

BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey

Regular Meeting
January 23, 2017
7:55 PM

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Ricci at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 30, 2016. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

SALUTE TO THE FLAG

MOMENT OF SILENCE - Albany, GA residents affected by the Nor'easter
First Responders

ATTENDANCE

The Clerk called the roll:

Councilwoman Drozd	Present
Councilman Stollen	Present
Councilman Melillo	Present
Councilman Rivera	Present
Council President Ricci	Present

Also present were Mayor Seely, Business Administrator McDonald and Borough Attorney Diegman. Borough Engineer Koch was absent. Malay Patel attended as Borough Engineer.

MINUTES

December 19, 2016 – Caucus Meeting Minutes

The minutes of the caucus meeting of December 19, 2016, of the Borough Council were presented. Councilman Stollen made a motion to approve the caucus meeting minutes, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	abstain
Council President Ricci	yes, and the caucus meeting minutes of the above date were approved as presented.

December 19, 2016 – Public Hearing; Clearwater Village License Renewal

The minutes of the Clearwater Village License Renewal Public Hearing of December 19, 2016, of the Borough Council were presented. Councilman Stollen made a motion to approve the public hearing meeting minutes, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	abstain
Council President Ricci	yes, and the public hearing meeting minutes of the above date were approved as presented.

December 19, 2016 – Regular Meeting Minutes

The minutes of the regular meeting of December 19, 2016, of the Borough Council were presented. Councilman Stollen made a motion to approve the regular meeting minutes, seconded by Councilwoman Drozd.

The Clerk called the roll:

- Councilwoman Drozd yes
- Councilman Stollen yes
- Councilman Melillo yes
- Councilman Rivera abstain
- Council President Ricci yes, and the regular meeting minutes of the above date were approved as presented.

January 4, 2017 – Reorganization Meeting Minutes

The minutes of the reorganization meeting of January 4, 2017, of the Borough Council were presented. Councilwoman Drozd made a motion to approve the reorganization meeting minutes, seconded by Councilman Rivera.

The Clerk called the roll:

- Councilwoman Drozd yes
- Councilman Stollen yes
- Councilman Melillo yes
- Councilman Rivera yes
- Council President Ricci yes, and the reorganization meeting minutes of the above date were approved as presented.

January 4, 2017 – Caucus Meeting Minutes

The minutes of the caucus meeting of January 4, 2017, of the Borough Council were presented. Councilman Stollen made a motion to approve the caucus meeting minutes, seconded by Councilwoman Drozd.

The Clerk called the roll:

- Councilwoman Drozd yes
- Councilman Stollen yes
- Councilman Melillo yes
- Councilman Rivera yes
- Council President Ricci yes, and the caucus meeting minutes of the above date were approved as presented.

January 4, 2017 – Regular Meeting Minutes

The minutes of the Regular Meeting of January 4, 2017, of the Borough Council were presented. Councilwoman Drozd made a motion to approve the regular meeting minutes, seconded by Councilman Rvera.

The Clerk called the roll:

- Councilwoman Drozd yes
- Councilman Stollen yes
- Councilman Melillo yes
- Councilman Rivera yes
- Council President Ricci yes, and the regular meeting minutes of the above date were approved as presented.

ORDINANCE – 1st READING; PUBLIC HEARING SET FOR FEBRUARY 6, 2017

BOND ORDINANCE NO. 2017-01J

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO MADIE AVENUE - PHASE II, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$200,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SPOTSWOOD, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

Council President Ricci moved that Bond Ordinance 2017-01J be passed on first reading and published according to law, and a public hearing be set for February 6, 2017; seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the ordinance was passed on first reading, to be published according to law, and a Public Hearing set for February 6, 2017.

RESOLUTIONS UNDER CONSENT AGENDA

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

RES: 2017-29

RESOLUTION

WHEREAS, Patricia Williams, Tax Assessor for the Borough of Spotswood, has granted a Senior Citizen Deduction in the amount of \$250.00 for the year 2016 to Pat McIlvaine, whose address is 129 Clyne Ave., Block 94.1 Lot 14; and,

WHEREAS, taxes for this property have been paid in full for 2016, this deduction has created an overpayment for said year; and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Spotswood, County of Middlesex, State of New Jersey, that the aforementioned overpayment of \$250.00 be refunded to Pat McIlvaine.

DATED: January 23, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM TAX OVERPAYMENTS 6.01.55.001.610.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-30

RESOLUTION

WHEREAS, the Mayor and Business Administrator have received correspondence from Arcari Iovino Architects PC, recommending pay estimate No. 1 for work performed by JG Drywall LLC. During the month of December, 2016 for a project known as Improvements to Emergency Services Building, performed by JG Drywall LLC; and

WHEREAS, Business Administrator, Dawn McDonald advised that pay estimate No. 1 for work performed by JG Drywall LLC. for work performed on the above project during the month of December 2016 in the amount of \$50,305.36; and

WHEREAS, the Borough entered into a contract with JG Drywall LLC on November, 2016 for Improvements to the Emergency Services Building. Payment subject to JG Drywall LLC providing the required Certified Payroll Records and Project Manning Reports for the pay period; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, the State of New Jersey, that pay estimate No. 1 for the aforesaid work is hereby approved.

