

Meeting Minutes- February 10, 2016

In attendance: Rich O'Brien, Chris Hill, Diane Spiegelhoff, Donna Faulkenberry, Jim Curnal, John Berner, Steve Zmijewski, Joe Lanza, Trish Lennan, Andrew Zaborney

CALL TO ORDER: Meeting called to order at 7:28 p.m.

MINUTES FROM THE JANUARY MEETING: Rich O'Brien asked to waive the reading of the January minutes. Donna made a motion to accept and Andrew seconded. All were in favor.

COMPLETED PROGRAMS AND EVENTS:

- Youth Basketball- Went well.
 - The last day of the program had to be cancelled.
 - There were nice emails thanking the Department for the program.
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STATUS OF ACTIVE PROGRAMS:

- Adult Basketball- Since the permit for the gym lasts till June, the program will continue into June.
- Adult Volleyball- Going well.
- Floor Hockey- Going well.
 - Still light on attendance, but the attendance is consistent..
 - The program will end on March 21, 2016.
- Indoor Soccer- Going well.
 - The only problem is the program has been cancelled on many Fridays for the weather and for school activities.
 - There are 8 weeks left of the program.
 - Might begin to run the program on Tuesdays, too.
 - If a permit is given, will find out if Tuesday nights from 7-9 p.m. are available from now to March.

UPCOMING PROGRAMS AND EVENTS:

- T-Ball- Registration opened February 1st.
 - There are 18 kids signed up and one coach so far.
 - There could possibly be an issue with field availability. The first two weeks in April are unavailable due to softball games.
- Flag Football- 75 kids are registered.
 - The field permit for the stadium is not available because the stadium referendum work will begin in April.
 - Will try to get a permit for the JV soccer field.
 - The program will run on Sundays at 9-11 a.m.
- Easter Egg Hunt- The gym is available for the Recreation Department to use.
 - The event is March 19, 2016 at 1p.m.

- Recreation Department members working the event are asked to get there at 12:30p.m.
- The event will begin to be messaged at the start of March.
- Need to purchase candy and make sure we have enough.
- It may be a good idea to announce ground rules for when the children go out to get the candy.
 - Split children in age groups of 0-3 years old (parent can accompany children to get candy), 4-5 years old, and 6-7 years old.
 - Send the groups out in different relays.
 - Children ages 4 and up should get their candy without being accompanied by their parents.
- Swoodstock- Senior lot may not be available for our prospective date.
 - One backup location could be Borough Hall and the SHS front lot.
 - If this area is used, permission to use the gate separating the parking lots will be needed.
 - A sub-committee will be formed for the event. A meeting will be schedule soon.

OLD BUSINESS:

- CPR/AED Class- Scheduled for February 18, 2016 at 6p.m
 - There are 10 people signed up.
- Communications Update- Reminders for all events will be sent out.
 - Final message for flag football will be sent out March 1st.
 - Final message for t-ball will be sent out before registration closes.
 - iPod- 10 iPods, \$270, and \$240 in gift cards have been donated.
- Accounts Receivable- There are currently 14 open receivables.
 - Most are for flag football and t-ball.
 - These registrations have just opened, so we're not worried about these accounts receivable.
 - Emails will be sent out to people who have accounts receivable on programs apart from t-ball and flag football.
- Budget 2016- No update.
- Academy of Music Coffee House- Meeting is set up for February 22, 2016.
 - There will be a report from the meeting at the Recreation Department March meeting.
- Movie Night 2/19- The movie night was planned for February 19th at Memorial.
 - The movie cannot be shown because of copyright infringement.
 - 3 options the Recreation Department could take:
 - Cancel the event.
 - Pay \$172 to show the movie on February 19th.
 - Pay annual fee to show movies all year round.
 - This event has had limited attendance in the past.
 - A vote was taken and the decision was to cancel the event.
 - The cancellation and the reason for the cancellation (legal issues) will be messaged. We will work with the School District to decide a future solution.

NEW BUSINESS:

- SEF Fund Request- Question of whether or not the Recreation Department wants to take out an ad in their brochure.
 - After a vote was taken, the decision was made to not buy the ad.
- Rutgers Class 3/12- The class will be March 12th for any prospective coaches.

- Cost is \$30.50.
- Need facility and need to message event.
- Theater Class Bus Trip- The Recreation Department was contacted by the Hunterdon Hills Playhouse.
 - They offered an event that gives children, grades 3rd to 8th, an opportunity to go behind the scenes at a play.
 - The event would charge \$50 per child.
 - Pay for child's ticket and bus.
 - The Hunterdon Hills Playhouse offered July 18th or August 9th.
 - Will message out a flyer for the event and see the feedback of the community.
 - If the event gains a lot of interest, we will go forth with the event.
- Summer Theater Camp- Donna reached out to Ms. Raczko to see if she would be interested in running a theater camp.
 - Raczko is the head of the drama department at the high school.
 - She was interested in running the camp.
 - Need a place to run the camp.
- Outdoor Volleyball- Will submit permit from last year.
- Spotswood Ski Trip Proposal- A guest, Lara, came to the meeting to propose a ski trip to a resort in East Stroudsburg, Pennsylvania for Spotswood residents.
 - The trip was proposed for March 13, 2016 at 6:30a.m. to 8p.m.
 - There may not be enough time to message for this event unless it is changed to a later date.
 - We could message out the event on Facebook and see the feedback of the Spotswood residents.
 - Another option could be to not do the event this year and then plan for this event starting earlier next year.
 - Suggest \$65-90 as the cost of the event.
 - Lara will reach out to bus companies and then get back to the Recreation Department.

A motion to adjourn the meeting was made by Rich at 8:59 p.m. Trish motioned, Jim seconded, and all were in favor.

77 Summerhill Road, Spotswood, NJ 08884
 (732) 251-0700, x834
spotswoodrecreation@yahoo.com