

Spotswood Public Library  
Board of Trustees Meeting

Thursday, April 16, 2015

Next Meeting: Thursday, May 21, 2015

**PRESENT:** Anne Wallace, Emma Jane Decker, Annamaria Faga, Phyliss Snyder, Councilman Ed Seely, and C.L. Quillen, Director

Absent: Carol Farley, Mary Leaver, Allison Poliseno and Mayor Nicholas Poliseno

The meeting was called to order by Anne Wallace at 7:00 p.m. Ms. Wallace announced that the Open Public Meeting Act had been complied with and that a quorum was present.

**Minutes:** The minutes of March 19, 2015 were adopted. Motion was made by Annamaria Faga and seconded by Phyliss Snyder.

Agenda: Quarterly fees have increased for the library's Fire Alarm to \$85.00 and Burglar Alarm to \$92.00.

**Councilman's Seeley's report:**

The school budget was discussed.

The Memorial Day Parade will be on Monday, May 25th starting at the High School at 2:00 (be there at 1:30) and will proceed to the American Legion

The Library discussed having a Float in the Memorial Day Parade

There will not be new signage indicating a reduction in speed on New Brunswick Avenue. There will not be a bus/van available to transport the seniors from their Senior Center to the Spotswood Public Library for Monday Movie Night

**Friends report:**

The Friends thanked the Trustees of the Library and the Director for the Volunteer/Staff/Friends dinner held on Tuesday, April 14<sup>th</sup> at Gennaro's.

4 Baskets are ready for next fundraiser

On May 16<sup>th</sup> there will be a digital presentation

They are renewing the library's movie license for next year.

**Director's Report:**

Budget – library will receive a third of a mil, which is \$255,859.00.

**Old Business:**

Interviews will be conducted April 17<sup>th</sup> for hiring additional staff for a total of 6 hours.

There were 3 choices for leasing a much needed copier: Copystar, Xerox and Kyocera. It was put to a vote and unanimously voted on leasing the Xerox – 4 Ayes, 0 Nays.

## **New Business:**

- The Spotswood Public Library's exterior is in need of painting. Ed Seeley suggested looking into the Boy Scouts doing the job. C.L. will look into that possibility. Now that we are entering good weather, this needs to be taken care of, whereas the interior of the library, which also needs painting, will be discussed further.
- Latitude versus Chromebook (laptops) were discussed as to the pros and cons of each. Annamaria Faga suggested a call to Dell and see if they can offer a demonstration to the Board of Trustees. C.L will follow up on this.
- The NJALA – New Jersey Association of Library Assistants have a yearly one day conference. There was talk of sending a staff member to attend.
- There was discussion of needing a rotation schedule to replace our 14 computers. It would be more cost effective to replace them on a rotating schedule rather than replacing them all at once. This discussion was tabled until the May Board Meeting.
- The Board discussed the recommendations from C.L's visit with Cheryl McBride, the director of the North Brunswick Public Library who suggested that the Spotswood Library needed a "wow factor" to attract visitors, among other suggestions noted in the Director's report.

Anne Wallace made a motion to go into Executive session at 9:00 p.m. and seconded by Annamaria Faga.

A motion was made to end the Executive session at 9:30 p.m. by Anne Wallace and seconded by Emma Jane Decker. The regular session reconvened at 9:30 p.m. and Anne Wallace made a motion to end the regular session, seconded by Phyliss Snyder. All were in favor.

Respectfully submitted by,

Emma Jane Decker  
Secretary