

Meeting Minutes- January 14, 2015

In attendance: Trish Lennan, Steve Zmijewski, Donna Faulkenberry, Rich O'Brien, Diane Spiegelhoff, Jim Curnal, Dan Auciello, Joe Lanza

CALL TO ORDER: Meeting called to order at 7:30 p.m.

MINUTES FROM NOVEMBER MEETING: Rich O'Brien asked to waive the reading of the November minutes. Donna made a motion to accept them as presented and Trish seconded. All were in favor.

MINUTES FROM DECEMBER MEETING: Rich O'Brien asked to waive the reading of the December minutes. Jim made a motion to accept them as presented and Dan seconded. All were in favor.

Guest Ted Ricci introduced himself as the Recreation Liaison as the newly elected member of the Borough Council.

COMPLETED PROGRAMS AND EVENTS:

- Tree Lighting: John Berner led a meeting in December after the Tree Lighting event and prepared a memo of items for consideration in planning next year's event.
- Santa Ride: All went well.
- Holiday Dinner: The members reported that it was an enjoyable evening.

STATUS OF ACTIVE PROGRAMS:

- Adult Volleyball: Proceeding well.
- Floor Hockey: Diane will order new sticks for the program.
- Adult Basketball: Participants requested two new basketballs and a first aid kit. Diane will order them.
- Youth Basketball: Three weeks remain in the program.
- Indoor Soccer: Both the Friday and Saturday programs are going well.
- Kids Yoga: The program is filled with 15 participants. There is discussion about opening an additional session. Parents have signed a release in case of injury.

UPCOMING PROGRAMS AND EVENTS:

- Movie Night: Donna reported that there have been conflicts in booking a location. Dan made a motion to hold a movie night on February 21, Joe seconded, and all were in favor. The event will be publicized and a movie will be chosen.
- Fundraiser with Academy of Music: Donna reported that the Academy of Music may not be able to participate before spring. The fundraiser will be postponed until fall.
- Skating Rink: Diane reported that the rink was put up last Monday and is in the process of being balanced. A schedule will be created for those who are to open the rink.
- Flag Football: There are 52 registered players and 7 volunteers. No high school students have registered. There are 7 participants in the senior level, 28 in the major level, and 17 in the minor level. The Recreation Facebook page will be used to post photos from the program. Messaging will be sent out on Monday.
- T-Ball: Will begin the first week of April and run for 10 weeks. Registration and messaging have not yet begun.

OLD BUSINESS:

- Budget Update: There is currently a temporary budget.
- Communications Protocol: Protocol introduced at the last meeting was reiterated. The Spotswood Rec Messaging Procedure will be as follows:
 1. Program administrator submits flyer to Communications Liaison
 2. Liaison review/edits and sends to Rec Chairperson for approval
 3. Once approved, liaison will:
 - a) Ask Chairperson to send email blast through Rec registration system
 - b) Post on Facebook
 - c) Forward to school district for email blast through schools and posting on SPSN
 - d) Forward to print and online newspapers (when appropriate)
 - e) Send to Director for hard copy distribution

NEW BUSINESS:

- Website update: It is coming along nicely. In roughly two weeks, feedback will be needed from Recreation members.
- Accounts Receivable: Recreation members need administrator passwords. Accounts receivable includes individuals who have registered for a program but who have not yet paid.
- Bus Trip (Radio City): A Spring Spectacular will be shown in Radio City from March to May. If a bus trip were held, tickets would need to be bought by March. Will survey for potential interest.

A motion to adjourn was made by Jim at 8:30 p.m. All were in favor.

77 Summerhill Road, Spotswood, NJ 08884
(732) 251-0700, x834
spotswoodrecreation@yahoo.com