

BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey

Regular Meeting
December 19, 2016
7:40 PM

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Stollen at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 28, 2015. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

SALUTE TO THE FLAG

MOMENT OF SILENCE

ATTENDANCE

The Clerk called the roll:

Councilman Seely	Present
Councilwoman Drozd	Present
Councilman Ricci	Present
Councilman Servis	Absent
Council President Stollen	Present

Also present were Business Administrator McDonald and Borough Engineer Koch. Mayor Poliseno and Borough Attorney Diegnan were absent. Lawrence Sachs, Esq. attended as Borough Attorney.

MINUTES

November 9, 2016 – Regular Meeting Minutes

The minutes of the Regular Meeting of November 9, 2016, of the Borough Council were presented. Councilman Seely made a motion to approve the regular meeting minutes, seconded by Councilman Ricci.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and the regular meeting minutes of the above date were approved as presented.

November 9, 2016 – Caucus Meeting Minutes

The minutes of the Caucus Meeting of November 9, 2016, of the Borough Council were presented. Councilman Ricci made a motion to approve the regular meeting minutes, seconded by Councilman Seely.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and the regular meeting minutes of the above date were approved as presented.

December 5, 2016 – Regular Meeting Minutes

The minutes of the Regular Meeting of December 5, 2016, of the Borough Council were presented. Councilwoman Drozd made a motion to approve the regular meeting minutes, seconded by Councilman Ricci.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and the regular meeting minutes of the above date were approved as presented.

December 5, 2016 – Caucus Meeting Minutes

The minutes of the Caucus Meeting of December 5, 2016, of the Borough Council were presented. Councilwoman Drozd made a motion to approve the regular meeting minutes, seconded by Councilman Ricci.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and the regular meeting minutes of the above date were approved as presented.

PRESENTATION OF CERTIFICATE OF DETERMINATION & AWARD

CFO Joe Zanga determines to issue the Bond Anticipation Notes, Series 2016A by several bond ordinances collectively, authorizing obligations in the aggregate principal amount of **\$4,030,000** as follows:

<u>TOTAL PRINCIPAL</u>	<u>NUMBERS</u>	<u>DENOMINATIONS</u>
AMOUNT: \$2,862.00 DATED: December 20, 2016 MATURITY: December 19, 2017 INTEREST RATE PER ANNUM: 1.29% payable at maturity REGISTERED OWNER: TD Bank, National Association, Mount Laurel, NJ PLACE OF PAYMENT: Borough of Spotswood 77 Summerhill Road Spotswood, NJ 08884	2016A-1	\$4,030,000

Pursuant to the authority so conferred upon me, I, Joe Zanga, have awarded and sold the Notes to TD Bank, National Association, Mount Laurel, NJ at the price of \$4,030,000, plus a premium of \$ -0-.

<u>CONTRACT PRICE</u>	\$4,030,000
<u>PREMIUM</u>	-0-
<u>INTEREST ACCRUED TO THE DATE OF DELIVERY</u>	-0-
<u>TOTAL AMOUNT RECEIVED (PURCHASE PRICE)</u>	\$4,030,000
Payment of the Purchase Price was made as follows: Wire of Immediately Available Funds to: TD Bank Borough of Spotswood Current Fund	

Councilman Ricci made a motion to accept the Bond Anticipation Note (BAN), seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	no
Council President Stollen	yes, and the Bond Anticipation Note (BAN) was accepted.

RESOLUTIONS UNDER CONSENT AGENDA

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

RES: 2016-187

RESOLUTION

WHEREAS, Clearwater Village LLC has submitted an application for the renewal of its Mobile Home Park License in accordance with Section 78-11.11 of the revised General Ordinances of the Borough of Spotswood as adopted 1969 and amended and supplemented April, 1981; and

WHEREAS, the Borough Attorney, Patrick J. Diegnan, Jr., Esq., the County Board of Health, the Borough of Spotswood Planning Board and the Building Inspector have reviewed the application with said Ordinance and have set forth no objection to its renewal; and

WHEREAS, there has been no change in ownership or interest in the property since the original license was issued, and there has been no change in the Mobile Home Park with respect to any matters set forth in the original license application of Clearwater Village LLC regarding matters submitted in support thereof; and

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Spotswood, County of Middlesex, and State of New Jersey, that Clearwater Village LLC is hereby awarded a renewal of its Mobile Home Park License for the lands described as Block 1.01, Lot 1; Block 2, Lot 1; and Block 3, as described on the Borough of Spotswood Tax Map.

