

**BOROUGH OF SPOTSWOOD**  
**77 Summerhill Road**  
**Spotswood, New Jersey**

**Special Meeting**  
**August 2, 2017**  
**9:30 AM**

The special meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Ricci at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

**NOTICE**

This special meeting was called pursuant to the provisions of the "Open Public Meetings Act" (N.J.S.A. 10:4-6). Notice of this meeting was sent to the Home News Tribune on Monday, July 31, 2017. In addition, copies of this notice were posted on the bulletin board in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ, on the Borough website and filed in the office of the Municipal Clerk on the aforementioned date. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the municipal clerk is directed to include this statement in the minutes of this meeting.

**ATTENDANCE**

The Clerk called the roll:

Councilman Stollen	Absent
Councilwoman Drozd	Present
Councilman Melillo	Present
Councilman Rivera	Present
Council President Ricci	Present

Mayor Seely, Business Administrator McDonald, and Borough Attorney Diegnan were absent.

**RESOLUTIONS UNDER CONSENT AGENDA**

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

**RES: 2017-121**

**RESOLUTION**  
**BOROUGH OF SPOTSWOOD**  
**COUNTY OF MIDDLESEX**  
**AUTHORIZING PAY ESTIMATE NO. 8 FOR IMPROVEMENTS TO EMERGENCY**  
**SERVICES BUILDING**

**WHEREAS**, the Mayor and Business Administrator have received correspondence from Arcari Iovino Architects PC, recommending pay estimate No.8 for work performed by JG Drywall LLC for a period thru July 20, 2017 for a project known as Improvements to Emergency Services Building; and

**WHEREAS**, Business Administrator, Dawn McDonald advised that pay estimate No. 8 for work performed by JG Drywall LLC on the above project thru July 20, 2017 in the amount of \$105,797.86. Payment subject to JG Drywall LLC providing the required Certified Payroll Records and Project Manning Reports for the pay period; and

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Borough Council of the Borough of Spotswood, in the County of Middlesex, the State of New Jersey, that pay estimate No. 8 for the aforesaid work in the amount of \$105,797.86 is hereby approved.

DATED: August 2, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DESTEFANO, RMC  
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ORDINANCE 2016-14.

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JOSEPH ZANGA  
Chief Financial Officer

**RES: 2017-122**

**RESOLUTION AUTHORIZING AN EXTENDED GRACE PERIOD FOR THE THIRD QUARTER REAL ESTATE TAXES**

**WHEREAS**, NJSA 54:4-66.4, allows for an extension of the interest free period for the third quarter installment of taxes, twenty five days after mailing the last tax bill.

**WHEREAS**, the Tax Collector has been delayed in receiving the certification of the tax rate from the Middlesex County Board of Taxation and will need to extend the grace period of August 10, 2017 to August 25, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey that the Tax Collector is hereby authorized to extend the grace period for the August quarter of 2017 to August 25, 2017 due to the delay in the certification of the 2017 tax rate.

DATED: August 2, 2017

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TED RICCI  
Council President

ATTEST:

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PATRICIA DeSTEFANO, RMC  
Municipal Clerk



