



## **Meeting Minutes – November 8, 2017**

In attendance: Andrew Zaborney, Diane Spiegelhoff, Steve Zmijewski, Rich O'Brien, Paul Wasserman, John Berner, Donna Faulkenberry, Jim Curnal, Bob Hilse, Dan Auciello, Chris Hill, Chris Uhl

**CALL TO ORDER:** Meeting called to order at 7:34 PM

Minutes from the October Meeting: John Berner made a motion to waive the reading of the October Meeting. Steve Zmijewski seconded, and all were in favor.

### **COMPLETED PROGRAMS AND EVENTS:**

- Trunk-or-Treat
  - Had good weather and received good feedback for the event
    - Everyone enjoyed the DJ, pizza, and the cookies
  - Had an okay car turnout
  - Still need to get more people to bring candy
  - Had great help/presence from the Fire, Police, and EMS Departments
  - Some people expected it to be outside for longer or to be outside the whole time
    - Can extend the time to get candy to 7:15
    - Can clarify the time frame next year
  - Moving it to the front lot will make it more ideal for people to get to the cafeteria
    - Will have to find new space for the firetruck, etc.
  - Can move it to be held on a different day
    - Reasoning for holding it on Halloween was to keep kids safe, they aren't on the streets this way
    - If held on the weekend, will also have issues with the schools (custodial staff will need to be payed overtime
    - Will have conflicts with neighboring towns doing it on the same day
  - Need more cars:
    - Can make a decoration theme
    - Can ask cars to pre-register through the registration system
    - Everyone who gives out candy – can give them a small prize (like a shirt) even if they don't decorate

- Will create a subcommittee to discuss all of these conflicts for next year

### **STATUS OF ACTIVE PROGRAMS:**

- Adult Basketball
  - Tom is Rutgers certified and has experience running the program
  - He was given registration forms to have the participants fill out
  - Can give him Joe's information
- Adult Volleyball
  - No report
- Floor Hockey
  - Both groups have new equipment, working well
  - Have an extra 6 kids in the younger group
- Youth Basketball
  - Program is running well
  - Have 20 kids registered, one week only 6 came
    - Could have been due to the weather, or a lot of people are on vacation for teacher's convention
    - Also had the previous two weeks off due to Halloween and Parent-Teacher conferences

### **UPCOMING PROGRAMS AND EVENTS**

- Radio City Bus Trip
  - Is completely sold out
    - A lot of tickets sold to seniors
    - Only 12 are going to the general public
  - Chris is going as a representative from the REC Board
  - The bus is confirmed to go
  - Only have 6-7 people on a wait list
  - Possibility for next year: send a bus from the senior center and then a general public bus
    - Didn't really advertise to the public this year, would get more people if that is done next year
  - Giving tickets for less than what they cost and providing a bus – room for growth next year

- Need to bring the AED on the trip and check the batteries
- Indoor Soccer
  - Have 27 kids signed up for Saturday and 2 kids for Friday
    - Normally have around 15 for Friday, need at least 10 to run the program
    - Only have 3 kindergarteners this year, normally have a lot more
    - Registration is still open, will send out another message to advertise this
  - Begins the second week in January
  - Next year: can hand out a paper advertising this at the Trunk-or-Treat
- Tree Lighting
  - Nominated a guest to light the tree
  - Will be held December 2<sup>nd</sup> at 4:30
    - Set-up is at 2:00
    - Vendors will come at 4
  - The brass choir will perform from 4:45 to 5:15
  - Have 6 brown coolers for hot chocolate
  - Dunkin Donuts will donate munchkins
  - Memorial Middle School is doing “Kisses for Wishes”
  - The last subcommittee meeting will be held on November 16<sup>th</sup> at 7 PM
  - The vendor and military communications have been sent out
  - Krista Masucci will be singing the Star-Spangled Banner
  - Have 11 confirmed vendors and one more possible one
    - Didn't get a reply from 6 other ones
  - Will be honoring the Boys Cross Country team for winning the White Division
  - The Community Service Club will man the table for CUP Food pantry
    - Someone from CUP will come to pick up the donations at the end
  - The Fire Department is confirmed to come
  - DJ Wacky Wayne is also confirmed to come
    - He is attending the subcommittee meeting on the 16<sup>th</sup>
- Santa Ride
  - Will most likely be held on December 16<sup>th</sup>
    - Toys to give out has to be ordered
  - Dan, Donna, Rich, and John are all going
  - Chris is going to be Santa
  - Need to get dog treats to hand out as well

**OLD BUSINESS:**

- Communications Updates
  - Sent out the vendor communications
  - Sending out the military and veteran ones later this week
  - An Indoor Soccer reminder is going out the week of 11/13

- Sending out a Happy Thanksgiving message as well

**NEW BUSINESS:**

- The budget is going to go in soon
- Will figure out details about the holiday dinner soon as well
- Street Hockey:
  - Will be discussed at the budget meeting
  - Need to figure out roller vs. street hockey

Rich O'Brien made a motion to adjourn at 8:42 PM. Donna seconded, and all were in favor.