DATED: January 23, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, ICERTIFY THAT FUND FOR THIS RESOLUTION ARE INORDINANCE 2016-14.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-31

**RESOLUTION
BOROUGH OF SPOTSWOOD
COUNTY OF MIDDLESEX
AUTHORIZING CHANGE ORDER NO. 1 AND PAY ESTIMATE NO. 6
FOR DANIEL ROAD WATER TREATMENT PLANT UPGRADES**

WHEREAS, the governing body has received change order No. 1 and payment estimate No. 6 request from the borough engineer for the project known as Daniel Road Water Treatment Plant Upgrades whose contract amount was in the amount of \$732,000.00, due to change order No. 1 modifies the total to \$768,500.00 which was performed by B&H Contracting, Inc. for referenced project from November 1, 2016 to December 7, 2016; and

WHEREAS, the borough engineer has advised in a letter dated December 22, 2016, that Change Order No. 1 in the amount of \$36,500.00, reflects the rehabilitation work performed on ion exchange Filter No. 1 by the Contractor in response to loss of filter media discovered in July 2016. Accordingly we recommend acceptance of the work, approval of the change Order, and recommend that Mayor and Borough Council adopt this resolution approving Change Order No. 1 which results in a net increase of \$36,500.00 and modifies the total original Contract amount of \$732,000.00 to \$768,500.00. Pay Estimate No. 6 and a completed voucher for the work performed by B&H Contracting, Inc. from November 1, 2016 to December

7, 2016 for work on the above referenced project and payment in the amount of \$152,282.20 to B&H Contracting, Inc.; and

WHEREAS, the borough engineer recommends approval of the change order No. 1 and pay estimate No. 6 for work on the above referenced project and payment in the amount of \$152,282.20 to B&H Contracting, Inc, subject to the contractor providing the required Certified Payroll Records and Project Manning Reports for the pay period.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Spotswood that change order No. 1 and pay estimate No. 6 requested by B&H Contracting, Inc. for the aforesaid project together with the payment of \$152,282.20 is hereby approved subject to the contractor providing the required Certified Payroll Records and Project Manning Reports for the pay period.

DATED: January 23, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE IN ACCOUNT U-06-55-014-201 - BOND ORDINANCE 2014-12.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-32

**RESOLUTION
BOROUGH OF SPOTSWOOD**

RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MADIE AVENUE – PHASE III PROJECT.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of Spotswood formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that Mayor Seely and the Borough Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Improvements to Madie Avenue – Phase III – 00408 to the New Jersey Department of Transportation on behalf of the Borough of Spotswood.

BE IT FURTHER RESOLVED that Mayor Seely and the Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Spotswood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

DATED: January 23, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

Certified as a true copy of the Resolution adopted by the Spotswood Borough Council on this 23rd day of January, 2017.

PATRICIA DeSTEFANO, RMC
Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL: _____
Municipal Clerk