BE IT FURTHER RESOLVED that the awarding of this renewal license (for the year 2017) is granted subject to the condition that Clearwater Village LLC will continue to comply with all Borough Ordinances now in existence as they may be amended or supplemented or deleted with the calendar year of 2017.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-188

RESOLUTION

WHEREAS, pursuant to Statute 10:4-18, meetings, the Governing Body of the Borough of Spotswood, County of Middlesex, State of New Jersey has the authority and obligation to fix the time and place of its regular meetings; and

WHEREAS, the Municipal Clerk has provided the Governing Body with a schedule of council meetings for the year 2017 and Governing Body wish to accept said 2017 council meeting schedule;

NOW, THEREFORE BE IT RESOLVED that the Governing Body does accept this resolution and the Agenda meeting dates and time set forth for the year 2017, per attached, by a roll call vote of the Governing Body.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-189

RESOLUTION

WHEREAS, the Borough of Spotswood of a company to perform Emergency Generator Maintenance Services for the year 2016-17; and

WHEREAS, previously contracted was EMR Power Systems, LLC of Trenton, New Jersey; and

WHEREAS, EMR Power Systems, LLC is a State Contract Company and their State Contract number is A81474, T2848 and quotes are not needed; and

WHEREAS, EMR Power Systems, LLC will perform preventive maintenance and testing of emergency standby generators for the following:

Daniel Rd. WTP (125W)	\$ 455.00	
Red Bank Lift Station (45KW)	300.00	
Borough Hall (100KW)	455.00	
Manalapan Rd. (45KW)	300.00	
Main St. Fire House (45KW)	300.00	
Service checks @\$100.00 (price based on 5 units 3- service Checks/unit=	1,500.00	
TOTAL		\$3,310.00

WHEREAS, by the authority of Business Administrator/Purchasing Agent, Dawn McDonald, this contract may be awarded without public bidding as the total amount is below the threshold established by the Local Public Contracts Law (N.J.S.A. 40A:11-3).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, that the contract for Emergency Generator Maintenance services is hereby awarded to EMR Power Systems. This contract will be for a period of one (1) year starting retroactively back to March 10, 2016, and ending on March 10, 2017. This is the second option of renewing for one year for the last year of renewal without quotes

BE IT FURTHER RESOLVED that appropriate officials are authorized to execute the appropriate contract on behalf of the Borough of Spotswood and that the contract may be viewed in the Municipal Clerk's Office during normal business hours.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-190

**RESOLUTION
BOROUGH OF SPOTSWOOD
COUNTY OF MIDDLESEX**

**AUTHORIZING FINAL PAY ESTIMATE NO. 3
AND FINAL CLOSE-OUT AND CHANGE ORDER
FOR WATER SYSTEM INTERCONNECTION**

WHEREAS, the governing body has received final payment estimate No. 3 and a final close out change order request from the borough engineer for the project known as Water System Interconnection whose contract amount was in the amount of \$152,488.50 which was completed by Interstate Contracting and Excavating, LLC for referenced project from August 1, 2016 to November 18, 2016; and

WHEREAS, the borough engineer has advised in a letter dated November 28, 2016, that the close out Change Order request reflects the final contract quantities including reductions and increases in same due to actual field conditions encountered and supplemental work. The Close-out Change Order calls for an overall decrease in the original contract in the amount of \$15,480.78. Accordingly we recommend acceptance of the work, approval of the Close-out Change Order and Final Payment Application No. 3 for work on the above referenced project and payment in the amount of \$4,872.57 to Interstate Contracting and Excavating, LLC., subject to the posting of a one year maintenance bond in the amount of \$22,873.28; and

WHEREAS, the borough engineer recommends approval of the close out change order pay estimate No. 3 for work on the above referenced project and payment in the amount of \$4,872.57 to Interstate Contracting & Excavating, LLC subject to the contractor submitting a one year maintenance bond in the amount of \$22,873.28.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Spotswood that the final close out change order request of Interstate Contracting & Excavating, LLC for the aforesaid project together with the final payment of \$4,872.57 is hereby approved subject to the contractor posting the aforesaid maintenance bond.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ACCOUNT C-06-55-012-201 - ORDINANCE 2012-07.

JOSEPH ZANGA
Chief Financial Officer

RES: 2016-191

**RESOLUTION OF THE BOROUGH COUNCIL
OF THE BOROUGH OF SPOTSWOOD
TO PROVIDE FOR THE TRANSFER OF YEAR 2016
BUDGET APPROPRIATION**

WHEREAS, there appears to be insufficient funds in certain accounts of the 2016 Budget to meet the demands thereon for the balance of the year; and

WHEREAS, there appears to be a surplus in other such accounts over and above the demands for the balance of the year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Spotswood that in accordance with the provisions of R.S. 40A:4-58, the surplus in the accounts herein before mentioned be, and the same is hereby transferred to the accounts mentioned as being insufficient to meet demands.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and he is hereby authorized and directed to make the following transfers:

CURRENT FUND

From:

Salaries and Wages:

Office On Aging \$ 10,000.00

Other Expenses:

Gasoline \$ 7,000.00

Social Security System \$13,000.00

Total \$30,000.00

To:

Salaries and Wages:

Municipal Clerk \$ 7,000.00

Police Department \$20,000.00

Other Expenses:

Telephone \$ 3,000.00

Total \$30,000.00

BE IT FURTHER RESOLVED that any additional transfer required prior to January 1, 2017, shall be by the recommendation of the Chief Financial Officer, approved in writing by the Borough Administrator and ratified by the Borough Council.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-192

