



**Spotswood Borough Municipal
Drug and Alcohol Alliance**
77 Summerhill Rd, Spotswood, NJ 08884
732-251-0700 ext. 824

Dawn Crandall
Coordinator

dcrandall@spotswoodboro.com
<http://spotswoodmunicipalalliance.org>

Meeting Minutes

Meeting – June 25, 2018

Meeting called to order by Dawn Crandall at 7:17pm.

Attendance:

Present:

Dawn Crandall
Collene Wronko
Danielle Shekailo
Dean Sliker
Edward Schapley
Laura DeSiome
Marcia Halbert

Absent:

Annette David
Cheryl D'Armiento
Kelly Sliker
Maria Lundgren
Nicole Gonnella
Noreen Genthe
Terry Salge
Victoria Halbert

Minutes:

Minutes were read by Dawn Crandall. A vote was made to accept the April 23, 2018 minutes by Marcia Halbert. Edward Schapley second the vote. The vote was unanimous.

Old Business:

Project PRIDE:

Received 16 answered questionnaires from Memorial Middle School and the Spotswood High School staff. Danielle has the printed summary report and answered questionnaires from google docs to submit with 3rd and 4th quarter paperwork.

2018 Wall Calendar Fundraiser:

On Sunday, March 4, 2018 – Edward, Noreen and Laura sold 25 calendars @ \$5 a piece during the Immaculate Church services.

On Friday, April 6, 2018 – Dawn Crandall sold 30 calendars to Deanna from Pristine Drain Cleaning for a total of \$30.00 during her crossing guard post at Vliet and Main Streets.

On Wednesday, April 11, 2018 – Sgt. Edward Schapley attended the PTA meeting and was able to sell three (3) calendars at \$5 apiece.

On Saturday, June 16, 2018, Dawn Crandall gave the Fifty-four (54) unsold calendars to Deanna from Pristine Drain Cleaning for free during Dawn's daughter's 7th birthday party.

Workshops & Conferences Attended:



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On Friday, May 18, 2018 – Dawn Crandall and Danielle Shekailo attended the NJPN 18th Annual Addiction Conference at the Atlantic City Convention Center

On Tuesday, May 29, 2018 – Dawn Crandall attended a Marijuana workshop in Sayreville, NJ

On Friday, June 15, 2018 – Dawn Crandall and Danielle Shekailo attended the 16th Annual Middlesex County Prevention Education Summit

All Alliance members are notified of upcoming Workshops and Conferences by email and/or through an event created on the Spotswood Alliance Members Group Page.

Alliance Food Equipment:

Chief cannot purchase the shipment container that was discussed two meetings ago, and the storage shed Dawn suggested in our last meeting was also denied. Dawn and Tim Crandall purchased a storage shed for their home. They will be able to store all Alliance equipment.

Clothing Bins:

As discussed in our last meeting – Dawn checked to see if the bin money came in. Chief Zarro gave Dawn the received check for \$800.00 that she deposited into the Trust Account for one (1) Clothing Bin.

Special Project RFA:

All paperwork for the Special Project RFA has been submitted to Roulla. As of today, June 25, 2018 we have not received an approval for the new potential programs the Special Project RFA will fund.

New Business:

NNO:

Our Annual National Night Out will be on Tuesday, August 7, 2018 at 6pm., Dawn will need Alliance volunteers there early – at least an hour to two hours before the event starts to setup.

Food the Alliance will serve:

- Pretzels –
 - Will serve with cheese
 - Will need multiple crockpots for cheese and melted butter
 - Edward Schapley will ask Immaculate Conception Church if the Alliance can borrow their Pretzel warmer for NNO – this will give us 2 Pretzel warmers holding 30 pretzels each
 - Collene has a BBQ the Alliance can borrow to keep pretzels warm. Tim Crandall will need to pick up from Collene's house.
- Hot Dogs
 - Need hot dogs & buns – Chief Zarro gets this for the Alliance
 - Also need ketchup, mustard, sauerkraut
 - Chief Zarro does not want chili this year
- Cotton Candy



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- Snow Cones
- Popcorn
- Funnel Fries
- Nachos and Cheese – new this year

Marcia mentioned that the Alliance might be able to get water donated from Poland Spring through Dan and Rosemary Hartman. Dawn will reach out to them.