Council President

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P.O. Type: All		Include Project Line Items: Yes		Open: N	Paid: N	Void: N	
Range: First to Last				Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed				Bid: Y	State: Y	Other: Y Exempt: Y	
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-01073	06/27/16	E0009	EXPRESS IMPRINTS INC.	UNIFORM SHIRTS	Open	862.50	0.00
16-01131	07/05/16	COMPR005	COMPREHENSIVE PSYCHOLOGICAL SE	duty psychological	Open	950.00	0.00
16-01215	07/12/16	J0075	JOHNSON & TOWERS INC	Estimate for motor PM 71-1	Open	2,024.10	0.00
16-01216	07/12/16	J0075	JOHNSON & TOWERS INC	estimate for motor PM 71-2	Open	1,885.39	0.00
16-01217	07/12/16	J0075	JOHNSON & TOWERS INC	estimate for motor PM 71-4	Open	1,947.40	0.00
16-01288	07/25/16	B0006	BAKER & TAYLOR	BOOKS	Open	2,517.94	0.00
16-01346	08/03/16	T0038	THOMAS & BETTS CORPORATION	ups battery replacement	Open	2,450.80	0.00
16-01502	08/30/16	B0067	BRIAN'S LAWMOWER	misc repairs	Open	314.68	0.00
16-01653	09/27/16	M0154	MAIN ELECTRIC SUPPLY CO, INC	SMOKE/CARBON MONOXIDE DETECTOR	Open	951.43	0.00
16-01746	10/12/16	EMM04	MICHAEL C CATARZI	ESTIMATE REPAIRS CAR 75	Open	394.75	0.00
16-01778	10/17/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	274.99	0.00
16-01793	10/20/16	N0040	NEW JERSEY LIBRARY ASSOCIATION	DUES FOR DIRECTOR	Open	120.00	0.00
16-01797	10/20/16	B0006	BAKER & TAYLOR	LIBRARY MATERIALS	Open	2,476.75	0.00
16-01799	10/20/16	W0002	WT COX SUBSCRIPTIONS	LIBRARY MATERIALS - PERIODICAL	Open	1,004.68	0.00
16-01870	10/26/16	L0009	LANCE ENTERPRISES LLC	A/C SYSTEM FOR COMPUTER ROOM	Open	5,460.00	0.00
16-01917	11/04/16	R0046	RKD TREE SERVICE	TREE(S)REMOVAL	Open	575.00	0.00
16-01924	11/04/16	KWSEA005	K & W SEAMLESS GUTTERS, INC.	gutters and ssnow guards	Open	2,624.00	0.00
16-01928	11/04/16	B0067	BRIAN'S LAWMOWER	ESTIMATE SERVICE BRUSH73 PUMP	Open	101.92	0.00
16-01940	11/04/16	M0035	MIDDLESEX WELDING SALES	cylinder rental nov	Open	19.85	0.00
16-01941	11/04/16	P0085	PRECISION ANALYTICAL SERVICES	lab work nov	Open	744.00	0.00
16-01942	11/04/16	D0123	PARTS AUTHORITY	parts	Open	384.01	0.00
16-01944	11/04/16	E0011	EAST BRUNSWICK PLUMBING SUPPLI	misc supplies	Open	258.51	0.00
16-01985	11/10/16	C0134	SPOTSWOOD BOARD OF EDUCATION	Network Admin Services	Open	10,000.00	0.00
16-01998	11/10/16	C0154	C. BENTLEY'S CAR WASH	Nov. Car washes	Open	110.00	0.00
16-02009	11/14/16	I0016	INTERPORT	STEEL CONTAINER	Open	2,450.00	0.00
16-02018	11/14/16	D0150	DESTEFANO CONTRACTING, LLC	LIBRARY RENOVATIONS	Open	1,650.00	0.00
16-02025	11/22/16	P0013	PITNEY BOWES (SUPPLIES)	supplie order for new machine	Open	307.47	0.00
16-02028	11/22/16	C0021	CLEANERS IN ACTION	WAX FLOORS	Open	450.00	0.00
16-02029	11/22/16	C0041	CONCETTA PFEIL	DECEMBER FIT FOR LIFE	Open	125.00	0.00
16-02030	11/22/16	A0186	ALLEN SYKES	DECEMBER YOGA & BREATHING	Open	560.00	0.00
16-02031	11/22/16	C0150	CAROLE GEORGE	DECEMBER ART CLASSES	Open	50.00	0.00
16-02032	11/22/16	C0021	CLEANERS IN ACTION	DECEMBER CENTER CLEANING	Open	735.00	0.00
16-02049	11/28/16	O0003	OSWALD ENT.	SEWER CLEANING	Open	1,600.00	0.00
16-02065	11/28/16	B0006	BAKER & TAYLOR	LIBRARY BOOKS	Open	2,032.87	0.00
16-02073	11/28/16	D0007	DEMCO	LIBRARY SUPPLIES	Open	499.04	0.00
16-02084	12/01/16	F0118	FASTENAL COMPANY	misc supplies	Open	99.63	0.00
16-02106	12/01/16	C0009	CAPITOL EXTERMINATING CO	quarterly externs	Open	370.00	0.00
16-02107	12/01/16	C0031	CUSTOM BANDAG INC.	tire/repairs	Open	1,465.52	0.00
16-02109	12/01/16	J0038	JAMESBURG HARDWARE	misc supplies	Open	217.60	0.00
16-02110	12/01/16	L0009	LANCE ENTERPRISES LLC	misc repairs	Open	455.00	0.00
16-02113	12/01/16	P0085	PRECISION ANALYTICAL SERVICES	labwork dec	Open	292.00	0.00
16-02125	12/01/16	EMM04	MICHAEL C CATARZI	REPAIRS	Open	1,996.00	0.00
16-02130	12/01/16	TEMPE005	TEMPERATUREPRO CENTRAL NJ	CDBG EMERGENCY HEAT	Open	2,724.28	0.00
16-02136	12/06/16	L0038	LOWES	misc equipment/supplies	Open	699.00	0.00
16-02138	12/06/16	E0017	EAST COAST FLAG & BANNER CO	flags	Open	731.60	0.00
16-02139	12/06/16	S0164	SUSANNE E. BENANTI	Tween Scene Program	Open	21.16	0.00
16-02145	12/06/16	O0016	ON SITE FLEET SERVICE, INC	MISC REPAIRS	Open	453.22	0.00
16-02146	12/06/16	G0038	GLENCO SUPPLY, INC.	SIGNS,EQUIPMENT,ETC	Open	1,370.00	0.00
16-02147	12/06/16	T0010	TRAP ROCK INDUSTRIES, LLC	STONE	Open	1,758.82	0.00
16-02150	12/08/16	S0063	STAPLES BUSINESS ADVANTAGE	office needs	Open	92.31	0.00

