.00	
17-01091	06/29/17	F0069 FAITH NANDOR	YOUTH COUNSELOR	Open	377.00	0.00	
17-01093	06/29/17	C0088 COLIN BARLOW	YOUTH COUNSELOR	Open	377.00	0.00	
17-01096	06/29/17	C0078 CHRISTOPHER AUCIELLO	YOUTH COUNSELOR	Open	261.00	0.00	
17-01097	06/29/17	M0249 MORGAN ZMIJEWSKI	YOUTH COUNSELOR-ARTS & CRAFTS	Open	330.00	0.00	
17-01099	06/29/17	JONAT005 JONATHAN WASSERMAN	YOUTH COUNSELOR	Open	331.50	0.00	
17-01100	06/29/17	S0167 SAMANTHA WASSERMAN	YOUTH COUNSELOR	Open	331.50	0.00	
17-01103	06/29/17	DAVID005 DAVID NICHOLS	AMBULANCE REGISTRATION	Open	85.00	0.00	
17-01106	07/07/17	B0052 BORO OF SPOTSWOOD PAYROLL	PAYROLL OF 07/07/2017	Open	200,863.12	0.00	
17-01110	07/10/17	P0002 PSE&G	HEATING JUNE 2017	Open	216.63	0.00	
17-01111	07/10/17	A0097 AT&T	TELEPHONE JUNE 25, 2017	Open	1,199.55	0.00	
17-01112	07/10/17	V0012 VERIZON WIRELESS	TELEPHONE 6/23/17	Open	59.03	0.00	
17-01113	07/10/17	C0101 TREASURER, STATE OF NJ	DCA QUARTERLY FEES	Open	1,692.00	0.00	
17-01121	07/10/17	M0079 MICHAEL C. CATARZI	EMS #81 REPAIRS	Open	313.98	0.00	
17-01123	07/10/17	G0100 GENERAL CODE PUBLISHERS CORP	eCode360 annual Maintenance	Open	1,195.00	0.00	
17-01124	07/10/17	N0068 NJ DEPT OF HEALTH	JUNE DOG REPORT 2017	Open	23.40	0.00	
17-01128	07/10/17	D0153 DOUG SERVIS	REIMBURSEMENT - EXHAUST FLUID	Open	16.02	0.00	
17-01135	07/11/17	A0053 ARCARI & IOVINO ARCHITECTS, PC	EMS BUILDING IMPROVEMENTS	Open	2,416.50	0.00	C
		Contract No: 12-00014					
17-01136	07/11/17	A0053 ARCARI & IOVINO ARCHITECTS, PC	HVAC IMPROVEMENTS	Open	1,563.48	0.00	C
		Contract No: 17000002					
17-01137	07/11/17	C0062 CME ASSOCIATES	ENGINEERING	Open	6,724.00	0.00	C
		Contract No: 16-00002					
17-01138	07/11/17	C0062 CME ASSOCIATES	ENGINEERING	Open	546.00	0.00	C
		Contract No: 16-00011					
17-01139	07/11/17	C0062 CME ASSOCIATES	ENGINEERING	Open	510.75	0.00	C
		Contract No: 17000001					
17-01140	07/12/17	H0099 HOME NEWS TRIBUNE	LEGAL ADS	Open	185.24	0.00	
17-01144	07/12/17	SHARI005 SHARI PHILLIPS	REIMBURSEMENT FOR GLASSES	Open	393.40	0.00	
17-01145	07/12/17	C0213 COMCAST	INTERNET SERVICE 6/1-7/1/17	Open	399.55	0.00	
17-01147	07/12/17	T0071 TOWNSHIP OF EAST BRUNSWICK	Animal Control - June 2017	Open	929.00	0.00	
17-01148	07/12/17	V0025 VANGUARD CLEANING SYSTEMS	MONTHLY CLEANING SERVICES 2017	Open	1,395.00	0.00	
17-01149	07/12/17	C0062 CME ASSOCIATES	ENGINEERING	Open	4,509.00	0.00	
17-01150	07/12/17	S0120 SPORTS SIGNUP	ONLINE REGISTRATION 6/2017	Open	488.00	0.00	
17-01151	07/12/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-REC 6/2017	Open	306.88	0.00	
17-01152	07/12/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-COURT 6/2017	Open	369.86	0.00	
17-01153	07/12/17	C0096 CHERYL A HIGH	2017 EYE GLASS REIMBURSEMENT	Open	400.00	0.00	
17-01154	07/12/17	R0139 RACEWAY PETROLEUM INC.	FLEET CARD PROG 6/12-6/29/2017	Open	792.59	0.00	
17-01155	07/12/17	M0049 MONOC	MEDICAL DIRECTOR CONTRACT	Open	2,500.00	0.00	
17-01158	07/13/17	V0009 VERIZON	TELEPHONE JUNE 2017	Open	3,425.89	0.00	
17-01166	07/13/17	H0040 HORIZON BLUE CROSS BLUE SHIELD	DENTAL PREMIUMS	Open	4,345.50	0.00	
17-01173	07/13/17	M0040 MIDDLESEX CTY MUN JOINT INS	2017 ASSESSEMENT - AUGUST	Open	161,700.00	0.00	

