

Meeting Minutes- May 11, 2016

In attendance: Rich O'Brien, Diane Spiegelhoff, Donna Faulkenberry, John Berner, Steve Zmijewski, Jim Curnal, Dan Auciello

CALL TO ORDER: Meeting called to order at 7:35 p.m.

MINUTES FROM THE APRIL MEETING: Rich O'Brien asked to waive the reading of the April minutes. Dan made a motion to accept and Steve seconded. All were in favor.

COMPLETED PROGRAMS AND EVENTS:

- CPR/AED Class- April 28th at 6p.m. in the firehouse.
 - Everyone present got their CPR certification card.
 - Paul is collecting \$10 from everyone who was certified in order to buy a gift for the staff that taught everyone.
 - Will need to schedule a night for AED certification.
 - Alan from the EMT has agreed to teach those who want to train with the AED.
 - Alan is also working on a map of the AED locations in the Spotswood schools.

STATUS OF ACTIVE PROGRAMS:

- Adult Basketball- Going well.
 - End of program needs to be decided, so a Facebook reminder can go out.
- Adult Volleyball- Received permit for outdoor volleyball court.
- Flag Football- Going well.
 - Since there was another day rained out makeup days will be Monday nights.
 - Need to order medals and trophies for end of program.
- T-Ball- Program ends June 11th.
 - Although there was a rain out, the day will not be made up.
 - There will be a pizza party at the end of the program.
 - Need equipment bags.

UPCOMING PROGRAMS AND EVENTS:

- Fishing Derby May 28th- Everything is on schedule.
 - Donna and Jeff will go out to buy prizes next week.
- S'Woodstock June 4, 2016- Signs are finished and ready to be picked up.
 - The caterers from last year are not available this year.
 - Need a new caterer.
 - This will be discussed in the next sub-committee meeting on Tuesday, May 17th.
 - Sponsorship money is here.
 - Need to determine the number of chairs and tables needed for the day of the event.
- Football Camp- 11 kids registered.

- Need to message this again.
- Registration for Summer Programs- Registration will begin soon
 - Arts & Crafts program will run June 27th to July 22nd.
 - Swimming program will run July 19th to August 12th.
 - May extend the age up to 15 years old.
 - There are two lifeguards available.
 - Tennis program will run from July 5th to July 29th.
 - There are two instructors returning.
- 5K Race- No report.

OLD BUSINESS:

- Communications Update- Reminders for all events will be sent out.
 - Message for bands at Swoodstock will be sent out every week.
 - There will be a final reminder sent out the week before the event.
 - Charger Camp reminder will be sent out this week.
 - Summer Program messages will be sent out next week.
 - A Memorial Day message will be posted on Memorial Day.
 - Jim asked if the Recreation Department would be willing to message the GBC football/cheerleading camp
 - There was a vote and the majority did not support this since the GBC camp runs the same days as the Recreation Department's football camp.
- Budget 2016- No report.
- Theater Class Bus Trip- Not heard anything back.
 - Will be taken off agenda.
- Basketball Camp- There was a facilities concern.
 - It may be better to wait on the camp until late fall or early winter when the facilities can be guaranteed.
 - We will propose running the camp in late fall or early winter to Coach Vizzi.

NEW BUSINESS:

- Memorial Scholarships- Mrs. Nascimento called to ask if we received the letter requesting the amount of money we want to put toward the scholarship, but the Recreation Department never received a letter.
 - Rich O'Brien made a motion to accept donating 2 \$50 scholarships and Steve seconded. All were in favor.
- Elections- By Fall need to make nominations and vote on next years' Chairman, Vice Chair and Communications liaison.
- Eliminating check acceptance for registration- Paying by check can create problems, so Paul suggested eliminating the option of paying by check online.
 - A motion was made by Rich to eliminate check acceptance through the online system, Donna seconded, and all were in favor.
 - There will need to be another way for people who want to pay by check.
 - One option: Anyone paying by check would need to call and then come to the Municipal Building to complete a form and pay by check there.

- Another option: Posting PDF files online for people to print out if they're paying by check.
- Summer Meeting Schedule- July meeting is cancelled, but the August meeting is on.
- National Night Out- August 2nd.
 - Need to plan games.
- Guest Presentation- Kim from Spotswood Fan Gear.
 - Sells retail clothes with any art provided.
 - Can use logos or designs.
 - Mainly just wanted to inform the Recreation Department the company is here.

A motion to adjourn the meeting was made by Rich at 8:47 p.m. Dan motioned, Jim seconded, and all were in favor.

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