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-02152	12/08/16	V0009	VERIZON	DEC 2016 TELEPHONE EXP	Open	1,206.80	0.00
16-02157	12/08/16	S0251	STRATEGIC BILLING ENTERPRISE	EST DEC 2016 CHARGES	Open	798.18	0.00
16-02159	12/08/16	P0002	PSE&G	EST DEC 2016 CHARGES-UTILITY	Open	2,115.79	0.00
16-02161	12/08/16	C0197	CRESCENT PARK SENIOR HOUSING	DEC 2016 EST REIMBURSEMENT	Open	51.89	0.00
16-02162	12/08/16	A0097	AT&T	EST DEC 2016 TELEPHONE CHARGES	Open	1,177.33	0.00
16-02163	12/08/16	V0012	VERIZON WIRELESS	EST DEC 2016 TELEPHONE	Open	634.06	0.00
16-02171	12/08/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	62.58	0.00
16-02178	12/08/16	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	266.36	0.00
16-02180	12/08/16	G0038	GLENCO SUPPLY, INC.	signs	Open	195.00	0.00
16-02181	12/12/16	R0061	THE RODGERS GROUP, LLC	CONTRACT - SIXTH INSTALLMENT	Open	3,250.00	0.00 C
Contract No: 16-00007							
16-02185	12/14/16	E0030	EMR POWER SYSTEMS LLC.	Major maintenance generators	Open	1,850.00	0.00
16-02187	12/14/16	E0009	EXPRESS IMPRINTS INC.	JOB SHIRTS	Open	1,026.00	0.00
16-02191	12/14/16	U0001	USA BLUE BOOK	marking flags	Open	61.13	0.00
16-02193	12/14/16	P0083	PENNCARE	EMS CHARTS	Open	320.00	0.00
16-02194	12/14/16	EM101	I.D.M. MEDICAL GAS CO.	EMS SUPPLIES	Open	153.00	0.00
16-02195	12/14/16	ALEXL005	ALEX LASHER	REPLACEMENT OF WATCH	Open	66.50	0.00
16-02196	12/14/16	M0079	MICHAEL C. CATARZI	REPAIRS ON 88	Open	629.24	0.00
16-02197	12/14/16	C0197	CRESCENT PARK SENIOR HOUSING	HEATING REIMBURSEMENT 11/2016	Open	14.32	0.00
16-02200	12/14/16	P0013	PITNEY BOWES (SUPPLIES)	RED INK FOR POSTAGE METER	Open	220.98	0.00
16-02201	12/14/16	C0109	CONSOLIDATED RAIL CORPORATION	RECURRING LEASE OF PIPE	Open	524.46	0.00
16-02222	12/15/16	F0008	FIRE & SAFETY SERVICES	ESTIMATE TO REPLACE MIRROR71-1	Open	990.74	0.00
16-02223	12/15/16	B0067	BRIAN'S LAWNMOWER	ESTIMATE FOR OIL TOOLS FOR SAW	Open	90.92	0.00
16-02227	12/15/16	T0101	TD BANK	MCIA-2008 LEASE INTEREST	Open	3,330.30	0.00
16-02228	12/15/16	T0101	TD BANK	MCIA 2009 LOAN INTEREST	Open	1,483.35	0.00
16-02229	12/15/16	T0101	TD BANK	MCIA 2014 LEASE INTEREST	Open	489.50	0.00
16-02230	12/15/16	T0101	TD BANK	MCIA 2015 LEASE AGREEMENT	Open	1,592.74	0.00
16-02231	12/15/16	T0101	TD BANK	MCIA 2016 LEASE INTEREST	Open	2,748.66	0.00
16-02232	12/15/16	S0063	STAPLES BUSINESS ADVANTAGE	coffee supplies	Open	53.64	0.00
16-02233	12/15/16	P0082	MICHAEL ZARRO	petty cash replenishment	Open	35.42	0.00
16-02238	12/15/16	W0015	WASC	valve	Open	847.22	0.00
16-02239	12/15/16	T0010	TRAP ROCK INDUSTRIES, LLC	rockite	Open	275.31	0.00
16-02243	12/15/16	H0004	HD SUPPLY WATERWORKS, LTD	omni 2'meter 1 gal wh	Open	654.51	0.00
16-02245	12/16/16	M0079	MICHAEL C. CATARZI	December vehicle repairs	Open	2,471.44	0.00
16-02246	12/16/16	V0010	V.E. RALPH & SON		Open	340.74	0.00
16-02251	12/16/16	S0005	SHERWIN WILLIAMS	paint/supplies	Open	249.46	0.00
16-02252	12/16/16	A0067	ALL INDUSTRIAL SAFETY PROD INC	first aid kits for trucks	Open	228.75	0.00
16-02256	12/19/16	00016	ON SITE FLEET SERVICE, INC	misc repair truck 12	Open	1,075.17	0.00
16-02258	12/19/16	J0038	JAMESBURG HARDWARE	refridgerator	Open	680.99	0.00
16-02259	12/19/16	G0040	GOCHENOUR SECURITY, INC.	Service/Repair DUI camera	Open	175.00	0.00
16-02260	12/19/16	B0067	BRIAN'S LAWNMOWER	28 " echo chain saw	Open	839.00	0.00
16-02269	12/19/16	B0143	BRUNSWICK AUTO PROFESSIONALS	misc repairs to bus	Open	1,016.93	0.00
16-02277	12/21/16	L0060	LAWMEN SUPPLY COMPANY OF NJ IN	2 Glock Pistols (new hires)	Open	919.70	0.00
16-02278	12/21/16	M0035	MIDDLESEX WELDING SALES	misc supplies for welding	Open	244.51	0.00
16-02280	12/21/16	M0077	MIDDLESEX CO IMP AUTHORITY	curbside recycling november	Open	12,588.40	0.00
16-02282	12/21/16	M0009	MCUA SOLID WASTE	landfill december	Open	16,912.70	0.00
16-02284	12/21/16	F0032	FIRSTLINE LOCKSMITH LLC	locks/keys	Open	311.25	0.00
16-02293	12/21/16	B0006	BAKER & TAYLOR	BOOKS	Open	1,706.30	0.00
16-02294	12/21/16	S0025	SHOPRITE SUPERMARKETS, INC	CHILDREN'S PROGRAMS	Open	34.66	0.00
16-02295	12/21/16	L0019	LIBRARIES OF MIDDLESEX	AWARDS RECEPTION	Open	84.00	0.00
16-02298	12/21/16	T0026	TOWNSHIP OF NORTH BRUNSWICK	adjustment of shortage	Open	180.96	0.00
16-02306	12/23/16	W0038	W.B. MASON CO., INC.	OFFICE CHAIR FOR DPW	Open	170.00	0.00
16-02308	12/23/16	C0086	VINCENT QUILES JR.	misc supplies estimated	Open	1,100.00	0.00
16-02311	12/23/16	M0039	MICHAEL ZARRO	CELL PHONE REIMBURSEMENT 2016	Open	120.00	0.00