**RESOLUTION SUPPORTING POLICE OFFICERS, FIREFIGHTERS,
CORRECTION OFFICERS AND FIRST RESPONDERS**

WHEREAS, Police Officers, Firefighters, Correction Officers and First Responders ensure the public safety and protection of citizens and place their lives on the line while performing their duties; and

WHEREAS, Congressman David B. Jolly (R-Florida) introduced H.R. 814, known as the "*Thin Blue Line Act*" on February 9, 2016 that amends Section 3592© Title 18 of the United States Code; and

WHEREAS, this legislation provides that the killing of Law Enforcement Officers, Firefighters, Prosecutors, First Responders and Correction Officers while engaged in the performance of their official duties, or because of their status as a public official employee, shall be deemed as an aggravating factor while considering the imposition of the death penalty based on the status of the victim under federal law; and

WHEREAS, the recent murders of five (5) Law Enforcement Officers in Dallas, Texas on July 7, 2016, as well as the deaths of numerous Law Enforcement Officers and First Responders in the United States are an example of the dangerous conditions which Law Enforcement Officers and other responders face on a daily basis; and

WHEREAS, The Borough Council of the Borough of Spotswood recognizes that all members of the Spotswood Borough Police Department, Spotswood Volunteer Fire Department (Enterprise Hook and Ladder Company, Inc.), Spotswood Emergency Medical Services, and all First Responders and Law Enforcement Officers throughout New Jersey and the United States place themselves in harm's way in order to protect the public and ensure a safe community.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey, hereby confirms for the record its support of H.R. 814 and urges the United States House of Representatives and the U.S. Senate to enact this important legislation; and

BE IT FURTHER RESOLVED, the Borough Clerk shall forward copies of this Resolution, along with a letter from the Mayor to: Senator Robert Menendez, Senator Cory A. Booker, Congresswoman Bonnie Watson Coleman, Senator Linda R. Greenstein, Assemblyman Daniel R. Benson, Assemblyman Wayne P. DeAngelo, the New Jersey State Police Chiefs Association, and all Mayors in Middlesex County, New Jersey.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2016-193

RESOLUTION

WHEREAS, the official tax, utility and developer escrow records of the Borough of Spotswood, New Jersey show certain adjustments, recessions, amendments, cancellations, corrections, refunds and uncollectibles should be made on certain accounts due to various reasons; and

WHEREAS, the Tax Collector, Utility Collector and Chief Financial Officer recommend these changes.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Borough Tax Collector, Utility Collector and Chief Financial Officer be and are hereby authorized to cancel all balances less than \$10.00.

