

BOROUGH OF SPOTSWOOD
77 Summerhill Road
Spotswood, New Jersey

Regular Meeting
February 22, 2017
7:45 PM

The regular meeting of the Borough Council of the Borough of Spotswood was called to order by Council President Ricci at the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

NOTICE

The notice requirements provided for in the "Open Public Meetings Act" (N.J.S.A. 10:4-6) have been satisfied. Notice of this meeting was properly given in the new schedule of meetings of the Spotswood Borough Council on December 30, 2016. The new schedule was transmitted to The Home News Tribune and Sentinel. It was filed with the Clerk of the Borough of Spotswood and posted in the Spotswood Municipal Building, 77 Summerhill Road, Spotswood, NJ.

SALUTE TO THE FLAG

MOMENT OF SILENCE - George Balascak

ATTENDANCE

The Clerk called the roll:

Councilwoman Drozd	Present
Councilman Stollen	Present
Councilman Melillo	Present
Councilman Rivera	Absent
Council President Ricci	Present

Also present were Mayor Seely, Business Administrator McDonald, Borough Engineer Koch, and Borough Attorney Diegnan.

MINUTES

February 6, 2017 – Caucus Meeting Minutes

The minutes of the caucus meeting of February 6, 2017, of the Borough Council were presented. Councilman Stollen made a motion to approve the caucus meeting minutes, seconded by Council President Ricci.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the caucus meeting minutes of the above date were approved as presented.

February 6, 2017 – Regular Meeting Minutes

The minutes of the Regular Meeting of February 6, 2017, of the Borough Council were presented. Councilman Stollen made a motion to approve the caucus meeting minutes, seconded by Council President Ricci.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the caucus meeting minutes of the above date were approved as presented.

ORDINANCE – 2nd READING; PUBLIC HEARING

The Clerk announced that Ordinance No. 2017-02F was posted in the Spotswood Municipal Building on February 7, 2017, and advertised in full in the Home News Tribune on February 9, 2017. A public hearing was set for February 22, 2017.

ORDINANCE NO. 2017-02F

BOROUGH OF SPOTSWOOD
MIDDLESEX COUNTY
CALENDAR YEAR 2017

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

Council President Ricci made a motion to open the meeting to the public, which was seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the public portion of the meeting was opened.

Council President Ricci explains the ordinance.

There being no questions, Council President Ricci made a motion to close the public hearing, which was seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the public portion of the meeting was closed.

Council President Ricci moved the ordinance be adopted on second and final reading, and be published according to law; seconded by Councilman Stollen.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the ordinance was adopted.

RESOLUTIONS UNDER CONSENT AGENDA

Copies of the resolutions under consent agenda are available for perusal only on the table. Anyone desiring a copy may contact the Clerk after the meeting.

RES: 2017-40

RESOLUTION

WHEREAS, the Borough of Spotswood is a participant in the Housing and Community Development Block Grant; and

WHEREAS, after appropriate public hearings held by the Housing and Community Development Citizen’s Advisory Committee, the following local public improvements were recommended:

Senior Citizen Coordinator	\$ 10,000.00
Safe Housing Repairs for low/moderate income	\$ 4,103.00
Various Improvements at DeVoe Lake	\$ 21,037.00

WHEREAS, the monies herein referred are available through special grants of the Housing and Community Development act of 1974 for improvements of the local works projects herein described and which improvements may be through a Capital Ordinance of the Borough; and

WHEREAS, the Mayor and Borough Council of the Borough of Spotswood concur with the recommendation of the Citizen's Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Spotswood as follows:

1. The purpose for which this appropriation is authorized as follows:

Senior Citizen Coordinator
Safe Housing Repairs for low/moderate income
Various Improvements at DeVoe Lake

2. Safety repair Grants provided to Spotswood Residents of low/moderate income levels. The emphasis of the program is to provide a healthy, safe and secure home environment. Repairs can include water gate valve, heating, plumbing and other safety repairs.
3. Various Improvements at DeVoe Lake.
4. The appropriation authorized above shall be funded through the Housing and Community Development Act of 1974 under the Borough of Spotswood.
5. The Borough Engineer is hereby authorized to submit the appropriate project proposal to the Housing and Community Development for said project.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

I, Patricia DeStefano, Municipal Clerk of the Borough of Spotswood, County of Middlesex, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Borough Council of the Borough of Spotswood at a meeting held on February 10, 2017.

