



**Spotswood Borough Municipal
Drug and Alcohol Alliance**
77 Summerhill Rd, Spotswood, NJ 08884
732-251-0700 ext. 824

Dawn Crandall
Coordinator

dcrandall@spotswoodboro.com
<http://spotswoodmunicipalalliance.org>

Meeting Minutes

Meeting – October 24, 2017

Meeting called to order by Marcia Halbert at 7:09pm.

Attendance:

Present:

Dawn Crandall
Terry Salge
Cheryl D'Armiento
Marcia Halbert
Kelly Sliker
Dean Sliker
Noreen Genthe
Danielle Shekailo
Nicole Gonnella

Absent:

Maria Lundgren
Laura Desiome
Edward Schapley
Annette David
Collene Wronko

Minutes:

Minutes were read by Marcia Halbert. A vote was made to accept the October 3, 2017 meeting minutes by Terry Salge; Danielle Shekailo second the vote. The vote was unanimous.

Old Business:

PTA Harlem Wizards Game Sponsorship:

As discussed at the last Alliance meeting on October 3, 2017 - Danielle Shekailo created a \$35 business card sponsorship ad for the event. Artwork/graphics were emailed to Tami McGeachy and Melissa Hallerman. Sponsorship form and money from alliance members - \$5 Annette, \$5 Collene, \$5 Terry, \$5 Nicole, \$5 Marsha, \$5 Dean, and \$5 Dawn, was handed to Tami McGeachy.

Heroes and Cool Kids:

As discussed at the last Alliance meeting on October 3, 2017

Upcoming Heroes and Cool Kids training sessions:

- Training – Thursday, November 2, 2017
 - Visit 5th graders – Friday, November 3, 2017
- Training – Thursday, January 11, 2018
 - Visit 5th graders – Friday, January 12, 2018
- Training – Tuesday, April 10, 2018
 - Visit 5th Graders – Wednesday, April 11, 2018



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If anyone from the Alliance would like to attend one of the above training sessions, please let Dawn Crandall know in advance. Dawn will also reach out to Charhoulla to find out how many Alliance members would be allowed to attend each session.

D.A.R.E and LEAD Program

As discussed in our last meeting held on October 3, 2017 - Officer Ed needs to go for training since D.A.R.E has added additional features to the program. Possible fundraiser may be held in order to pay for the necessary training Officer Ed will need in order for us to move forward with D.A.R.E.

Urban Air Trampoline Park in the Ryders Crossing Shopping Center, Milltown, NJ was mentioned as a possibility for the fundraiser. The PTA is having a fundraiser there called Spirit Night on Tuesday, November 17, 2017 from 6pm-8pm. All access pass is \$27.99. We should talk to Melissa, the PTA President, in order to find out more information.

As per Charoulla, today, October 24, 2017, as explained to Danielle Shekailo at the County Alliance meeting – the alliance will not be able to fundraise for the DARE training. This is something that the Chief will need to pay for.

New Business:

County Alliance Meeting:

Danielle Shekailo attended the County Alliance meeting on October 24, 2017 at 4:00pm. Meeting adjourned around 6:00pm.

Charoulla discussed Fiscal Year 19 Packet that was sent via email to each alliance coordinator. After January 8, 2018, FY19 Grant cannot be modified, unless budget and activities do not change. May 2018 would be the next modification for FY18 Grant. Would need to submit in May to be approved and implemented by June 2018.

FY19 – If no modifications –

Form 1 and 1B need to be completed. Date of resolution is the date the resolution is submitted. If your town has one of their own Resolutions, it has to be submitted with Forms 1 and 1B.

DEDR Allocation = Your Amount

Municipal = Mayor, CFO, Council Person, Chief, Chair Person and Coordinator

Form 5 – Has to be completed and is due mid fiscal year in February 2018.

Form 8 – New Alliance Budget – Needs to be completed and submitted with Forms 1 and 1B. If there are NO modifications to Form 8 – DO NOT SIGN.

NOT REQUIRED UNLESS CHANGED –

Form 2 - Review Visions and Missions with Committee.

Form 3 - Update Form 3 if a member moved or has been replaced.



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Form 6 – Other Direct Costs i.e. – administration, postage/ mailing, printing, etc.

Form 7 – ties back to the Logic Models

Remember this is the last year of the 5-year grant. GCADA will be going paperless. When submitting paperwork for the next 5 year needs assessments – New Data and Logic Models, Form 7's will need to be updated as well. Local Data is very important – Police and School Districts. Your Super Intendent can provide Wellspring Data to you. Get your School District SAC Counselor Statistics! If you have middle school focus groups – numbers and children change if it is an 8th grade focus groups since they leave for 9th grade High School. Keep in mind that County reports are incorrect - Error when compiling data with Middlesex County and the town of Middlesex NJ. State Police report numbers are correct!

Charoulla will be emailing each alliance coordinator information in regard to a Free 6hr Teach Program training on Social Decision Making – an evidence based program – for a teacher, Counselor, PhysEd, Health/Nurse, etc. from each Alliances' School District between Kindergarten to Grade 8.