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00004	01/11/16	V0025	VANGUARD CLEANING SYSTEMS	MONTHLY CLEANING SERVICE 2016	Open	1,395.00	0.00
16-00006	01/11/16	K0001	KAYE AAROE BARBIERI	2016 WEBSITE MONTHLY MAINT.	Open	500.00	0.00
16-00007	01/11/16	S0073	SHARP ELEVATOR COMPANY INC	2016 MONTHLY MAINTENANCE	Open	94.00	0.00
16-00449	03/23/16	R0016	RECORDED BOOKS, INC	Audiobooks	Open	128.68	0.00
16-00774	05/10/16	G0013	GRAY ROCK MASON	MISC SUPPLIES	Open	299.98	0.00
16-01085	06/29/16	P0001	PITNEY BOWES	MAIL MACHINE MAINTENANCE	Open	909.66	0.00
16-01129	07/05/16	S0025	SHOPRITE SUPERMARKETS, INC	Children's Program Supplies	Open	72.44	0.00
16-01190	07/08/16	M0029	MGL PRINTING SOLUTIONS	2017 DOG/CAT TAGS	Open	736.00	0.00
16-01293	07/25/16	D0007	DEMCO	LIBRARY SUPPLIES	Open	250.35	0.00
16-01297	07/25/16	X0005	XEROX FINANCIAL SERVICES LLC	SEPTEMBER LEASE	Open	101.85	0.00
16-01345	08/03/16	C0064	CENTRELEARN	CENTER LEARN YEARLY RENEWAL	Open	958.80	0.00
16-01507	08/30/16	C0031	CUSTOM BANDAG INC.	tires/repairs	Open	727.26	0.00
16-01531	09/07/16	N0055	NJ STATE LIBRARY	TRUSTEE INSTITUTE	Open	225.00	0.00
16-01537	09/07/16	S0025	SHOPRITE SUPERMARKETS, INC	SEPTEMBER KITCHEN SUPPLIES	Open	96.82	0.00
16-01631	09/27/16	N0087	NEW JERSEY FIRE EQUIPMENT CO	ex CHIEF SHIELD FOR BILL P	Open	44.00	0.00
16-01691	09/29/16	V0010	V.E. RALPH & SON	MEDICAL EQUIPMENT	Open	366.42	0.00
16-01723	10/06/16	A0003	ALL HANDS FIRE EQUIPMENT	bailout recert training	Open	1,150.00	0.00
16-01743	10/12/16	S0025	SHOPRITE SUPERMARKETS, INC	OCTOBER KITCHEN SUPPLIES	Open	79.52	0.00
16-01744	10/12/16	S0025	SHOPRITE SUPERMARKETS, INC	NOVEMBER KITCHEN SUPPLIES	Open	77.42	0.00
16-01745	10/12/16	S0025	SHOPRITE SUPERMARKETS, INC	HALLOWEEN PARTY FOOD	Open	426.37	0.00
16-01887	10/26/16	N0087	NEW JERSEY FIRE EQUIPMENT CO	2 LADDERS AND FREIGHT	Open	1,335.00	0.00
16-01895	10/26/16	N0045	NJ EMERGENCY MANAGEMENT ASSN	QUARTERLY MEETING	Open	30.00	0.00
16-01900	10/26/16	D0004	D B ELECTRIC CO LLC	INSTALL CATV LINES/SPLITTER	Open	700.00	0.00
16-01902	11/04/16	L0051	LIBRARY INTERIORS, INC NJ	REMODEL TECH ROOM	Open	5,519.00	0.00
16-01912	11/04/16	G0034	GOPHER SPORTS	RAINBOW FIT PRO COMPETITOR PIN	Open	106.36	0.00
16-01913	11/04/16	G0034	GOPHER SPORTS	RAINBOW FIT PRO COMPETITOR	Open	105.90	0.00
16-01916	11/04/16	S0155	STAVOLA	FABC	Open	389.03	0.00
16-01918	11/04/16	N0005	NORCIA CORPORATION	TAILGATE SANDER	Open	4,826.00	0.00
16-01922	11/04/16	LSPA1005	L&S PAINTING, INC.	painting firehouse (main)	Open	6,080.67	0.00
16-01929	11/04/16	A0003	ALL HANDS FIRE EQUIPMENT	20 PAIR DRAGON FIRE GLOVES	Open	1,345.50	0.00
16-01939	11/04/16	H0074	HACH COMPANY	misc supplies	Open	453.97	0.00
16-01943	11/04/16	J0038	JAMESBURG HARDWARE	misc supplies streets	Open	198.39	0.00
16-01945	11/04/16	C0031	CUSTOM BANDAG INC.	tires/repairs	Open	669.18	0.00
16-01958	11/04/16	S0025	SHOPRITE SUPERMARKETS, INC	RECREATION TREE LIGHTING 2016	Open	125.48	0.00
16-01974	11/10/16	W0038	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	343.81	0.00
16-01975	11/10/16	W0015	WWSC	misc parts	Open	2,572.20	0.00
16-01976	11/10/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	114.73	0.00
16-01981	11/10/16	NELCO	GREATLAND CORPORATION	ACA FEDERAL EFFILE + PRINT/MAIL	Open	293.00	0.00
16-01987	11/10/16	N0005	NORCIA CORPORATION	misc repairs	Open	636.80	0.00
16-01993	11/10/16	S0063	STAPLES BUSINESS ADVANTAGE	CENTER SUPPLIES	Open	323.85	0.00
16-01999	11/10/16	E0125	THOMAS J MORRIS JR.	firearms ammo.	Open	2,389.25	0.00
16-02000	11/10/16	D0056	DOCTOR'S CARE CENTER	abbrev. physical exams	Open	240.00	0.00
16-02002	11/10/16	O0007	ORIENTAL TRADING CO., INC	COSTUME FOR RECREATION	Open	26.97	0.00
16-02005	11/14/16	R0061	THE RODGERS GROUP, LLC	SECOND INSTALLMENT 2016	Open	3,250.00	0.00 c
Contract No: 16-00007							
16-02007	11/14/16	D0125	DUNELLEN AUTO GLASS	misc repair	Open	215.00	0.00
16-02008	11/14/16	O0007	ORIENTAL TRADING CO., INC	CHRISTMAS SUPPLIES FOR REC	Open	1,376.54	0.00
