

Spotswood Public Library
Board of Trustees Meeting

Thursday, April 21, 2011

Next Meeting: Thursday, May 16, 2011

PRESENT: Anne Wallace, Director Mary Faith Chmiel, Michele Petosa, Board Secretary, Emma Jane Decker, and Annamaria Faga. **Absent:** Diane Barlow, Dawn Miller and Councilman Nicholas Poliseno

The meeting was called to order by Anne Wallace at 7:34 P.M. Ms. Wallace announced that the Open Public Meeting Act had been complied with but there was no quorum.

MINUTES: Minutes were read and accepted. Annamaria Faga motioned to approve the minutes, Emma Jane Decker seconded. The motion was passed and the minutes of the March 17, 2011 meeting were approved.

COMMUNICATIONS: Mary Faith spoke about the NJLA press release regarding municipal library tax levy law; municipal tax bills will now show how much tax money goes toward library services. The 2010 NJSL per capital application for state aid was signed and submitted by Anne and Mary Faith. Mary Faith completed the 2010 public library survey. Two copies are available; a copy will be sent to Mayor Barlow.

DIRECTOR'S REPORT: Mary Faith Chmiel - See your April 21, 2011 copy for detailed report. Mary Faith and Nick have been using the Nook. Nick and his family gave great reviews and have been doing some great PR with the counsel and public. Financial aspects are still pending. Review the Amazon press release making ebooks lendable via the Kindle. We have had three losses to the Library community and one brand new addition; congratulations to the Miller family on the birth of their new baby. Donations for longtime trustee Neil Marotta are being collected for a possible musical event this summer. Mary Faith received feedback on the possible expansion which may be more expensive than suggested. She will speak to the mayor about cost/payment options and reach out to other modular companies and DC area Libraries. There was a change in the union contract to 10 municipal and three floating holidays. Hours and lunch times remain flexible to suit library needs. There was a motion to change library operating hours. "We make a motion to open the library one half hour earlier from 10:30 to 10:00 a.m. beginning June 1st, 2011." The three voting members that were present voted aye, Annamaria Faga, Anne Wallace and Emma Jane Decker. The remaining voting members will be emailed the resolution and vote on the motion. The shifting of nonfiction has stalled due to spacing; additional weeding may need to be done. The volunteer luncheon is scheduled for Friday April 29 at noon. NJ Libraries Snapshot Day 2011 photos have been posted. The book sale earned \$586. Middlesex County 4H has an exhibit in the display case. Gardens, gardening and flowers are highlighted in the adult display. Staff participated in webinars and copier training. Mary Faith attended meetings and met with the policy committee and Friends. The two BTOP computers should arrive early May.

FINANCIAL REPORT: Mary Faith Chmiel: See 3 handouts for details. We are still waiting for input of adopted budget numbers.

COMMITTEE REPORTS: Councilman Nicholas Poliseno – Absent due to family emergency. Just a note about the new street signs on Mundy and the positive review of the Kindle from Councilman Poliseno and his family.

The Friends of the Library: The Friends held a brief meeting. The Friends are planning a craft and hobby fair May 21 from 1-4pm. Anyone who has craft or hobby expertise and is willing to share is welcome. The Friends are also thinking of repeating the memoir writing program in June.

OLD BUSINESS: Rules of Internet Usage include information on Internet Access Policy and Rules for Public Access Computers discussion tabled until a quorum is present.

NEW BUSINESS: Ebook Policy and Procedure tabled. Mission statement needs updating will brainstorm for next meeting. Volunteer lunch invitation distributed. Trustee training available at the NJ Center for the Book 10th anniversary event at the Zimmerli Art Museum on April 27. Review of Nook – ability to download up to 6 devices if a title is bought and lend for up to 2 weeks. Review recommended reading.

Annamaria Faga motioned to adjourn the meeting. Emma Jane Decker seconded. The regular meeting of the Board of Trustees was adjourned at 9:03 P.M.

Respectfully submitted,

Michele M. Petosa
Board Secretary