There are 35 openings for this training. Will need to jump at this opportunity in order to confirm a spot. It is 6hr training or 2 – 3hr trainings. If it is a teacher and cannot attend during the week, Saturday training can be setup.

2018 Wall Calendar Fundraiser:

2018 Wall Calendar Fundraiser has begun. Spotswood Alliance Letterhead, Sponsorship letter and Sponsorship forms were created and distributed.

Dawn Crandall – possible sponsors who have been contacted are –
Helmetta Mayor Chris Slavicek - \$100?

East Brunswick PBA

Kearny Bank

Spotswood Council - \$100

John Fedak – Limo Company - \$50

Brunswick Memorial Funeral Home – is a definite for 2 Gold pages – total of \$200

Jimmy's Greek Restaurant – Nicole Gonnella will bring them the Sponsorship Form.

Otilia's Restaurant – Dean Sliker will bring them the Sponsorship Form.

Danielle Shekailo sent forms to Tami McGeachy for Woodmere and Crescent Senior Citizen Center and to Melissa Hallerman for the Spotswood PTA.

Marcia Halbert will be submitting a Sponsorship for her Budgie Bird Club – not sure if doing a \$25 or \$50 sponsorship yet.



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Trunk or Treat:

Dawn Crandall was asked by the Chief to join the PBA at the Trunk or Treat on October 31, 2017. They will need extra hands with giving out candy. Dawn Crandall, Marcia Halbert and Cheryl D'Armiento will be attending.

Marcia will be making a run to BJ's to purchase bags of candy needed for the PBA trunk or treat, as well as, shopping at VonThun's Farms for Halloween decorations as a request by the Chief.

Presentation Speaker:

Dawn was able to get Doug Collier to have a Drug Trends "What's Happening in your Town" presentation on November 6, 2017 from 7pm – 8pm in the SHS Cafeteria. Free educational night for parents, grandparents, caregivers, adults over 21 and educators. Dinner will be served from 6pm – 7pm. Presentation will be followed by a panel discussion and Q&A.

Need to create a survey questionnaire for participants.

Marcia going to BJ's for plates, forks, spoons, napkins, knives, soda and chips

Dawn ordered the food from Taverna – Penne Vodka, Baked Ziti, Chicken Francese, Sausage and Peppers, Meatballs, Chicken Fingers and French Fries.

Media News Coverage:

Cheryl Makin – Home News Tribune

Dawn Miller – Tapinto.net

Edward Schapley expecting his college students to attend the presentation.

Giveaway discussed – Dawn will look into custom-made pens that have a light.

Danielle Shekailo created presentation flyer. Event was created on the Spotswood Municipal Alliance page. Flyer posted to several Spotswood Community Facebook Group Pages. Reached out to Mr. Graham Peabody, Spotswood Superintendent, and Ms. Karen Sanford, Secretary. Flyers are being sent via the Honeywell Alert System to every parent within the Spotswood School District. Ms. Sanford will send out another Honeywell Alert, as it gets closer to the event date. Flyer was uploaded and listed on the Spotswood Borough website.

Danielle Shekailo also reached out to the Spotswood PTA. They will help us promote this presentation and offer each participant a chance at winning an "All Around Town" gift basket, since it was a successful feature at the "Hidden in Plain Sight" presentation back in April 2017. The Spotswood PTA also uploaded the flyer to their social media pages.



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Project Pride:

Project Pride will be held on January 4, 2018 at the SHS and Memorial Middle School. Starts between 8-8:30am.

Six trays of hot food, chips, sodas and desserts. Kids at high risk will join prisoners for lunch for a one-on-one discussion with supervision.

Annual Toy Drive:

Danielle Shekailo has created a flyer for our annual Toy Drive. Flyer has been uploaded to the Spotswood Municipal Alliance Facebook page and shared to several Spotswood Community Group Pages. Working with the Spotswood PTA – tags for toys and gift cards desired, has been added to each giving tree set up at Schoenly School, Appleby School and Memorial Middle School.

Our annual Toy Drive will have the continued support of the Spotswood PTA, the Goddard School, Spotswood PBA, Officer John Fedak, Brunswick Memorial Home, Woodmere and Crescent Park Senior Citizen Center, the Spotswood Crossing Guards and the members of the Spotswood community. Each year they help make the dreams and wishes come true for all the children and their families in the Pediatric Ward at the Saint Peters University Hospital in New Brunswick, NJ.

Dawn will speak with Krystal, the Child Life Coordinator at the Saint Peter's University Hospital, to setup the date and time in December – when we can hand deliver the very generous donations to the children and their families spending their Holidays in the Pediatric Ward.

Family Day:

Looking to have the Family Day in the month of April 2018. Will be a 2-day event – possibly on a Friday and Saturday.

Will discuss again at the next meeting.

Presentation Speaker:

Want to have another Town Hall meeting/speaker in April 2018. \$500 for speaker, \$400 for food. 1-day event that brings parents, caregivers and educators out to raise awareness.

Will discuss again at the next meeting.

Meeting adjourned at 9:11pm.

/ds