16-02020	11/22/16	C0150	CAROLE GEORGE	NOVEMBER ART CLASSES	Open	100.00	0.00
16-02021	11/22/16	S0025	SHOPRITE SUPERMARKETS, INC	SANDWICH PLATTER FOR MEDICARE	Open	64.99	0.00
16-02026	11/22/16	T0024	TAVERNA DELLA PIZZA RESTAURANT	FOOD FOR TRAINING ESTIMATE	Open	58.50	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-02027	11/22/16	F0008	FIRE & SAFETY SERVICES ESTIMATE REPAIR PRIMING PUMP	Open	452.73	0.00	
16-02046	11/28/16	Q0007	QUALITY ELECTRIC MOTORS SVC. PARTS	Open	60.00	0.00	
16-02050	11/28/16	L0015	LORCO PETROLEUM SERVICE RECYCLE USED OIL	Open	170.00	0.00	
16-02052	11/28/16	M0154	MAIN ELECTRIC SUPPLY CO, INC GENERATOR CORD	Open	83.61	0.00	
16-02053	11/28/16	C0008	CAMPBELL SUPPLY CO., INC SANITARY COVERS/FRAMES	Open	593.88	0.00	
16-02054	11/28/16	A0067	ALL INDUSTRIAL SAFETY PROD INC EA SERVICE AGREEMENT	Open	69.95	0.00	
16-02056	11/28/16	C0031	CUSTOM BANDAG INC. TIRES	Open	1,323.40	0.00	
16-02062	11/28/16	ENGIE005	ENGIE RESOURCES ENERGY BILL 10/13-11/14	Open	261.96	0.00	
16-02067	11/28/16	P0002	PSE&G HEAT	Open	18.33	0.00	
16-02068	11/28/16	J0164	JCP&L ELECTRIC B/D 11-16-16	Open	182.53	0.00	
16-02072	11/28/16	C0213	COMCAST INTERNET/DIGITAL VOICE	Open	298.77	0.00	
16-02082	12/01/16	M0077	MIDDLESEX CO IMP AUTHORITY commingled containors	Open	103.55	0.00	
16-02091	12/01/16	M0039	MICHAEL ZARRO spd wristband give-a-ways	Open	345.90	0.00	
16-02092	12/01/16	P0002	PSE&G HEAT NOVEMBER	Open	64.99	0.00	
16-02096	12/01/16	H0040	HORIZON BLUE CROSS BLUE SHIELD DENTAL PREMIUMS 12/2016	Open	4,067.07	0.00	
16-02099	12/01/16	G0040	GOCHENOUR SECURITY, INC. FIX PARKING LOT CAMERA	Open	400.00	0.00	
16-02103	12/01/16	C0009	CAPITOL EXTERMINATING CO exterminating	Open	165.00	0.00	
16-02112	12/01/16	P0061	JANINE BALAZS 2016 HOLIDAY PARTY SUPPLIES	Open	10.27	0.00	
16-02126	12/01/16	G0048	GOODYEAR TIRE 2 TIRES CAR 75	Open	271.08	0.00	
16-02129	12/01/16	R0158	RAPID PRINT & COPY SERVICES 3-PART WORK ORDERS	Open	408.00	0.00	
16-02131	12/01/16	G0119	GILLETTE ENTERPRISES HEATER REPAIRS 2016	Open	787.30	0.00	
16-02132	12/06/16	E0066	ENHANCED WEB WERVICES SIGNATURE SCAN - SEELY, MAYOR	Open	29.95	0.00	
16-02133	12/06/16	S0251	STRATEGIC BILLING ENTERPRISE REIMBURSEMENT NOV. 2016	Open	1,361.93	0.00	
16-02134	12/06/16	U0007	U S POSTAL SERVICE POSTAGE METER	Open	5,000.00	0.00	
16-02135	12/06/16	O0013	ALLEGRA #387 OFFICE SUPPLIES	Open	355.00	0.00	
16-02137	12/06/16	C0052	VINCENT QUILES JR misc supplies	Open	755.98	0.00	
16-02140	12/06/16	J0071	JESSICA FOY-ZIMKUS CHILDREN'S PROGRAMS	Open	124.39	0.00	
16-02141	12/06/16	P0093	CAROL FARLEY PETTY CASH	Open	57.03	0.00	
16-02142	12/06/16	M0009	MCUA SOLID WASTE MIDDLESEX COUNTY SOLID WASTE	Open	19,328.75	0.00	
16-02143	12/06/16	K0030	KML TECHNOLOGIES, INC 911 system maint. 1 year	Open	3,750.00	0.00	
16-02144	12/06/16	O0010	ONE CALL CONCEPTS	Open	62.50	0.00	
16-02149	12/09/16	B0052	BORO OF SPOTSWOOD PAYROLL PAYROLL 12/9/2016	Open	285,123.21	0.00	
16-02153	12/08/16	R0062	R & D PROMOTIONS comm. pol. clothing	Open	367.00	0.00	
16-02154	12/08/16	L0024	LESLIE GENOVESE reimb. for tree lighting candy	Open	147.58	0.00	
16-02164	12/08/16	V0009	VERIZON TELEPHONE USE 11/2016	Open	3,826.02	0.00	
16-02166	12/08/16	V0012	VERIZON WIRELESS WIRELESS TELEPHONE 11/2016	Open	163.98	0.00	
16-02167	12/08/16	P0121	LYNN STEURER PETTY CASH	Open	52.84	0.00	
16-02168	12/08/16	N0002	NJ STATE LEAGUE OF MUNICIPAL ORIENTATION FOR MUNICIPAL OFFI	Open	125.00	0.00	
16-02170	12/08/16	N0068	NJ DEPT OF HEALTH NOVEMBER DOG REPORT 2016	Open	16.80	0.00	
16-02173	12/08/16	CHRIS005	CHRISTINE L. QUILLEN LIBRARY DOMAIN RENEWAL	Open	100.85	0.00	
16-02174	12/08/16	CHRIS005	CHRISTINE L. QUILLEN RENOVATION MEAL FOR STAFF	Open	55.48	0.00	
16-02175	12/08/16	CHRIS005	CHRISTINE L. QUILLEN OPTICAL REIMBURSEMENT	Open	400.00	0.00	
16-02179	12/08/16	N0002	NJ STATE LEAGUE OF MUNICIPAL NEW MUNICIPAL OFFICIAL SEMINAR	Open	125.00	0.00	
16-02182	12/13/16	C0062	CME ASSOCIATES ENGINEERING	Open	114.75	0.00	C