July 17, 2017  
11:06 AM

Borough of Spotswood  
Bill List By P.O. Number

2017-120

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-01175	07/13/17	T0017	TREASURER, STATE OF NJ	2017 2ND QTR. MARRIAGE LIC FEE	Open	250.00	0.00	
17-01181	07/17/17	D0122	DeSTEFANO CONSTRUCTION	RETURN OF PERFORMANCE BOND	Open	3,055.60	0.00	
Total Purchase Orders:		100	Total P.O. Line Items:	0	Total List Amount:	669,116.84	Total void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT FUND ACCO	6-01	28,883.09	0.00	28,883.09	0.00	0.00	28,883.09
CURRENT FUND ACCO	7-01	559,868.61	0.00	559,868.61	0.00	0.00	559,868.61
UTILITY FUND ACCO	7-05	<u>61,679.91</u>	<u>0.00</u>	<u>61,679.91</u>	<u>0.00</u>	<u>0.00</u>	<u>61,679.91</u>
	Year Total:	621,548.52	0.00	621,548.52	0.00	0.00	621,548.52
GENERAL CAPITAL A	C-04	14,927.23	0.00	14,927.23	0.00	0.00	14,927.23
ANIMAL CONTROL TR	T-12	502.40	0.00	502.40	0.00	0.00	502.40
TRUST FUND ACCOUN	T-13	<u>3,255.60</u>	<u>0.00</u>	<u>3,255.60</u>	<u>0.00</u>	<u>0.00</u>	<u>3,255.60</u>
	Year Total:	3,758.00	0.00	3,758.00	0.00	0.00	3,758.00
Total of All Funds:		<u>669,116.84</u>	<u>0.00</u>	<u>669,116.84</u>	<u>0.00</u>	<u>0.00</u>	<u>669,116.84</u>

DATED: JULY 17, 2017

\_\_\_\_\_  
TED RICCI  
Council President

ATTEST:

\_\_\_\_\_  
PATRICIA DESTEFANO, RMC  
Municipal Clerk

Councilman Stollen made a motion to adopt Resolutions 2017-112 through 2017-117, 2017-119, and 2017-120, which was seconded by Councilman Rivera.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and Resolutions 2017-112 through 2017-117, 2017-119, and 2017-120 were adopted.

## **RESOLUTION AUTHORIZING**

### **RES: 2017-118**

#### **RESOLUTION URGING THE STATE LEGISLATURE TO EXTEND THE 2% CAP ON POLICE AND FIRE ARBITRATION CONTRACT AWARDS**

**WHEREAS**, local municipalities require specific tools to address the rising cost of municipal government; and

**WHEREAS**, in July 2010 the Governor and New Jersey State Legislature enacted a permanent 2% cap on municipal and school board tax levies with limited exceptions that did not include police and fire arbitration contract awards; and

**WHEREAS**, salary costs, to a great extent, drive property tax increases; and

**WHEREAS**, in December 2010 the Legislature unanimously approved and the Governor enacted a temporary 2% cap on police and fire arbitration contract awards in an effort to control increasing salary costs and provide a solution to assist local governments in keeping property taxes down and cost under control; and

**WHEREAS**, the December 2010 legislation included an April 1, 2014 sunset on the 2% arbitration cap while the 2% property tax levy remained permanent for municipalities and school boards; and

