

Spotswood Public Library
Board of Trustees Meeting

Thursday, March 20, 2014

Next Meeting: Thursday, April 10, 2014

PRESENT: Anne Wallace, Michele Petosa, Board Secretary, Allison Poliseno, Nicholas Poliseno, Mayor, Annamaria Faga, Emma Jane Decker, Carol Farley, Mary Leaver and Phyllis Snyder. Absent: Councilman Nicholas Legakis.

The meeting was called to order by Anne Wallace at 7:15 P.M. Ms. Wallace announced that the Open Public Meeting Act had been complied with, but a quorum was present.

DIRECTOR'S REPORT: Susan Wisniewski – Please read complete report. Burnt bulbs replaced; Biles Electrical ballast quote pending. Due to cost of electric work on light poles, additional quotes must be obtained. The children's librarian would like a line item for programming budget. Cross training continues. State aid report filed. Deep Freeze program needs updating. Attendance at LMxAC meetings is necessary and beneficial to what's new in the industry, such as how to search for grants and how other directors/districts are faring. Special concerns will be put on hold until new director hired. Late fees remain unchanged.

COMMITTEE REPORTS: Councilman Nicholas Legakis – Absent. Nicholas Poliseno, Mayor, reported the final budget to be presented to the public at the April 7th meeting. The master plan for Main Street redevelopment is slowly moving forward. The Mayor is trying to work with politicians to get grant money from the state to bring new business to the borough.

FRIENDS OF THE LIBRARY: Terry Pepka spoke for the Friends. The Texas Roadhouse fundraiser is on April 3. A flyer must be presented; additional information to be placed on library and borough webpages and Mayor's Facebook page. Library Day program is scheduled for April 26 from 10 a.m. – 2:00 p.m. After discussion, Anne Wallace made a motion that SPL pay \$140 for 100 bags for Library day; Emma Jane Decker seconded. All were in favor. The children's librarian will order the bags.

PUBLIC COMMENTS: None

MINUTES: Annamaria Faga motioned to approve the minutes with the discussed changes, Carol Farley seconded. The motion was passed and the minutes of the February 20, 2014 meeting were approved.

FINANCIAL REPORT: Please review reports. LMxAC line item listed as professional services to be moved to computers.

OLD BUSINESS: None.

NEW BUSINESS: The board discussed the need for receipt printers and the Deep Freeze program update. Anne Wallace made a motion to purchase the receipt printers from LMxAC and have the program updated by the LMxAC upon delivery. The Children's librarian wish list

will be put on hold until the new director is hired. After additional discussion regarding children's program funding, Phyllis Snyder made motion to place \$1500 for supplies for children's program on a budgeted line; Carol Farley seconded. The vote was unanimously in favor.

Anne Wallace motioned to adjourn the meeting. Carol Farley seconded. The regular meeting of the Board of Trustees was adjourned at 8:34 p.m.

The board went into executive session after the regular meeting adjourned.

Respectfully submitted,

Michele M. Petosa
Board Secretary