		Contract No: 16-00002					
16-02183	12/13/16	C0062	CME ASSOCIATES ENGINEERING	Open	339.75	0.00	C
		Contract No: 16-00002					
16-02184	12/13/16	I0026	INTERSTATE CONTRACTING FINAL PAY EST. NO. 3	Open	4,872.57	0.00	C
		Contract No: 15-00012					
16-02188	12/14/16	LIBRARY	SPOTSWOOD PUBLIC LIBRARY DISTRIBUTE RESERVE BALANCE	Open	24,605.98	0.00	
16-02190	12/14/16	J0032	JEAN PAUL MAYER LEAGUE REIMBURSEMENT	Open	106.92	0.00	
16-02192	12/14/16	S0008	NJSHBP EMPLOYEE BENEFITS DEC. 2016	Open	131,350.98	0.00	
16-02199	12/14/16	C0104	CURTIS STOLLEN MICRO PHONE-RECORDING SUPPLIES	Open	52.47	0.00	
16-02202	12/14/16	H0099	HOME NEWS TRIBUNE LEGAL NOTICES	Open	70.84	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-02203	12/14/16	A0083	APRUZZESE, McDERMOTT, ET AL	PROFESSIONAL SERVICES RENDERED	Open	1,422.50	0.00
16-02204	12/14/16	C0062	CME ASSOCIATES	ENGINEERING	Open	344.25	0.00
16-02205	12/14/16	B0058	BOROUGH OF SPOTSWOOD CURRENT	2012 BOND INTEREST	Open	17,690.00	0.00
16-02206	12/14/16	D0030	DEPOSITORY TRUST CO	2012 BOND INTEREST-ALL FUNDS	Open	23,040.00	0.00
16-02207	12/14/16	R0139	RACEWAY PETROLEUM INC.	FLEET CARD PROG 11/15-11/29/16	Open	628.95	0.00
16-02208	12/14/16	T0008	TOWNSHIP OF EAST BRUNSWICK	GASOLINE CONSUMPTION NOV 2016	Open	4,175.12	0.00
16-02209	12/14/16	P0057	PHOENIX ADVISORS, INC.	CONTINUING DISCLOSURE FILINGS	Open	1,050.00	0.00
16-02211	12/14/16	T0201	TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-COURT 11/2016	Open	231.38	0.00
16-02212	12/14/16	T0201	TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-REC 11/2016	Open	107.00	0.00
16-02213	12/14/16	S0120	SPORTS SIGNUP	ONLINE REGISTRATION 11/2016	Open	142.00	0.00
16-02215	12/14/16	A0053	ARCARI & IOVINO ARCHITECTS, PC	ARCHITECTURE AND ENGINEERING	Open	1,208.25	0.00 C
Contract No: 12-00014							
16-02216	12/14/16	A0053	ARCARI & IOVINO ARCHITECTS, PC	ARCHITECTURAL AND ENGINEERING	Open	975.00	0.00 C
Contract No: 16-00008							
16-02217	12/14/16	C0062	CME ASSOCIATES	ENGINEERING	Open	5,800.50	0.00 C
Contract No: 14-00009							
16-02218	12/14/16	C0062	CME ASSOCIATES	ENGINEERING	Open	1,266.00	0.00 C
Contract No: 14-00008							
16-02220	12/15/16	J0164	JCP&L	ELECTRIC USE 11/2016	Open	5.79	0.00
16-02224	12/15/16	B0060	BOROUGH OF SPOTSWOOD TRUST	CHRG BUDGET & TRANS TO TRUST	Open	2,000.00	0.00
16-02225	12/15/16	B0060	BOROUGH OF SPOTSWOOD TRUST	CHRG BUDGET & TRANS TO TRUST	Open	20,000.00	0.00
16-02227	12/15/16	T0101	TD BANK	MCIA-2008 LEASE INTEREST	Open	3,330.30	0.00
16-02228	12/15/16	T0101	TD BANK	MCIA 2009 LOAN INTEREST	Open	1,483.35	0.00
16-02229	12/15/16	T0101	TD BANK	MCIA 2014 LEASE INTEREST	Open	489.50	0.00
16-02230	12/15/16	T0101	TD BANK	MCIA 2015 LEASE AGREEMENT	Open	1,592.74	0.00
16-02231	12/15/16	T0101	TD BANK	MCIA 2016 LEASE INTEREST	Open	2,748.66	0.00
16-02240	12/15/16	M0194	MARGARET DROZD	LOM REIMBURSEMENT	Open	196.04	0.00
16-02247	12/16/16	J0078	JOSEPH ZANGA	cell phone reimbursement 2016	Open	120.00	0.00
16-02248	12/16/16	J0243	JOSE RIVERA	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00
16-02249	12/16/16	F0027	FREDERICK WALTER	2016 CELL PHONE REIMBURSEMENT	Open	60.00	0.00
16-02250	12/16/16	K0033	KEVIN BUSUND	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00
Total Purchase Orders: 127 Total P.O. Line Items: 0					Total List Amount:	625,858.89	Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND ACCO	6-01	544,253.87	0.00	544,253.87	0.00	0.00	544,253.87
UTILITY FUND ACCO	6-05	51,921.45	0.00	51,921.45	0.00	0.00	51,921.45
Year Total:		596,175.32	0.00	596,175.32	0.00	0.00	596,175.32
GENERAL CAPITAL A	C-04	10,569.67	0.00	10,569.67	0.00	0.00	10,569.67
ANIMAL CONTROL TR	T-12	752.80	0.00	752.80	0.00	0.00	752.80
TRUST FUND ACCOUN	T-13	7,229.03	0.00	7,229.03	0.00	0.00	7,229.03
Year Total:		7,981.83	0.00	7,981.83	0.00	0.00	7,981.83
UTILITY CAPITAL A	U-06	11,132.07	0.00	11,132.07	0.00	0.00	11,132.07
Total of All Funds:		625,858.89	0.00	625,858.89	0.00	0.00	625,858.89