**WHEREAS**, in June 2014 the Legislature unanimously approved and the Governor enacted an extension to December 31, 2017 for the 2% arbitration cap, however, the 2% property tax levy cap continues to remain permanent, without an exemption for police and fire arbitration contract awards; and

**WHEREAS**, municipalities continue efforts to contain costs and provide vital services to residents within the 2% property tax levy while the New Jersey economy remains sluggish and taxpayers struggle to keep their homes and pay their taxes; and

**WHEREAS**, we recognize that this change in arbitration reform needs a longer time to mature in order to see the benefits of the legislation and its actual impact on the cost of local government budgets and the impact on taxpayers; and

**WHEREAS**, the final report and recommendations of the Police and Fire Public Interest Arbitration Impact Task Force, which was established in the December 2010 legislation, is not

due until the same day as the expiration of the cap on interest arbitration awards, December 31, 2017; and

**WHEREAS**, we recognize it is now time for our taxpayers to benefit directly from these cost saving measures as many police and fire contracts will come due for negotiation after the sunset date, and

**WHEREAS**, if the cap on interest arbitration expires while the 2% levy cap remains in effect, municipalities will be forced to reduce or eliminate municipal services in order to fund interest arbitration awards;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Spotswood, County of Middlesex, State of New Jersey, urges the State Legislature to extend the 2% cap on Police and Fire Arbitration Contract Awards for five (5) more years, at which time the Legislature will have hard data to examine and then make a final decision as to whether this law should be made permanent; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution is forwarded to Assemblyman Daniel R. Benson. Assemblyman Wayne P. DeAngelo, Senator Linda R. Greenstein, Senator Robert Menendez, Senator Cory A. Booker, Lieutenant Governor Kim Guadagno, Governor Chris Christie, Aaron R. Fichtner, Ph.D., Commissioner of the New Jersey Department of Labor and Workforce Development, and Michael J. Darcy, CAE, Executive Director of the New Jersey State League of Municipalities.

DATED: July 17, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

Councilman Stollen made a motion to adopt Resolution 2017-118, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	abstain
Council President Ricci	yes, and Resolution 2017-118 was adopted.

### **APPLICATIONS**

Kyle Koch and Mitchell T. Meade wish to become cadet members of the Spotswood Volunteer Fire Department.

A motion was made by Councilwoman Drozd, which was seconded by Councilman Stollen. All present were in favor, and the applications were accepted.

## **COUNCIL COMMENTS AND LIAISON REPORTS**

**Councilman Melillo** provides his Board of Education Liaison reports. Karen Boyle, Principal, Appleby School, will be retiring on September 1<sup>st</sup>. The next Board of Education meeting will be held on Tuesday, July 18<sup>th</sup> at 7:00 P.M, in the Library of the Spotswood High School.

**Councilman Stollen** advises that the Recreation Department will be printing a fall calendar that includes the “Annual Mayor & Council Pancake Breakfast”. The breakfast is usually held on the Sunday before Halloween, which would be on October 29<sup>th</sup> this year. Asks Mayor Seely to check if the VFW hall is available on that date; Mayor Seely will check and advise Council.

**Councilwoman Drozd** requests an explanation of the “*Safe Exchange Zone*”, recently set up by the Spotswood Police Department in the front parking lot of the Municipal Building. Mayor Seely explains. **2)** Recently attended a meeting at the Office of Aging regarding expansion of services, and we are still gathering data. Thanks Mayor Seely and Business Administrator McDonald for attending. **3)** Will be offering a program on Wednesday, October 25<sup>th</sup> at 6:30 P.M. for anyone approaching 65, considering Medicare, and looking for information regarding the different plans offered, .Mary McGeary, SHIP Coordinator (NJ Division of Aging Services) will be there. The program is open to the community; you do not need to be a member of the Sr. Center. **4)** Registered Nurses from the St. Peter’s University Hospital and the mobile health unit will be in the community at three upcoming events; *Tuesday 8/1 – National Night Out –* blood pressure and blood sugar screenings; *Monday, 8/7 12:30 PM – Spotswood Library -* blood pressure, blood sugar, and cholesterol screenings; *Thursday, 8/17 – Sr. Center -* Skin cancer screenings (*by appointment*).