August 1, 2017  
09:34 AMBorough of Spotswood  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-01159	07/13/17	R0158	RAPID PRINT & COPY SERVICES	#10 WINDOW ENVELOPES	Open	428.00	0.00
17-01161	07/13/17	A0186	ALLEN SYKES	JULY YOGA & BREATHING	Open	400.00	0.00
17-01163	07/13/17	P0102	PAPA JOE'S TO GO	JULY BINGO PIZZA	Open	27.00	0.00
17-01165	07/13/17	C0087	C.H.S.P.	COFFEE CUPS	Open	23.68	0.00
17-01167	07/13/17	F0010	FIRST PRIORITY EMERGENCY	SERVICE CALL TRUCK #81	Open	250.00	0.00
17-01170	07/13/17	EM101	I.D.M. MEDICAL GAS CO.	OXYGEN RENTAL FOR 05/2017	Open	153.00	0.00
17-01172	07/13/17	S0056	SHAMY, SHIPERS & LONSKI, PC	TAX APPEAL BILLING JUNE 2017	Open	37.50	0.00
17-01174	07/13/17	S0251	STRATEGIC BILLING ENTERPRISE	REIMBURSEMENT FOR JUNE 2017	Open	815.70	0.00
17-01176	07/17/17	M0006	MIDDLESEX COUNTY TREASURER	PRIMARY ELEC 6-6-17 MUN SHARE	Open	3,529.18	0.00
17-01177	07/17/17	P0022	PATRICK J. DIEGMAN JR.	PROFESSIONAL SERVICES RENDERED	Open	720.50	0.00
17-01179	07/17/17	S0007	SPOTSWOOD BOARD OF EDUCATION	PRINTING	Open	448.50	0.00
17-01182	07/17/17	C0021	CLEANERS IN ACTION	STRIP & WAX FLOOR	Open	615.00	0.00
17-01184	07/17/17	S0155	STAVOLA	fabc	Open	150.16	0.00
17-01186	07/17/17	C0052	VINCENT QUILES JR	misc supplies	Open	155.06	0.00
17-01191	07/18/17	ENGIE005	ENGIE RESOURCES	ELECTRIC USE B/D 7/17/17	Open	1,218.38	0.00
17-01192	07/18/17	J0164	JCP&L	ELECTRIC USE 7/13/17	Open	6.80	0.00
17-01193	07/18/17	G0048	GOODYEAR TIRE	police vehicle tires	Open	1,078.72	0.00
17-01194	07/18/17	C0213	COMCAST	INTERNET SERVICES B/D 7/11/17	Open	104.85	0.00
17-01195	07/18/17	M0039	MICHAEL ZARRO	reimb for NNO JERSEYS	Open	550.00	0.00
17-01196	07/18/17	NICOL010	NICOLAS RASCONA	RECREATION ARTS & CRAFTS 2017	Open	140.00	0.00
17-01197	07/18/17	GLUCK005	GLUCKWALRATH LLP	ORDINANCE 2017-065	Open	450.00	0.00
17-01198	07/18/17	DONNA005	DONNA FAULKENBERRY	PETTY CASH	Open	72.95	0.00
17-01199	07/18/17	M0006	MIDDLESEX COUNTY TREASURER	2017 COUNTY TAXES - 3RD QTR	Open	745,376.65	0.00
17-01200	07/18/17	O0006	MIDDLESEX COUNTY TREASURER	2017 OPEN SPACE - 3RD QTR	Open	59,575.18	0.00
17-01201	07/18/17	S0062	SOMERSET SYRUP CONCESSION SUPP	SUPPLIES FOR NNO	Open	520.00	0.00
17-01204	07/21/17	B0052	BORO OF SPOTSWOOD PAYROLL	PAYROLL 7/21/2017	Open	206,283.27	0.00
17-01209	07/19/17	LIBRARY	SPOTSWOOD PUBLIC LIBRARY	TRANSFER UNEXPENDED FUNDS	Open	7,979.90	0.00
17-01210	07/19/17	S0089	ST OF NJ - DEPT OF LABOR	CATASTROPHIC ILLNESS FUND	Open	241.50	0.00
17-01211	07/19/17	T0201	TD BANK CREDIT CARD SERVICES	BANK FEES	Open	12.22	0.00
17-01212	07/19/17	A0023	A & L FOOD SERVICE	SUPPLIES FOR NNO 2017	Open	92.75	0.00
17-01213	07/19/17	G0119	GILLETTE ENTERPRISES	EMS LEASE OF PROPERTY AUG 2017	Open	3,000.00	0.00
17-01214	07/19/17	R0139	RACEWAY PETROLEUM INC.	FLEET CARD SERV 6/30-7/14/2017	Open	728.11	0.00
17-01218	07/21/17	T0020	TREASURER, STATE OF NJ NJDEP	annual operation invoice	Open	720.00	0.00
17-01219	07/21/17	M0077	MIDDLESEX CO IMP AUTHORITY	curbside recycling	Open	9,622.13	0.00
17-01221	07/21/17	H0099	HOME NEWS TRIBUNE	LEGAL AD	Open	53.04	0.00
17-01225	07/28/17	GLUCK005	GLUCKWALRATH LLP	BOND ORDINANCE NO. 2017-053	Open	450.00	0.00
17-01226	07/28/17	E0056	EAST BRUNSWICK WATER UTILITY	WATER SERVICE JUNE 2017	Open	26,962.32	0.00
17-01230	07/28/17	T0008	TOWNSHIP OF EAST BRUNSWICK	PURCHASE OF GASOLINE JUNE 2017	Open	4,765.50	0.00
17-01231	07/28/17	H0099	HOME NEWS TRIBUNE	LEGAL ADS	Open	136.40	0.00
17-01232	07/28/17	N0036	NJ DIV ALCOHOLIC BEVERAGE	2017-2018 LIQ LIC RENEWAL	Open	21.00	0.00
17-01236	07/28/17	P0121	LYNN STEURER	PETTY CASH REIMBURSEMENT	Open	53.18	0.00
17-01237	07/28/17	V0012	VERIZON WIRELESS	WIRELES TELEPHONE SERVICES	Open	448.72	0.00
17-01242	07/28/17	P0002	PSE&G	HEATING JULY 2017	Open	103.21	0.00
17-01243	07/28/17	C0213	COMCAST	INTERNET SERVICES 7/16/17	Open	124.90	0.00
17-01244	07/28/17	V0009	VERIZON	TELEPHONE USE JULY 2017	Open	1,122.14	0.00
17-01245	07/28/17	ENGIE005	ENGIE RESOURCES	ELECTRIC USE JULY 2017	Open	3,868.34	0.00
17-01246	07/28/17	J0164	JCP&L	ELECTRIC USE JULY 2017	Open	10,181.45	0.00
17-01276	07/31/17	JGDRY005	JG DRYWALL LLC	PAYMENT DUE FOR SERVICES	Open	105,797.86	0.00 C

Contract No: 16-00012

Total Purchase Orders:	98	Total P.O. Line Items:	0	Total List Amount:	1,295,873.82	Total Void Amount:	0.00
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DATED: August 2, 2017

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 TED RICCI  
 Council President

ATTEST:

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 PATRICIA DeSTEFANO, RMC  
 Municipal Clerk

Councilman Rivera made a motion to adopt Resolutions 2017-121 through 2017-123, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Stollen	absent
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and Resolutions 2017-121 through 2017-123 were adopted.

### **OPEN TO THE PUBLIC**

Council President Ricci made a motion to open the meeting to the public, which was seconded by Councilwoman Drozd. All present were in favor and the public portion of the meeting was opened.

Discussion ensued regarding the delay in receiving the certification of the tax rate from the Middlesex County Board of Taxation; all municipalities are extending their grace period.

Council all had a great time at *National Night Out* last night.

There being no comments from the public, Council President Ricci made a motion to close the public hearing, which was seconded by Councilman Rivera. All present were in favor, and the public portion of the meeting was closed.

There being no further business before the Council, Councilwoman Drozd made a motion to adjourn, seconded by Councilman Rivera.

The Clerk called the roll:

Councilman Stollen	absent
Councilwoman Drozd	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the meeting was adjourned at 9:33 AM

Dated: August 2, 2017

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PATRICIA DeSTEFANO  
Municipal Clerk

ATTEST:

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TED RICCI  
Council President