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2017-41

RESOLUTION

WHEREAS, The Borough of Spotswood, County of Middlesex, State of New Jersey has a need to have a visual dam inspection in accordance with the requirements of the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, French & Parrello presented a proposal to provide Engineering Services in connection with DeVoe Lake Dam located in the Borough of Spotswood, Middlesex County, New Jersey, for a lump sum of \$3,300; and

WHEREAS, the Business Administrator has determined that the value of the contract herein will not exceed \$17,500.

SCOPE OF SERVICES

The following tasks will be performed by French & Parrello:

- Regular Inspection of DeVoe Lake Dam
- Review files as well as the files provided by the Borough and supplement this information with any additional data the NJDEP Bureau of Dam Safety and Flood Control (NJ-BDS) may have in their files

- Undertake a visual inspection of the dam to identify any deficiencies

And all conditions in the scope of services in their agreement.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the governing body of the Borough of Spotswood as follows:

1. That French & Parrello is hereby authorized to perform professional Engineering Services for 2017 Regular Dam Inspection of DeVoe Lake Dam.
2. Scope of work described in agreement for a fee not to exceed \$3,300.00.
3. This contract is awarded without competitive bidding as a professional service contract under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1) (1) since this contract is for services performed by a person authorized by law to practice a recognized profession and it was not possible to obtain competitive bidding.
4. A copy of this Resolution shall be published in the official newspaper of the Borough of Spotswood within ten (10) days of its passage.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2017-42

RESOLUTION

WHEREAS, *Mendola Towing & Recovery, Inc., 189 Texas Road, Old Bridge, New Jersey* has made application for a wrecker's license; and

WHEREAS, the vehicle has been inspected by the Spotswood Police Department and approved by the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood that the above wrecker license is hereby granted for the year 2017.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2017-43

RESOLUTION

WHEREAS, the Borough of Spotswood Police Department, 77 Summerhill Road, Spotswood, is required to maintain a Computer Aided Dispatch (CAD) and Records Management System (RMS), as well as a Police Report System; and

WHEREAS, the Chief of Police had gone out for bids a year ago for a new system and has used (CAD) and (RMS) system for a one-year term of service from Enforsys Police Systems, Inc. and wish to

maintain the proprietary software operations for an additional year in the amount of \$14,673.00; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood that the Chief of Police be authorized to maintain proprietary software operation for an additional one year of (CAD) and (RMS) Systems from Enforsys Police Systems, Inc., 200 Lanidex Plaza, Suite 2103, Parsippany, NJ 07054 in the amount of \$14,673.00.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE IN POLICE OTHER EXPENSES.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-44

RESOLUTION

WHEREAS, The Borough of Spotswood has a need for a proposal for Professional Engineering Services associated with Improvements to Madie Avenue – Phase 2 project; and

WHEREAS, CME Associates can provide the necessary Surveying Services, Design Phase Services, Bid Phase Services and Construction Administration Services for a Cost Estimate of \$59,860.00; and

WHEREAS, the Chief Financial Officer of the Borough of Spotswood has provided a certification in writing as to the availability of adequate funds for the awarding of the contract described herein.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the governing body of the Borough of Spotswood as follows:

5. That CME Associates is hereby authorized to perform Professional Engineering Services, for a cost estimate not to exceed \$59,860.00 for the project known as Improvements to Madie Avenue – Phase 2.
6. Depending upon the variation in construction materials and oil prices, the project construction costs may increase or decrease.
7. This Bid Phase proposal cost is for one (1) bidding process. If the Borough must bid the project again, CME can provide those services based on hourly rate schedule on file with the Borough for the actual hours required to perform same.
8. This contract is awarded without competitive bidding as a professional service contract under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1) (1) since this contract is for services performed by a person authorized by law to practice a recognized profession and it was not possible to obtain competitive bidding.
9. A copy of this Resolution shall be published in the official newspaper of the Borough of Spotswood within ten (10) days of its passage.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD, I CERTIFY THAT FUNDS FOR RESOLUTION 2017-44 ARE IN ACCOUNT C-04-55-936-201.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-45

RESOLUTION

WHEREAS, Mr. Robert Shea, owner of the property known as 289 Main Street Unit 4Q, Spotswood, N.J. 08884 also known as, Block 104 Lot 2 C0415, has paid the necessary sum to redeem Borough of Spotswood Tax Sale Certificate #14-00011; and,