**Councilman Rivera** did not have a report.

**Business Administrator McDonald** did not have a report.

**Council President Ricci** – National Night Out will be held on *Tuesday, August 1<sup>st</sup> from 6:00 PM to 9:00 PM*, in the Municipal Building parking lot; **2)** The Recreation Department will be holding their annual 5K on Saturday, September 9<sup>th</sup>. See the recreation department website for more information. <http://www.spotswood5k.com/>

**Mayor Seely** advises residents in the Lettau/Herman Drive area that there may be water service interruptions on Tuesday, July 18<sup>th</sup> for water main work, weather permitting. **2)** Reads a letter from Assemblyman Daniel R. Benson, to Patrolman Sabatino thanking and commending him and the other officers who participated in the 2017 Police Unity Tour. **3)** Reads a letter from resident, Shelly Bloom, thanking the two officers who bought him and his wife lunch and for their service to the community.

## **OPEN TO THE PUBLIC**

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Rivera. All present were in favor, and the public portion of the meeting was opened.

**Phyliss (Tess) Snyder – Clearwater Village** – Wanted to advise Council she is still having a problem with her water; there is sand in the toilet tank and the water has a chlorine smell. Mayor Seely advises the Water Utility Department is looking into the problem, and possible causes. Discussion continues regarding possible causes of chlorine smell; will send Water Utility employee over to test the chlorine count of the water.

**Jackie Palmer – 9 Shupin Street** – Makes a statement about her request made at a previous Council Meeting regarding a trust account for the EMS Department. Again inquires if a trust account could be set up for the EMS department to deposit donations into, rather than depositing them into the general fund. Discussion continues regarding the Spotswood Police Department trust fund. Mayor Seely inquires about the Police Department trust account; Business Administrator McDonald advises that it is for donations for community policing, and was approved by the State. Mayor Seely inquires if the same could be done for EMS. Business Administrator McDonald responds; advises the Borough could try to submit to the State but there are not many donations. Discussion continues about the donations received by EMS. Mrs. Palmer asks where the donations are deposited. Business Administrator McDonald responds.



Discussion continues about equipment purchases and monies approved in past bond ordinances. Discussion continues regarding the types of donations made to EMS, and where the funds are deposited. Mayor Seely advises that donations must be specific. Mrs. Palmer inquires about the funds received for the dock. Mayor Seely, Councilman Stollen and Business Administrator McDonald respond. Discussion continues regarding the monies received for the dock.

**Councilwoman Drozd** inquires if the lake permits are still valid. Mayor Seely advises the permits are valid until 2018, and can reapply if needed.

**Cathy Clarke** – If EMS donations are received, are they included in the surplus at the end of the year, and held over for a year that they can't be used? Or can the donations be used at any time if there is a request for them? BA McDonald responds and advises that EMS revenue is anticipated in the budget, and offsets the budget expenses for EMS. If a donation is for a specific item, it goes directly into that budget account and must be utilized for that specific item within the budget year. Discussion continues regarding donations, reserve funds and monies approved through a bond ordinance. Council will look into and see if the Borough can set up a trust account for the EMS donations.

**Kevin Meade – 218 Mountain Road** – Inquires about the status of the EMS committee. Councilwoman Drozd advises the committee made a presentation, which is available on the Borough's website. Mayor Seely gives a brief description of the EMS Committee's presentation.

Councilman Stollen made a motion to close the public hearing, which was seconded by Councilwoman Drozd. All present were in favor, and the public portion of the meeting was closed.

**CLOSED SESSION** – Contract Negotiations  
Personnel

## **RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:  
***CONTRACT NEGOTIATIONS***  
***PERSONNEL***
3. It is anticipated at this time that the above-stated subject matter shall be made public  
***When confidentiality is no longer required.***
4. This resolution shall take effect immediately.

DATED: July 17, 2017

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

Councilman Stollen moved to adopt the Resolution on the Closed Session, seconded by Councilman Melillo.

The Clerk called the roll which was unanimous and the closed session resolution was adopted at 8:39 PM.

There being no further business in closed session, Councilman Stollen made a motion to re-open the meeting, seconded by Councilwoman Drozd. The Clerk called the roll which was unanimous and the meeting was re-opened at 9:05 P.M.

There being no further business before the Council, Councilwoman Drozd made a motion to adjourn, seconded by Councilman Melillo.

The Clerk called the roll:

Councilman Stollen	yes
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the meeting was adjourned at 9:07 P.M.

Dated: July 17, 2017

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk

ATTEST:

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TED RICCI  
Council President