

Spotswood Public Library  
Board of Trustees Meeting

Thursday, February 18, 2016

**Next Meeting: Thursday, March 17, 2016**

**PRESENT:** Anne Wallace, C. L. Quillen, Director, Michele Petosa, Recording Secretary, Carol Farley, Annamaria Faga and Mary Leaver (late), Phyliss Snyder, and Councilman Leo Servis. Absent: Emma Jane Decker, Mayor Nicholas Polisenno, and Allison Polisenno.

The meeting was called to order by Anne Wallace at 7:02 P.M. Ms. Wallace announced that the Open Public Meeting Act had been complied with and a quorum was present.

**ADDITIONS TO THE AGENDA:** Patron Link through Ref USA and library sidewalk.

**COMMUNICATIONS:** None.

**COMMITTEE REPORTS:** Councilman Leo Servis: EMS issue tabled; may be a referendum on EMS at next election.

Friends of the Library – Betty Lonegan: The jewelry sale was profitable and may be repeated. “Lost in Yonkers” is the next play fundraiser. The next meeting will be on February 24 at 6:30. The Friends now have a full slate of officers.

**DIRECTOR’S REPORT:** Please read full report. There is a discrepancy with the Comcast bill credit. No communication from Business Administrator on proposed meeting. Front Counter not working. East Brunswick PL officially a member of LMxAC. C.L. has received numerous compliments on the library renovation and relocation of children’s non-fiction. Display shelving received from Metuchen PL was donated to Red Bank PL. Facebook likes more than doubled since last year. Pete the Cat Program rescheduled to April 23. Two groups of first graders scheduled to visit on the morning of March 2.

**MINUTES:** Annamaria Faga made a motion to accept the January 21 minutes: Phyliss Snyder seconded. The vote was unanimous.

**FINANCIAL REPORT:** Thrift Books program working out well.

**PERSONNEL:** Nothing to report.

**OLD BUSINESS:**

- Anne Wallace made a motion to accept the additional library redesign proposal at a cost of \$12,993.64. Phyliss Snyder seconded. The vote was unanimous. The funds will be taken from the large account.
- New website pending.
- Kids Create lacking attendance.
- Disappointing turnout for Open House.
- Amnesty week ends February 22.
- Makers Day March 19 from 10:30-1:30.

- Board to think about elements for new logo.

**NEW BUSINESS:**

- Volunteer/Staff Appreciation Day during National Library Week, April 12 at 6 p.m.
- Fax machine will be moved to staff area. Need to price printer and Comcast cost for wiring.
- Front people counter can't be fixed. Will not be replaced at this time.
- Patron Link product through Ref USA too expensive at this time.

**PUBLIC COMMENTS:** None.

Anne Wallace made a motion to go back into executive session at 8:36 p.m. Phyliss Snyder seconded.

A motion to end Executive Session was made by Anne Wallace at 9:20 pm and seconded by Carol Farley.

Regular session reconvened at 9:20 pm no action taken. Anne Wallace made a motion to end the regular session at 9:20 pm and Anna Faga seconded

Respectfully submitted,

Michele Petosa  
Recording Secretary