

Meeting Minutes – December 14, 2016

In attendance: Rich O'Brien, Jim Curnal, Diane Spiegelhoff, Andrew Zaborney, John Berner, Donna Faulkenberry, Steve Zmijewski, Joe Lanza

CALL TO ORDER: Meeting called to order at 7:34 p.m.

Minutes from the November meeting: Rich O'Brien asked to waive the reading of the November minutes. John Berner made a motion to accept the minutes, Donna Faulkenberry seconded, and all were in favor.

COMPLETED PROGRAMS AND EVENTS:

- Radio City Bus Trip
 - The people were very satisfied with the trip
 - They want the trip to run again next year
 - Some seniors got there earlier than they were supposed to on the date of the event.
 - The budget will be increased to possibly run 2 buses next year
- Tree Lighting
 - 13 vendors
 - Some were missing, but there were still enough vendors.
 - Mrs. Claus a huge hit, was well received by all
 - Had extra doughnuts, can cut down for next year
 - Order 40 instead of 50 boxes of donuts.
 - Had extra hot chocolate as well, don't need to replace missing coolers
 - If teams are there in the future, a reminder email will be sent to the coaches personally
 - Issues:
 - People came early
 - The pastor forgot to come, but Councilwoman Drozd stepped in and did the invocation.
 - OEM Trailer worked well, can be used for all events if requested
 - Can use the light tower, generators too
 - Need to let them know of all large-scale events anyway, so the request could be put in then
 - Rich to send John a blank letterhead to thank the vendors for participating
 - Signs to advertise for vendors as well as for other events will be ordered next year
 - Can post it on the marquee outside of the high school to advertise as well
 - Slides successful
 - Maybe roll cartoons, trivia along with the pictures
 - Will have to figure out how to do so with the licensing issues
 - Truck worked better than scaffolding for hanging the screen.
 - Will need to encumber funds for this year for supplies
 - Can send voucher to purchase supplies at Best Buy

STATUS OF ACTIVE PROGRAMS:

- Adult Basketball
 - May need to find a way to separate the older and younger players as requested by a player
 - The program runs from September to June on Thursday nights in Memorial
 - Diane to check with Kayla to see if the gym is open any other day to separate the players
- Adult Volleyball
 - No report
- Floor Hockey
 - Has a rolling registration, goes up until March
- Youth Basketball
 - Ends the week of December 18
 - January is taken away for school wrestling and basketball, which are in both the high school and Memorial gyms
 - There is only one week free after 4 weeks of it being booked, so there is no point to continue in January.
 - Messaged the parents the season had to be ended
 - It was advertised October to December, so there wasn't any false advertising
 - The kids are really into it, however
 - Next year they can begin the program earlier
 - Will book the gym next summer

UPCOMING PROGRAMS AND EVENTS:

- Indoor Soccer
 - Begins Friday, January 8 and Saturday, January 9
 - Friday is 6th to 8th grade, only have 10 kids
 - Saturday has 90 kids and 6 coaches
 - May need more coaches
 - Next certification class is in March
 - All previous and new coaches must retake the class due to curriculum update
 - Can also get certified for holding a certification class
 - Rich O'Brien will hold 2 classes, dates to be set by January for the first class.
- Santa Ride
 - Date set for Saturday, December 17
 - Donna to send reminder the day before event
 - If rain causes the event to be cancelled, a Facebook message from the Rec Department will be sent out and a Nixle will be sent from the Fire Department
 - Diane Spiegelhoff to bring toys to the Fire Dept. on Saturday
- Flag Football
 - Jim Curnal needs the flyer from Donna Faulkenberry
 - Will put in a request to have the grass cut more regularly
 - May also request to line the field
 - Will start the 19th, giving an 8-week season with one rain date
 - Jim to try to get footballs from GBC, may need to buy more
 - Will look at that before the end of the year

OLD BUSINESS:

- Election of Officers Nominees:
 - Rich O'Brien made a motion to vote on the officers of Andrew Zaborney for Chairman, Rich O'Brien as Vice Chairman, and Donna Faulkenberry as the Communications Liaison
 - Steve Zmijewski made motion to accept
 - Joe Lanza seconded
 - All were in favor
 - Booklet with names of officers must be updated for next summer
- Rieder Road Park
 - Work is finished
 - Cleared shrubs, new basketball court, fences, and playground equipment were put in
 - Rich can mention the grand opening to be in spring
- Communications Updates
 - December 15 – final day for soccer registration reminder
 - Friday, December 16 – Santa ride reminder (weather permitting)
 - Pictures for Santa ride will go up ASAP
 - Merry Christmas message will be posted
- Budget 2017
 - Asked for \$56,000
 - Put in for 3 projects
 - Dora Ave. park
 - Michael Rd. park
 - Tennis courts at Summerhill Road.
 - Andrew to purchase equipment from 2016 budget.
 - For people who owe money, letters from the Borough will be sent to them requiring them paying what they need to
 - As of January 2017, checks are no longer being accepted
 - Must change the registration system
 - Must message the policy change
 - May make exception for Radio City Bus Trip only – will require the check is given before the customer receives the ticket
 - If someone does not want to use their credit card online, they will have to deliver the check to the Rec Department directly
- Member Terms of Office
 - Wednesday, January 4 – New Mayor and Council people will be sworn in.
 - Mayor Seeley approved all members, each will be given a different term length, can be reappointed at the end of their term
- Holiday Dinner
 - May go to Taverna and have a buffet or shortened menu
 - Will go with the cheapest option

NEW BUSINESS:

- Policy Committee
 - Policy committee with Dan Auciello as the chairman met, discussed the following points:
 - There is no policy besides the communications policy.
 - Could create:

- Incident policy
 - Certification policy
 - Check/Payment policy
 - New program policy
 - Sponsor policy
 - Ethics code
 - Parental conduct policy
 - Could put them onto the website
- Ice Rink
 - Was not put out this year
 - It wasn't taken care of, the refrozen ice was dangerous, it was a liability for the Rec. Department
 - Mike Duffy of Helmetta willing to purchase it
 - Andrew Zaborney suggested an event be made to utilize the rink.
 - Could make a day where people could come out and use it
 - Food & hot chocolate could be given out
 - Would keep the Rec Department going in the winter

A motion to adjourn the meeting was made at 8:53 PM. Steve motioned, Jim seconded, and all were in favor.

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