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16-02312	12/23/16	P0111 PHIL CORBISIERO	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00	
16-02313	12/23/16	L0024 LESLIE GENOVESE	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00	
16-02314	12/23/16	S0037 SCOTT J HOOVER	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00	
16-02315	12/23/16	M0038 MICHAEL GARDINI	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00	
16-02316	12/23/16	J0131 JOHN PFEIFFER	2016 CELL PHONE REIMBURSEMENT	Open	120.00	0.00	
16-02318	12/23/16	R0139 RACEWAY PETROLEUM INC.	FLEET CARD PROG 12/13-12/31/16	Open	768.59	0.00	
16-02319	12/23/16	W0038 W.B. MASON CO., INC.	SIGNATURE STAMP	Open	73.26	0.00	
16-02321	12/23/16	S0167 SAMANTHA WASSERMAN	RECREATION SECRETARY 2016	Open	50.00	0.00	
16-02331	12/28/16	B0148 BOB'S SIGNS	event table banners	Open	360.00	0.00	
16-02332	12/28/16	L0024 LESLIE GENOVESE	neighborhood watch refreshm.	Open	104.89	0.00	
16-02334	12/28/16	W0038 W.B. MASON CO., INC.	GUEST CHAIRS FOR MAYOR/ADMIN	Open	900.00	0.00	
16-02339	12/29/16	CHRIS005 CHRISTINE L. QUILLEN	SLATWALL EASEL	Open	113.99	0.00	
16-02340	12/29/16	CHRIS005 CHRISTINE L. QUILLEN	SHIPPING COST	Open	21.93	0.00	
16-02349	12/31/16	C0101 TREASURER, STATE OF NJ	QUARTERLY DCA STATE FEES	Open	1,300.00	0.00	
16-02350	12/31/16	T0017 TREASURER, STATE OF NJ	2016 4TH QTR. MARRIAGE LIC FEE	Open	125.00	0.00	
17-00003	01/09/17	N0031 NJ CONFERENCE OF MAYORS	2017 MEMBERSHIP DUES	Open	395.00	0.00	
17-00004	01/09/17	N0031 NJ CONFERENCE OF MAYORS	2017 WINTER SUMMIT	Open	70.00	0.00	
17-00005	01/09/17	N0064 NJ MUNICIPAL MANAGERS ASSOC	2017 MEMBERSHIP RENEWAL	Open	220.00	0.00	
17-00006	01/09/17	T0019 TCTA MEMBERSHIP SERVICES	MEMBERSHIP FOR SHARI PHILLIPS	Open	100.00	0.00	
17-00007	01/09/17	E0054 ELAINE LOHR	2017 MONTHLY MEDICAL REIMBURSE	Open	564.44	0.00	
17-00008	01/09/17	H0030 HARVEY LOHR	2017 MONTHLY MEDICAL REIMBURSE	Open	564.44	0.00	
17-00009	01/09/17	B0022 BERNADETTE COFFEY	2017 MONTHLY MEDICAL REIMBURSE	Open	564.44	0.00	
17-00010	01/10/17	S0073 SHARP ELEVATOR COMPANY INC	2017 MAINTENANCE CONTRACT	Open	94.00	0.00	
17-00011	01/10/17	S0020 SAMUEL KLEIN & COMPANY	PROFESSIONAL SERVICES RENDERED	Open	925.00	0.00	C
		Contract No: 16-00001					
