

## Meeting Minutes – September 14, 2016

In attendance: Rich O'Brien, Diane Spiegelhoff, Donna Faulkenberry, John Burner, Chris Hill, Steve Zmijewski, Jim Curnal, Andrew Zaborney, Joe Lanza, Paul Wasserman

**CALL TO ORDER:** Meeting called to order at 7:31 p.m.

Minutes from the August meeting: Steve Zmijewski made a motion to accept the August minutes. Andrew Zaborney seconded. All were in favor.

### **COMPLETED PROGRAMS AND EVENTS:**

- 5K Race
  - Overall was a successful event
  - Weather not conducive to running, which had deterred runners from coming
  - Pictures draw interest, Donna Faulkenberry's water station pictures a big hit
  - 5K Income was \$1000 less than last year
    - \$550 in sponsor money was lost from last year
    - Amount of online sign-ups decreased
    - Race day sign-up decreased as well, \$400 less than last year
  - Saved money on budget cuts
    - Saved \$500 from eliminating mugs
    - Bought 100 less shirts
    - Spent half the amount of money spent last year on gift cards
    - Donation of trophies by Championship Awards saved \$200
  - This made for a total profit of \$1,980, which is \$500 better than last year
  - Possible changes for next year:
    - Move the date to be later on in the year to avoid the heat
      - Rain and cold might cause problem
    - Make a new course to draw interest
      - Must avoid main roads like Summerhill due to lack of volunteers to patrol intersections
    - Move date to a Sunday
      - Run into church, football
    - Make separate awards for the high school runners, as people might be deterred by the fact that they will not have a chance at winning an award
    - Provide a larger prize to draw more runners
      - i.e. a cruise
    - Better messaging about the race
      - Get a banner that people could see as they drive by Main Street

### **STATUS OF ACTIVE PROGRAMS:**

- Adult Basketball
  - Permit for use of the gym started Thursday, September 15<sup>th</sup>

- Move date to start to Thursday, September 22<sup>nd</sup>
- Interest has already been expressed
- Adult Volleyball
  - Permit for use of court started Wednesday, September 14<sup>th</sup>

### **UPCOMING PROGRAMS AND EVENTS:**

- Rutgers Certification Class
  - 12 confirmed to attend, possibly 13
  - TAP article in Milltown and Spotswood has increased interest
  - Only 3 people signed up are from Spotswood, all others are from East Brunswick and other towns
  - The class will be run again in March
- Youth Basketball
  - Begins October 11<sup>th</sup>
  - 10 people signed up so far
  - Permit allows it to be run until the end of January
- Floor Hockey
  - Begins October 10<sup>th</sup>
  - 10 people signed up so far
  - Flyers going into school, will increase the number of participants
    - A Facebook announcement will follow next week
  - Registration problem of not allowing some kids to sign up for being too old was fixed
- Radio City Bus Trip
  - Date for trip decided to be November 27, 2016
  - Dan Auciello will run the trip again
  - Was very successful last year, sold out of all fifty tickets and more were wanted
    - Increase the number of tickets to 90 for this year
  - Have \$6500 in the budget to cover the cost of the tickets and the buses
    - Will cost \$1600 for two buses
    - 96 seats available
    - Ticket price may increase this year
  - Seniors will be given the opportunity to buy the tickets first
    - will be opened to the general public afterwards
    - Seniors can still give in checks as a form of payment for this year
      - Need to work with Senior Center to let them determine the number of participants and collect the money
  - At least one board member will need to be present on the trip

- Halloween Trunk or Treat
  - Use of the front parking lot and the senior lot was approved
    - Senior lot may have construction happening in it
      - Will lose two rows of parking spaces
      - Parking lot is expected to be done; if not, area will have to be roped off
  - Number of people in attendance from Helmetta may increase due to Helmetta mayor attending with Helmetta police
  - Taverna will be asked to provide pizza again; 50 pies will be ordered
    - Pizza was gone quickly last year
      - Maybe cut into smaller pieces
  - Will ask PTA to donate cookies and drinks again
  - Trophies will be given out again
    - Diane will reach out to Ed Seeley for awards
  - Ask soccer club president to move the spotlight from Inland field to the parking lot because it was dark last year
    - Police might have floor lights
  - Monitor cars as they come in
    - Put decorated cars in one lot and non-decorated cars in another
  - Change flyer so that it says only decorated cars can win a trophy

#### **OLD BUSINESS:**

- AED Training/Equipment
  - Two AED's were acquired over the summer
  - Meeting will be held on Tuesday, September 20 with OEM liaison to go over how to use them
    - Hoping to sign them out as needed by program
  - Communications Updates:
    - Reminders will be sent out about basketball and hockey next week
    - A Radio City reminder will be sent out as information is received about it
    - REC Brochure: 1250 copies were printed and sent to all of the schools except for the High School. May leave extra copies at the municipal building, library, and recycling center
- Elections for 2017
  - Nominations will take place in November
    - Elections will take place in December
  - Rich O'Brien will step down from chairman position
    - Chairman creates agendas before meeting
  - Steve Zmijewski will step down from vice chairman position

#### **NEW BUSINESS:**

- Tree Lighting Sub-Committee
  - Date set for December 3, 2016
    - 11 weeks away, subcommittee meeting needed for when it is 7 weeks away
  - Rain date set for December 4, 2016
  - Reach out to National Night Out vendors for interest in setting up a table at the tree lighting
    - Scott Hoover may want to set up a police table

- Early set-up was successful last year, may do it again this year
- Possibility of investing in PA speakers from budget money for the event
- SWoodstock 2017
  - Date set for June 3, 2017
  - Pack 35 provided snacks last year
  - Need hot food again this year
    - Will ask Pat Donnelley to cater again
  - Possibly reserve National Night out vendors for food
  - Possibly get food trucks to come and sell food
- New members
  - Possibility of advertising for new board members
  - Would need to change by-laws to allow more people
  - Can advertise on Facebook
- Michael Road Park: Group vandalizes park leaving broken bottles there
  - Needs to be stopped
  - Ask police for increased monitoring of the park

A motion to adjourn the meeting was made at 8:43 p.m. Donna motioned, Paul seconded, and all were in favor.

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