

## Meeting Minutes- September 9, 2015

In attendance: Rich O'Brien, Diane Spiegelhoff, Steve Zmijewski, Donna Faulkenberry, Andrew Zaborney, John Berner, Trish Lennan

**CALL TO ORDER:** Meeting called to order at 7:31 p.m.

**MINUTES FROM THE AUGUST MEETING:** Rich O'Brien asked to waive the reading of the August minutes. Steve made a motion to accept and Andrew seconded. All were in favor.

### COMPLETED PROGRAMS AND EVENTS:

- REC Brochure- The brochure is completed.
  - The brochures will be placed at the recycling center, library, the 5K race, and given to the sponsors.
- Adult Basketball- No report.
- Adult Volleyball- Ongoing.

### UPCOMING PROGRAMS AND EVENTS:

- 5K Race- \$100 in the black.
  - Paul is asking for help for traffic control the day of the event.
  - There are 3 water stations that will be set up at different mile markers.
    - The Boy Scouts will have a water station
  - Snap Fitness is looking to advertise at the event; paid \$100 for advertisement.
    - Everyone agreed it would be a good idea to ask Snap Fitness if they would want to set up their own water station for advertisement.
  - The owner of Mi Familia in Spotswood is also looking to sponsor for \$100.
  - D. Wells is taking the photographs the day of and Paul will be taking photos at the finish line
  - Donna will be sending out messages about the event on Friday
    - Rich suggested sending out a nixle message on Friday informing residents to prepare for road blocks.
- Rutgers Class- Will be at the High School on October 3, and will run from 9-12 a.m.
  - The price is \$30.50 per person
  - Youth Basketball- The program will start October 12<sup>th</sup>.
  - Registration still needs to be opened.
- Floor Hockey- Everything is going well.
  - Registration also needs to be opened for this program.
- Radio City Bus Trip- Dan has offered to run the event.
  - He has already put in for the tickets.
  - It is scheduled for November 29<sup>th</sup>.
  - The seats are located in the 3rd mezzanine and are \$65 per ticket.
  - When the tickets are received, the event will be advertised
    - Probably in October

- The buses need to be arranged
- Halloween Trunk Or Treat- The event will use the High School gym, and the side and front lot on Saturday, October 31st.
  - There is a home game for the High School football team that day
  - The schedule has to be worked out with the High School administration.
  - Trick or treating will be from 6:00-8:00 p.m.
  - Pizza arrangements need to be made:
    - Trish said she will contact a pizza place in Old Bridge
    - Trish said the price is about \$7 per pie, so 45 pies will be purchased the day of.
    - About 12 tables are going to be needed the day of for the pizza.
  - Donna said she will be reaching out for desserts.
  - The Boy Scouts have agreed to participate in this event.
  - In the event of rain, everyone go inside and tables will be used to put the candy on.

### **OLD BUSINESS:**

- CPR Class- upcoming. No report yet.
- Communications Update: iPod donation drive- Flyers are going to be sent out to band parents soon.
  - Donna has set up a general drop off for iPods/iTunes cards with the Borough
    - Everyone agreed setting up another general drop off at the Knights of Columbus would also be a good idea.
  - An email blast has already been sent through the school, so the goal is to just message and collect.
  - Donna also suggested placing links to videos to the Music and Memory documentary, “Alive Inside: A Story of Music and Memory” on the Facebook page.
    - The document is very inspiring and creating the links will also help advertise the Music and Memory program even more.
  - This event will run all year and there will be drop off bins at every Recreation Department event.
- Communications Update: Quest for 1000- Currently at 750 members.
  - After the contest was announced, there was a 60 people initial increase.
  - Raffle prizes are still being decided, ideas included:
    - Grand Prize Raffle- Once 1000 members is reached there will be a random drawing.
      - The winner will receive a gift basket with gift cards to local business sponsors
    - Other Raffle- Facebook members who have invited 2 or more people to the Facebook page will be entered in a separate raffle.
      - The winner of this raffle will receive a t-shirt and gift card to MJ’s (probably \$50)
  - Hope to reach 1000 members by January
- ZUMBA Proposal- Will start around January.
  - Diane needs to reach out to Tracy to arrange everything.
  - Want to start messaging and advertising about the program by December.

### **NEW BUSINESS:**

- Tree Lighting Sub-Committee- John has agreed to run this program again.
  - He has already begun adding members
  - John suggested keeping the videos short, so more people will be willing to watch them.

- Big Question- Who will light the tree?
  - Still deciding
- The ceremony will begin at 5:00 p.m. and set-up will be 4:00 p.m.
- Festivus Band will be there
- Andrew will be taking pictures from the Tree Lighting last year to put into a PowerPoint to display during the event
  - There will be a review of the use of background music this year because it was very loud and distracting last year.
  - Jacob Williams will be taking photos at the Tree Lighting.
- The Boy Scouts will also help with this event.

A motion to adjourn was made by Rich at 8:40 p.m. John motioned and Donna seconded. All were in favor.

77 Summerhill Road, Spotswood, NJ 08884  
(732) 251-0700, x834  
spotswoodrecreation@yahoo.com