17-00012	01/10/17	NJREGIS NJ REGISTRARS' ASSOCIATES	2017 MEMBERSHIP RENEWAL	Open	25.00	0.00	
17-00022	01/10/17	P0010 PATRICIA DESTEFANO	REORGANIZATION REFRESHMENTS	Open	37.82	0.00	
17-00023	01/10/17	B0012 BANNISTER COMPANY	NEW NAME PLATES MAYOR/COUNCIL	Open	138.00	0.00	
17-00024	01/10/17	N0002 NJ STATE LEAGUE OF MUNICIPAL	2017 DUES	Open	700.00	0.00	
17-00027	01/10/17	N0068 NJ DEPT OF HEALTH	DECEMBER 2016 DOG REPORT	Open	10.80	0.00	
17-00028	01/10/17	H0099 HOME NEWS TRIBUNE	REORG MEETING NOTICE	Open	196.48	0.00	
17-00032	01/10/17	H0040 HORIZON BLUE CROSS BLUE SHIELD	DENTAL PREMIUMS JAN 2017	Open	4,232.85	0.00	
17-00033	01/10/17	M0008 MCNCA	2017 MEMBERSHIP DUES	Open	300.00	0.00	
17-00035	01/10/17	V0105 VILLA BORGHESE II RESTAURANT	MAYOR'S MEET & GREET LUNCH	Open	347.10	0.00	
17-00036	01/10/17	G0119 GILLETTE ENTERPRISES	EMS LEASE OF PROPERTY 1/2017	Open	3,000.00	0.00	
17-00038	01/10/17	S0005 SHERWIN WILLIAMS	paint estimated cost	Open	67.78	0.00	
17-00040	01/10/17	S0020 SAMUEL KLEIN & COMPANY	ORDINANCE 2010-12	Open	490.00	0.00	
17-00041	01/10/17	S0020 SAMUEL KLEIN & COMPANY	ORDINANCE 2016-11	Open	490.00	0.00	
17-00043	01/10/17	S0020 SAMUEL KLEIN & COMPANY	ORDINANCE 2016-7	Open	490.00	0.00	
17-00045	01/10/17	S0020 SAMUEL KLEIN & COMPANY	ORDIN. 2016-14, AMEND 2012-10	Open	490.00	0.00	
17-00047	01/11/17	B0075 B&H CONTRACTING INC.	PAYMENT ESTIMATE NO. 6	Open	152,282.20	0.00	C
		Contract No: 15-00014					
17-00048	01/11/17	A0053 ARCARI & IOVINO ARCHITECTS, PC	EMS BUILDING IMPROVEMENTS	Open	5,695.00	0.00	C
		Contract No: 12-00014					
17-00049	01/11/17	JGDRY005 JG DRYWALL LLC	PAYMENT APPLICATION #1	Open	50,305.36	0.00	C
		Contract No: 16-00012					
17-00050	01/11/17	L0066 LORI KARTELIAS	MCNCA MTGS-OCT/DEC 2016	Open	37.50	0.00	
17-00052	01/11/17	L0066 LORI KARTELIAS	2016 NJ LEAGUE MUNICIPALITIES	Open	146.92	0.00	
17-00053	01/11/17	S0008 NJSHBP	EMPLOYEE BENEFITS 1/2017	Open	126,883.32	0.00	
17-00054	01/11/17	S0020 SAMUEL KLEIN & COMPANY	ANNUAL BAN SALE	Open	545.00	0.00	
17-00057	01/11/17	V0009 VERIZON	TELEPHONE CHARGES 1/2017	Open	3,213.67	0.00	
17-00058	01/11/17	B0064 BROWN & BROWN	VIS INSURANCE 2017	Open	4,545.00	0.00	
17-00066	01/12/17	C0062 CME ASSOCIATES	ENGINEERING	Open	2,454.75	0.00	C
		Contract No: 16-00002					