WHEREAS, said Tax Sale Certificate was sold to US Bank Custodian for PC 5 Sterling National, whose address is 50 South 16th Street, Ste 2050, Philadelphia, Pa19102 and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Spotswood, that the Chief Financial Officer, Mr. Joseph Zanga is hereby authorized to pay the sum of \$12,683.64 to US Bank Custodian for PC5 Sterling National. Said amount being all taxes, interest and, costs due to them. US Bank Custodian for PC5 Sterling National also paid premium in the amount of \$4,500.00 which also be returned to them.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM THIRD PARTY LIEN REDEMPTIONS 7.01.55.001.611 AND PREMIUMS T-13-56-860-016.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-46

RESOLUTION

WHEREAS, pursuant to N.J.S.A.:11-1 et seq. the Borough of Spotswood may enter into interlocal service agreements with other governmental units; and

WHEREAS, the Borough of Spotswood desires to enter into an interlocal agreement with the Borough of Helmetta for the purpose of providing Police Dispatch Services to the Borough of Helmetta and the Borough of Helmetta agrees to pay \$35,000.00 for calendar year 2017 to the Borough of Spotswood, due in quarterly payments as follows:

1 st quarter	\$8,750.00	Upon execution of this agreement
2 nd quarter	\$8,750.00	April 1, 2017
3 rd quarter	\$8,750.00	July 1, 2017
4 th quarter	\$8,750.00	October 1, 2017

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, County of Middlesex and state of New Jersey that the Mayor and Borough Clerk are hereby authorized to enter into an interlocal agreement with the Borough of Helmetta for the purpose of providing Police Dispatch Services to the Borough of Helmetta for the year of 2017. Said agreement is on file with the Borough Clerk and is incorporated herein by reference. Agreement shall remain effective from the date of execution of said agreement in 2017 until December 31, 2017.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

RES: 2017-47

RESOLUTION

WHEREAS, pursuant to N.J.S.A.:11-1 et seq. the Borough of Spotswood may enter into Interlocal service agreements with other governmental units; and

WHEREAS, the Borough of Spotswood desires to enter into an Interlocal agreement with the Borough of Helmetta for the purpose of providing collection of solid waste from residential, public and religious property owners for the years of 2017 for the sum of \$48,887.72, 2018 for the sum of \$52,929.48, 2019 for the sum of \$56,971.24 and 2020 \$61,013.00 due in quarterly increments as follows:

For period of January 1 thru December 31, 2017	per quarter: \$12,221.93	yearly \$48,887.72
For period of January 1 thru December 31, 2018	per quarter: \$13,232.37	yearly \$52,929.48
For period of January 1 thru December 31, 2019	per quarter: \$14,242.81	yearly \$56,971.24
For period of January 1 thru December 31, 2020	per quarter: \$15,253.25	yearly \$61,013.00

