



Date Received:

BOROUGH OF SPOTSWOOD
APPLICATION FOR SUBDIVISION or SITE PLAN
or INTERPRETATION or APPEAL

**THIS FULLY COMPLETED FORM MUST BE FILED WITH THE PLANNING BOARD SECRETARY AT
LEAST THIRTY (30) DAYS PRIOR TO THE SCHEDULED HEARING.**

Applicant's Name:	_____	Application Number:	_____
Applicant's Address:	_____	Block #:	_____
	_____	Lot #:	_____
	_____	Application Fee:	_____
Phone:	_____	Escrow Fee:	_____
Contact Email:	_____	Date Filed:	_____

1. Please select all that apply: Minor Subdivision Preliminary Major Subdivision Final Major Subdivision
 Minor Site Plan Preliminary Major Site Plan Final Major Site Plan
 Other Explain: _____

2. Present type of occupancy or use: _____

3. Proposed type of occupancy of use: _____

4. If applicant is not the legal owner of the property, please provide the following:

a. Name & Address of owner: _____

b. Applicant's interest in the property: _____

c. If you are not the property owner you must attach a letter of authority from the property owner authorizing the applicant to act on his/her behalf for the purpose of this application, or a Copy of Contract of Sale of the Property.

5. The premises affected are located at: _____ Zoning District: _____
and shown on the Official Tax Map, Block # _____, Lot # _____.

6. **For Subdivisions:** Present Number of Lots _____ Proposed Number of Lots: _____

Area of entire Tract: _____(sf) Portions being subdivided: _____(sf)

Reason for subdivision: Sell lots (Yes No) Construct houses for sale with lot: (Yes No)

Other: _____

7. **For Site Plans:** Area of entire Tract: _____(sf) Total number of proposed dwelling units: _____
Are any special or off-tract improvements proposed? (Yes No)

8. List any easements, deed restrictions, similar instruments connected to this property: _____

9. Name and address of persons preparing plans or reports:

Engineer: _____ . Phone: _____

Architect: _____ . Phone: _____

Attorney: _____ . Phone: _____

Planner: _____ . Phone: _____

10. List all checklist item waivers you are requesting: _____

11. Attach in duplicate, an original sealed property survey of the site.

12. Attach in duplicate, a sealed plan/plat drawn to scale showing the actual dimensions of the site under consideration, proposed locations of lot lines, and all improvements required by and listed in the Borough Site Plan/Subdivision Checklist(s). If any signs or other design elements are proposed, attach a drawing showing dimension and details. The above plan or sketch shall bear the seal of a licensed professional engineer or architect in the State of New Jersey.

13. Attach a completed Application Fee Calculation Sheet and Escrow Deposit Fee Calculation Sheet.

14. Office of the Tax Collector Verification (To be completed by the Tax Search Officer of the Borough of Spotswood)

The Tax records at this office indicate that there are, are not delinquent taxes or assessments on the above described properties know as Block: _____, Lot: _____.

/s/ _____
Tax Search Officer Date

I swear or affirm that made by me are true. I am aware that if any of the forgoing statements made by me are willfully false, I am subject to punishment by contempt of court.

Applicant's Signature

Applicant's Name Date

Sworn and subscribed before me,

This _____ day of _____, 20_____

Notary Public, State of New Jersey