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02:23 PMBorough of Spotswood
Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-00067	01/12/17	C0062 CME ASSOCIATES Contract No: 16-00002	ENGINEERING	Open	6,591.00	0.00	C	
17-00068	01/12/17	C0062 CME ASSOCIATES Contract No: 16-00009	ENGINEERING	Open	1,063.00	0.00	C	
17-00069	01/12/17	C0062 CME ASSOCIATES Contract No: 15-00001	ENGINEERING	Open	38.25	0.00	C	
17-00070	01/12/17	C0062 CME ASSOCIATES Contract No: 14-00008	ENGINEERING	Open	375.00	0.00	C	
17-00071	01/17/17	M0040 MIDDLESEX CTY MUN JOINT INS	2017 ASSESSMENT	Open	84,456.85	0.00		
17-00072	01/17/17	S0020 SAMUEL KLEIN & COMPANY	EMS SERVICES	Open	780.00	0.00		
17-00073	01/17/17	C0213 COMCAST	INTERNET SERVICE 1/2017	Open	555.38	0.00		
17-00078	01/17/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES - REC 1/2017	Open	76.56	0.00		
17-00079	01/17/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-COURT 1/2017	Open	205.42	0.00		
17-00081	01/17/17	M0006 MIDDLESEX COUNTY TREASURER	PRIMARY ELECTION 6/7/16	Open	3,118.02	0.00		
17-00082	01/17/17	S0120 SPORTS SIGNUP	ONLINE REGISTRATION 1/2017	Open	62.00	0.00		
17-00084	01/17/17	C0104 CURTIS STOLLEN	BB BATTEERY FOR COURT ROOM	Open	34.48	0.00		
17-00086	01/17/17	A0051 ASCAP	COPYRIGHTED MUSIC LICENSE 2017	Open	341.00	0.00		
17-00090	01/17/17	E0053 EDMUNDS & ASSOCIATES	2017 SOFTWARE MAINTENANCE	Open	15,365.00	0.00		
17-00091	01/17/17	E0053 EDMUNDS & ASSOCIATES	2017 HARDWARE MAINTENANCE	Open	450.00	0.00		
17-00092	01/17/17	T0020 TREASURER, STATE OF NJ NJDEP	WATER ALLOCATION PERMIT	Open	7,235.00	0.00		
17-00096	01/18/17	A0053 ARCARI & IOVINO ARCHITECTS, PC Contract No: 16-00008	HVAC STUDY	Open	4,550.00	0.00	C	
17-00097	01/18/17	A0053 ARCARI & IOVINO ARCHITECTS, PC Contract No: 12-00014	EMS BUILDING IMPROVEMENTS	Open	1,219.40	0.00	C	
17-00098	01/18/17	F0013 FRED ROSELLI	2017 PUBLIC DEFENDER	Open	200.00	0.00		
17-00099	01/19/17	P0022 PATRICK J. DIEGNAN JR.	2017 RETAINER	Open	1,250.00	0.00		
17-00100	01/19/17	D0016 DAVID SAMUEL	2017 RETAINER	Open	250.00	0.00		
17-00101	01/19/17	A0092 ARAVIND AITHAL, ESQ.	2017 MUNICIPAL PROSECUTOR	Open	1,010.00	0.00		
17000001	01/06/17	B0052 BORO OF SPOTSWOOD PAYROLL	PAYROLL 1/6/2017	Open	190,622.53	0.00		
Total Purchase Orders:		175	Total P.O. Line Items:	0	Total List Amount:	815,212.53	Total Void Amount:	0.00