Dawn would like to look into purchasing a food heat lamp to help keep the funnel fries, pretzels, etc. warm and toasty.

The Alliance needs to get new updated pamphlets and materials to be distributed at NNO.

Dawn would like to have stuffed animals in good to excellent condition as a giveaway. Alliance members will send in. Spotswood Alliance tags will be made and tied around each stuffed animal.

Danielle will see if she can get a 2' x 8' banner created and printed by Walgreens for the Spotswood Alliance. This banner can be placed in front of our pamphlet, material, and giveaway table at NNO.

Danielle worked with Jill Hetzler to have some of the Heroes and Cool Kids High School Mentors help the Alliance with the food, distributing the pamphlets and the Alliance giveaways. Jill has already secured them for the event. She will have them wear their Heroes and Cool Kids T-shirts, and they will let our community know who they are and that the Alliance funds their program. This will help free up the alliance committee members from the food machines, allowing them to get involved with our community and participate in the NNO event.

Fundraising:

Danielle Shekailo mentioned that she would like to setup a fundraiser with Pinot Pallet in East Brunswick. Danielle would like Dawn to come with her to setup a date for after NNO. This way Danielle can create a Fundraising Flyer that can be distributed at NNO.

Special Project RFA

Vice Principal Michael Mastroserio of the SHS needs to talk with the Alliance in regard to the Powerback Teen Dating in conjunction with Drug Abuse Education and Prevention program.

Edward Schapley will schedule the meeting and will advise the Alliance of the date and time.

Project PRIDE:

New Project P.R.I.D.E. Coordinator spoke with Dawn Crandall. Dawn got the Alliance scheduled in the book for Thursday, January 3, 2019 for the presentations with the male and female inmates.

Ed Schapely needs to get this date approved with the new Spotswood High School Principal on July 1, 2018 and with the Memorial Middle School Principal.

Co-Coordinator Vote:



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Dawn and Danielle discussed the difficulties they were experiencing with Roulla in regard to the submission of Alliance documents.

Roulla informed Dawn and Danielle that the Alliance Coordinator is the only person allowed to prepare, handle and submit all paperwork and correspondence. The Chairperson is not supposed to be involved with this aspect as per the GCADA Grant Capacity and Contract.

The Alliance questioned how Roulla knows that Danielle is doing the paperwork and felt that it should not be of Roulla's concern. Dawn and Danielle explained to the Alliance that there were several occasions Roulla needed an immediate response, and Dawn was not available or capable in doing so. Dawn then reached out to Danielle to handle which resulted in Danielle corresponding with Roulla and the paperwork.

Dawn told the Alliance that Danielle took care of the Special Project RFA from start to final submission. There were a few difficulties with Roulla when trying to get this done. We were advised by Roulla that in order for her to continue to communicate with Danielle, Dawn and Danielle would need to become Co- Coordinators.

Dawn Crandall also mentioned that during the NJPN 18th Annual Addiction Conference at the Atlantic City Convention Center on May 18, 2018, Roulla had told Dawn that she needed to start paying Danielle for the work she does with the Alliance. As per Dawn, Danielle was unaware of this, but Dawn had discussed this with Marcia upon her return. Dawn then told the Alliance that she gave Danielle money for the Special Project RFA work she had done. Dawn said the township knows and the money Danielle Shekailo received was \$100.00 from Dawn Crandall's pay.

Collene Wronko made the first motion to accept Danielle Shekailo as a Co-Coordinator. Dean Sliker second the motion. The vote was unanimous.

Members no longer with Alliance

Dawn Crandall asked Danielle to have Annette David and Maria Lundgren removed from the Meeting Sign-In Sheets and Letterhead.

Annette David passed away on April 26, 2018. Dawn did a collection from the Alliance in lieu of flowers since Annette was cremated. All donations were given to Annette's two (2) daughters Danielle and Dana on Friday, April 27, 2018 to help aid them with this unexpected and emotionally onerous expense.

Dawn Crandall will reach out to Terry Salge to see if she is will be coming back before removing her from the sheets.

Meeting adjourned at 8:13pm

Next Alliance Meeting will be held on Monday, August 27, 2018 at 7pm.

NO Alliance meeting in July 2018 – NNO will be on August 7, 2018.

/ds