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DESTEFANO, RMC
Municipal Clerk

RESOLUTION

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough Council of Spotswood, Middlesex County, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, Middlesex County, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Spotswood Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR	\$8,862.00
Cash Match	\$2,215.50
In-Kind	\$6,646.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements

DATED: December 19, 2016

CURTIS STOLLEN
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

Councilman Ricci made a motion to adopt Resolutions 2016-187 and 2016-195 on the Consent Agenda, seconded by Councilman Seely.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and Resolutions 2016-187 through 2016-195 under the consent agenda were adopted.

PROCLAMATION OF SPOTWOOD BOROUGH COUNCIL

WHEREAS, *Leo Servis* has served this community well for many years in numerous capacities, including two years as a member of the Borough Council; and

WHEREAS, *Leo Servis* was appointed to the Spotswood Borough Council in June 2015, when a seat became available for an unexpired term, then ran in a November General Election for the unexpired term and won. Leo Service did not seek out another term, instead has decided to retire and live his life out with his Son's and two beautiful Grand Daughters.

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, cultural and aesthetic development; and in particular, the Spotswood First Aid Squad, first as member and then as the Director.

WHEREAS, he has earned the admiration and high regard of those with whom he has come into contact, and the affection of his fellow public servants, who are proud to call him "friend" and

WHEREAS, his performance of the duties and responsibilities of a member of Borough Council has been characterized by excellent and constructive contributions to municipal government in our Borough;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council for the Borough of Spotswood, and on behalf of all our citizens, does hereby express our sincere appreciation and thanks to **Leo Servis** for his distinguished service to the community, and highly commend him for the manner in which he has carried out his duties and responsibilities;

BE IT FURTHER RESOLVED, that the Borough Council and all our citizens, do hereby tender to **Leo Servis** this certificate of public recognition, extending to him our deep appreciation for his distinguished service, and our best wishes for continued success in all his future endeavors, along with good health from this day forward.

DATED: DECEMBER 19, 2016

CURTIS STOLLEN,
COUNCIL PRESIDENT

EDWARD T. SEELY,
MAYOR ELECT

MARGARET DROZD
COUNCILWOMAN

TED RICCI
COUNCILMAN

ATTEST:

PATRICIA DESTEFANO, RMC,
MUNICIPAL CLERK

PROCLAMATION

WHEREAS, Margaret "Marge" Drozd, RN, MSN, APRN-BC, has dedicated her personal and professional life to service in her community; and

WHEREAS, Marge serves the Borough of Spotswood as Councilwoman, and has done for the last ten years; and has previously served as Board of Education member for nine years, including a term as Board President; and

WHEREAS, Marge has been named by the Parent Teacher Association (PTA) as a lifetime member for her commitment to public education; and

WHEREAS, Marge led the effort to build the playground at Appleby School when her son was a student there, and founded a charitable education foundation enabling volunteers to raise funds for our local schools; and is also a 15-year merit badge counselor for the Boy Scouts of America; and

WHEREAS, professionally, Marge is Director of Community Mobile Health Services (CMHS) at St. Peter's University Hospital, where more than 10,000 clients in over 250 community sites are served annually; as a champion for all to receive equitable access to quality health care, Marge is responsible for community outreach, community benefit reporting, and health care alliances within the hospital's catchment area encompassing multiple counties and approximately 1.2 million people; and

WHEREAS, Marge has received Care Heroes, Women Who Make Magic, Community Service Award in 2010; and Award Finalist in the Excellence in has authored and administrated funding to support programs over the



numerous awards, including Health and the Nursing Spectrum Excellence in was Northeast Region Nurse.com GEM Community Care category in 2016; and approximately \$1.1million of grant last fifteen years; and

WHEREAS, Marge has most recently been honored by the New Jersey State Nurses Association for her outstanding professional career accomplishments at its Diva and Don Gala on December 7, 2016, where she was recognized as a nurse who has made an extraordinary impact on the profession and the community;

NOW, THEREFORE, BE IT RESOLVED that I, Nicholas Polizeno, Mayor of the Borough of Spotswood, together with Borough Council and all the Citizens of Spotswood, hereby proclaim our recognition of and gratitude to Margaret Drozd for her many outstanding contributions to the Borough of Spotswood and the larger community.