Time and method of payments per attached Agreement; and

WHEREAS, the aforesaid pricing Helmetta agrees to pay Spotswood during the same period, a per unit fee per month based upon yearly fee for additional pick-up unit for which a certificate of occupancy shall be issued.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Spotswood, County of Middlesex and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to enter into an Interlocal service agreement with the Borough of Helmetta for the purpose of collecting solid waste from residential, public and religious property owners within the Borough of Helmetta pursuant to the attached contract.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00560	04/08/16	C0094	COMPLETE DOCUMENT SOLUTION LLC	APRIL-JUNE COPIER OVERAGES	Open	173.29	0.00
16-02044	11/28/16	N0001	NJ DIVISION OF FIRE SAFETY	YEARLY CODE BOOK SUBSCRIPTION	Open	30.00	0.00
16-02066	11/28/16	S0063	STAPLES BUSINESS ADVANTAGE	JANITORIAL	Open	112.04	0.00
16-02070	11/28/16	T0027	LIBRARYLINK NJ	PROJECT MANAGEMENT WKSP	Open	50.00	0.00
16-02076	11/28/16	M0172	MYCON, LLC	drainage pipe repair	Open	5,580.00	0.00
16-02093	12/01/16	C0094	COMPLETE DOCUMENT SOLUTION LLC	COPIER OVERAGES	Open	79.29	0.00
16-02140	12/06/16	J0071	JESSICA FOY-ZIMKUS	CHILDREN'S PROGRAMS	Open	124.39	0.00
16-02253	12/16/16	O0003	OSWALD ENT.	sewer line cleaning	Open	2,050.00	0.00
16-02265	12/19/16	D0056	DOCTOR'S CARE CENTER	New Police Hire Phys.	Open	432.00	0.00
16-02268	12/19/16	T0012	INST FOR FORENSIC PSYCHOLOGY	New Hire Psych. exam	Open	450.00	0.00
16-02276	12/21/16	D0039	DELL MARKETING L.P.	prest laptop & projector acces	Open	2,270.53	0.00
16-02296	12/21/16	D0007	DEMCO	LIBRARY SUPPLIES	Open	665.55	0.00
16-02304	12/23/16	D0103	DELL COMPUTER CORP	COMPUTER EQUIPMENT FOR PD	Open	2,594.73	0.00
16-02305	12/23/16	D0056	DOCTOR'S CARE CENTER	PRE-EMPLOYMENT PHYSICAL	Open	170.00	0.00
16-02320	12/23/16	G0034	GOPHER SPORTS	RECREATION SUPPLIES 2016	Open	817.83	0.00
16-02335	12/29/16	D0056	DOCTOR'S CARE CENTER	PRE-EMPLOYMENT PHYSICAL	Open	170.00	0.00
17-00010	01/10/17	S0073	SHARP ELEVATOR COMPANY INC	2017 MAINTENANCE CONTRACT	Open	94.00	0.00
17-00016	01/10/17	C0041	CONCETTA PFEIL	JANUARY 2017 FIT FOR LIFE	Open	150.00	0.00
17-00019	01/10/17	C0150	CAROLE GEORGE	JAN 2017 ART CLASSES	Open	75.00	0.00
17-00025	01/10/17	N0002	NJ STATE LEAGUE OF MUNICIPAL	OOA JOB POSTING	Open	110.00	0.00
17-00029	01/10/17	S0063	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	146.05	0.00
17-00031	01/10/17	S0159	TAYLOR COMMUNITICATIONS	CARBONLESS MAILERS - ATS-005	Open	388.08	0.00
17-00044	01/10/17	C0031	CUSTOM BANDAG INC.	tires/repairs estimated	Open	196.68	0.00
17-00046	01/10/17	D0131	DRAEGER SAFETY DIAGNOSTICS,INC	alco-test mouthpieces	Open	152.50	0.00
17-00055	01/11/17	E0011	EAST BRUNSWICK PLUMBING SUPPLI	misc supplies	Open	1,021.39	0.00
17-00060	01/11/17	D0103	DELL COMPUTER CORP	BLACK TONER	Open	313.45	0.00
17-00062	01/11/17	J0038	JAMESBURG HARDWARE	misc parts	Open	273.01	0.00
17-00077	01/17/17	PRIST005	PRISTINE DRAIN CLEANING SVC	emergency sewer repair	Open	198.50	0.00
17-00088	01/17/17	A0080	ALEN SECURITY COMPANY, INC	yearly service contract	Open	1,200.00	0.00
17-00098	01/18/17	F0013	FRED ROSELLI	2017 PUBLIC DEFENDER	Open	200.00	0.00
17-00099	01/19/17	P0022	PATRICK J. DIEGNAN JR.	2017 RETAINER	Open	1,250.00	0.00
17-00100	01/19/17	D0016	DAVID SAMUEL	2017 RETAINER	Open	250.00	0.00
17-00101	01/19/17	A0092	BOB SMITH & ASSOC., LLC	2017 MUNICIPAL PROSECUTOR	Open	1,010.00	0.00
17-00102	01/19/17	K0001	KAYE AAROE BARBIERI	2017 WEBSITE MONTHLY MAINT	Open	500.00	0.00