Councilwoman Drozd made a motion to adopt Resolutions 2017-29 through 2017-33 on the Consent Agenda, seconded by Councilman Stollen.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	yes, excluding Resolution 2017-33
Council President Ricci	yes, and Resolutions 2017-29 through 2017-33 under the consent agenda were adopted.

COUNCIL LIAISON REPORTS

Councilman Melillo - 1) Attended the Board of Education meeting on January 17th; topics of discussion were: the budget will be March – May; mandatory fire and security drills are being done once a month; and the Principal of Appleby School spoke about bullying going on at the school. The next Board of Education meeting will be February 2nd. 2) Attended the library meeting on January 19th; the library trustees meet every 3rd Thursday at 7:00 PM. It was mentioned that the sidewalk in front of the library is lifted. The Fire Marshall will see C.L. Quillen about use of the building for “Monday Night Movies” and the Knitting Club.

Councilman Stollen - no report

Councilwoman Drozd – 1) The Senior Center is continuing to function under the Direction of Beth Blatt and Business Administrator McDonald. Currently gathering resumes for the Director position. 2) The Community Development Block Grant (CDBG) Committee will hold their annual meeting on February 10th at 10:00 AM at the Office on Aging. Currently seeking committee members; will be advertised. 3) Update on the Mayor’s Wellness Campaign. 4) Heart Healthy Screening will be held at the Sr. Center on February 16th Blood pressure/blood screening will be offered.

Councilman Rivera – no report

Business Administrator McDonald – no report

Mayor Seely – 1) February 3rd is National Wear Red Day to support heart health. 2) Received a call from a distressed resident called seeking assistance. Advised that public can reach out to the Mayor’s office for a list of places to seek assistance. 3) Update on painting the “Blue Line” in front of the Municipal Building; legislature. Would like to illuminate the outside of the Municipal Building with blue lights during the month of March to show support. 4) Thank you note received from St. Peter’s Children’s Hospital.

Councilman Stollen presents a Certificate of Appreciate to John Meyer in recognition of the many years of service to the Planning Board and Zoning Board of Adjustment, and in gratitude for his unselfish devotion to the Borough of Spotswood. John Meyer makes a speech and thanks the Council.

Councilman Rivera gives an update on the impending Nor’easter.

OPEN TO THE PUBLIC

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Stollen. All present were in favor, and the public portion of the meeting was opened.

Theresa Schneider - 278 Pine View Way – Concerned about the chlorine smell of the tap water first thing in the morning for the past 5-6 months. Business Administrator McDonald questions if she has contacted Fred Walter, Utility Manager. Ms. Schneider advised that she has in the past. Business Administrator McDonald will have the Utility Manager get in contact with Ms. Schneider to test the water.

Tom Grzybowski – 304 Brunswick Avenue – Wanted to update Council concerning the parking of overweight vehicles on Borough roadways.

Cheryl Bass – 289 Main Street - Question about where a business in the Borough moved to, and what will be moving into the location. Council advises that a new business is currently speaking with the Zoning Department.

Jackie Palmer – 9 Shupin Street – 1) Wanted to explain “Winter Wool for a Cure” which was created to support Trent Powers from Helmetta; working with Chief Zarro and the Police Department to bring awareness and help get donations for the family. 2) Questions about Resolution 2016-33 Bill List; specifically why are there bills from 2016 and why are some listed as estimate? Questions about invoices for V.E. Ralph, library books, North Brunswick vehicle maintenance, and chairs for DPW and the Administration office, and Bond Anticipation Notes. Business Administrator McDonald explains. 3) Will there be a closed session meeting tonight? Advised there is a closed session.

Kevin Meade – 218 Manalapan Road – Congratulations and good luck to all! 1) Would like an update on the Borough's new phone system. Business Administrator McDonald explains that The I.T. department is currently securing the long distance services and it should be starting within the next week or two. Mr. Meade gives an update on issues with the current system. 2) Would like to suggest to Council to have a committee put together regarding the EMS. Council President Ricci responds that Council will look into. Councilwoman Drozd advises that she is the EMS Liaison and will respond to any questions; also EMS Director Kearstan is present at tonight's meeting if anyone has questions.

Councilman Stollen made a motion to close the public hearing, which was seconded by Councilwoman Drozd. All present were in favor, and the public portion of the meeting was closed.

Councilman Stollen asks Business Administrator McDonald about the budget schedule and when Budget Workshops will be held. Business Administrator McDonald advises the State just amended the dates; budget must be to Council by February 17th. Advises Council to start putting together dates.

Council President Ricci advises the next Council Meeting will be held on Monday, February 6th.at 7:30 PM Councilwoman Drozd advises she will be out of the State on the 6th, but will be present for the February 22nd meeting.

CLOSED SESSION – Shared Services
Contract Negotiations
Personnel

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
SHARED SERVICES; CONTRACT NEGOTIATIONS; PERSONNEL
3. It is anticipated at this time that the above-stated subject matter shall be made public
When confidentiality is no longer required.
4. This resolution shall take effect immediately.

DATED: January 23, 2017

PATRICIA DeSTEFANO
Municipal Clerk

Councilman Stollen moved to adopt the Resolution on the Closed Session, seconded by Council President Ricci.

The Clerk called the roll which was unanimous and the closed session resolution was adopted at 8:45 PM.

There being no further business in closed session, Councilman Stollen made a motion to re-open the meeting, seconded by Councilman Melillo. The Clerk called the roll which was unanimous and the meeting was re-opened.

There being no further business before the Council, Councilwoman Drozd made a motion to adjourn, seconded by Councilman Stollen.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	yes
Council President Ricci	yes, and the meeting was adjourned at 10:20 P.M.

Dated: January 23, 2017

PATRICIA DeSTEFANO
Municipal Clerk

ATTEST:

TED RICCI
Council President