DATED: DECEMBER 19, 2016

Nick Polizeno

Nicholas Polizeno
Mayor

ATTEST:

Patricia DeStefano

Patricia DeStefano, RMC
Municipal Clerk



Councilwoman Drozd thanks her husband and Council. It was very special to be honored in this manner.

COUNCIL LIAISON REPORTS

Councilman Ricci – No committee report. Merry Christmas and Happy Holidays!

Councilman Seely – Merry Christmas, Happy New Year and Happy Holidays! As Councilwoman Drozd has said, our community thrives because of volunteers; to each and every one of you, thank you very much!

Councilwoman Drozd – Although we did not win the SEF 50/50 Raffle (Council chipped in together and purchased a ticket), we did raise over \$2,000 for the organization through the 50/50 raffle. Thank you for your support. Happy Holidays to all!

Council President Stollen – The Planning Board has been quiet but we do expect some development in the upcoming year. The Board's Chairman, John Meyer, has retired and will be moving away. There will be some openings on the Board, so if anyone is interested in serving on the Planning Board you can bring your information to Administration, as the Mayor makes the Board appointments.

Business Administrator McDonald – **1)** Police awards scheduled for tonight have been postponed until 2017 in order to accommodate the County Prosecutor's schedule. **2)** Welcome to new Public Works employees Kenneth Lubanski and Matthew DaCruz. **3)** Outstanding team effort between the fire department and recreation in bringing Santa Claus to town this weekend. **4)** Attended the Senior Center Holiday Party today; a great time was had by all. Program Coordinator Beth Blatt hosted the party., along with the assistance of several volunteers. **5)** The shared services agreement for Crescent, Snowhill and Heffron resurfacing was received from the County. Work is planned for the Spring. In the meantime, East Brunswick has asked if Spotswood would be interested in providing water service to Miller Avenue residents. We are currently exploring the feasibility of the request.

Borough Clerk DeStefano – Merry Christmas and Happy Holidays! Look forward to seeing everyone here for the reorganization meeting on January 4, 2017 at 7:00 P.M.

Councilwoman Drozd – Would like to acknowledge Tim Crandall, who retired with over 30 years of service with the Borough. We would like to wish him well in his retirement and thank him for all his years of dedication and loyalty to the Borough.

Business Administrator McDonald – Would also like to acknowledge Patti Uhl, who retired with 25 years of service.

OPEN TO THE PUBLIC

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Seely. All present were in favor, and the public portion of the meeting was opened.

Frank Kardashian – 41 Kane Avenue – Questioned 2016-192 - Resolution supporting Police Officers, Firefighters, Correction Officers and First Responders. Council President Stollen explains that the resolution is supporting legislation.

Cheryl Bass – 289 Main Street – Merry Christmas and Happy Holidays! Could the Council have 2016-192 - Resolution supporting Police Officers, Firefighters, Correction Officers and First Responders put on the website so residents can also respond to our Legislature?

Jackie Palmer – 9 Shupin Street – Question about Sentinel Newspaper article regarding sewerage. Business Administrator McDonald explains.

Arthur Hillman – Manalapan Road – Complaint about traffic entering Spotswood from Monroe; specifically traffic on Manalapan Road. Would like to see a **“No Turn on Red”** sign prohibiting the right turns from DeVoe Avenue with a red light. Explains an incident a few years back involving the laws regarding fire trucks with emergency lights activated.

Councilman Seely made a motion to close the public hearing, which was seconded by Councilwoman Drozd. All present were in favor, and the public portion of the meeting was closed.

CLOSED SESSION – Personnel
Update on Litigation

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
***PERSONNEL
UPDATE ON LITIGATION***
3. It is anticipated at this time that the above-stated subject matter shall be made public
When confidentiality is no longer required.
4. This resolution shall take effect immediately.

DATED: December 19, 2016

PATRICIA DeSTEFANO
Municipal Clerk

Council President Stollen woman Drozd moved to adopt the Resolution on the Closed Session, seconded by Councilwoman Drozd.

The Clerk called the roll which was unanimous and the closed session resolution was adopted.

There being no further business in closed session, Councilwoman Drozd made a motion to re-open the meeting, seconded by Councilman Seely. The Clerk called the roll which was unanimous and the meeting was re-opened.

There being no further business before the Council, Councilwoman Drozd made a motion to adjourn, seconded by Councilman Seely.

The Clerk called the roll:

Councilman Seely	yes
Councilwoman Drozd	yes
Councilman Ricci	yes
Councilman Servis	absent
Council President Stollen	yes, and the meeting was adjourned.

Dated: December 19, 2016

PATRICIA DeSTEFANO
Municipal Clerk

ATTEST:

CURTIS STOLLEN
Council President