17-00105	01/20/17	G0045	GEORGE'S GARAGE & TOWING, INC.	emergency repair truck 14	Open	230.00	0.00
17-00108	01/20/17	M0079	MICHAEL C. CATARZI	EMERGENCY VEHICLE REPAIR #81	Open	178.00	0.00
17-00109	01/20/17	P0083	PENNCARE	JANUARY CHARTS	Open	320.00	0.00
17-00110	01/20/17	M0049	MONOC	MEDICAL DIRECTOR CONTRACT	Open	625.00	0.00
17-00111	01/20/17	EMI01	I.D.M. MEDICAL GAS CO.	OXYGEN RENTAL	Open	153.00	0.00
17-00117	01/20/17	Q0007	QUALITY ELECTRIC MOTORS SVC.	parts	Open	60.00	0.00
17-00120	01/20/17	M0079	MICHAEL C. CATARZI	January Police Vehicle Repairs	Open	1,085.13	0.00
17-00123	01/20/17	M0240	MORPHO TRAK	Annual Maint. 2017	Open	2,633.69	0.00
17-00133	01/25/17	G0051	GTBM	billing Oct-Dec 2016	Open	2,670.00	0.00
17-00135	01/25/17	E0061	EMERGENCY MANAGER PROJECT LLC	TRAINING COURSE - J. WEHRLE	Open	500.00	0.00
17-00146	01/25/17	G0034	GOPHER SPORTS	RECREATION SUPPLIES 2017	Open	98.10	0.00
17-00157	01/27/17	COURT005	MCMA	2017 ANNUAL DUES-COUNTY ASSOC.	Open	25.00	0.00
17-00158	01/27/17	DOORJ005	DOOR JOCKEY, INC.	door repair o.o.a	Open	1,977.50	0.00
17-00159	01/27/17	O0016	ON SITE FLEET SERVICE, INC	misc repairs	Open	3,960.43	0.00
17-00161	02/03/17	B0052	BORO OF SPOTSWOOD PAYROLL	PAYROLL 2/03/2017	Open	185,806.98	0.00
17-00162	02/02/17	E0053	EDMUNDS & ASSOCIATES	VALIDATOR PAPER FOR FINANCE	Open	165.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
17-00164	02/02/17	H0099 HOME NEWS TRIBUNE	LEGAL ADS	Open	65.12	0.00		
17-00173	02/02/17	M0039 MICHAEL ZARRO	promotion/hiring cake	Open	391.21	0.00		
17-00174	02/02/17	M0038 MICHAEL GARDINI	reimb. for evidence lock	Open	9.94	0.00		
17-00176	02/02/17	P0002 PSE&G	JANUARY 2017 HEATING	Open	33.30	0.00		
17-00177	02/02/17	V0009 VERIZON	TELEPHONE 1/2017	Open	1,036.42	0.00		
17-00178	02/02/17	ELIZABETH BLATT	CHINESE NEW YEAR DECORATIONS	Open	19.37	0.00		
17-00179	02/02/17	P0076 DIANE SPIEGELHOFF	2017 INITIAL PETTY CASH	Open	100.00	0.00		
17-00180	02/02/17	P0121 LYNN STEURER	FINANCE PETTY CASH 2017	Open	100.00	0.00		
17-00182	02/02/17	M0025 MONROE TWP MUN UTILITIES AUTH	SEWER UNITS/10 SEWER UNITS	Open	647.50	0.00		
17-00183	02/02/17	N0068 NJ DEPT OF HEALTH	JANUARY 2017 DOG REPORT	Open	923.40	0.00		
17-00185	02/06/17	COMPL005 COMPLETE CARE MAINTENANCE, LLC	MONTHLY CLEANING SERVICES 2017	Open	1,390.00	0.00		
17-00186	02/06/17	B0075 B&H CONTRACTING INC.	PAYMENT ESTIMATE NO. 7	Open	51,062.90	0.00	C	
Contract No: 15-00014								
17-00188	02/08/17	C0062 CME ASSOCIATES	ENGINEERING	Open	1,073.25	0.00	C	
Contract No: 16-00002								
17-00189	02/08/17	C0062 CME ASSOCIATES	ENGINEERING	Open	6,100.25	0.00	C	
Contract No: 16-00002								
17-00194	02/08/17	B0008 B.P. MACHINE COMPANY	MISC REPAIR TO TRUCK #4	Open	272.00	0.00		
17-00199	02/08/17	R0139 RACEWAY PETROLEUM INC.	FLEET CARD PROG 1/15-1/30/2017	Open	598.99	0.00		
17-00200	02/08/17	M0024 MIDDLESEX CTY UTILITIES AUTH	SEWERAGE CHARGES 2017-1ST QTR	Open	268,369.35	0.00		
17-00201	02/08/17	H0040 HORIZON BLUE CROSS BLUE SHIELD	DENTAL PREMIUMS	Open	4,462.98	0.00		
17-00207	02/08/17	A0097 AT&T	telephone use 1/2017	Open	1,221.68	0.00		
17-00208	02/08/17	M0009 MCUA SOLID WASTE	MCUA SOLID WASTE DIVISION	Open	16,827.04	0.00		
17-00221	02/08/17	A0083 APRUZZESE, MCDERMOTT, ET AL	PROFESSIONAL SERVICES RENDERED	Open	1,158.00	0.00		
17-00222	02/08/17	C0213 COMCAST	FEBRUARY 2017 INTERNET BILLS	Open	313.70	0.00		
17-00223	02/13/17	P0002 PSE&G	HEATING JANUARY 2017	Open	3,076.49	0.00		
17-00224	02/13/17	V0009 VERIZON	TELEPHONE USE 1/2017	Open	3,441.18	0.00		
17-00225	02/13/17	V0012 VERIZON WIRELESS	WIRELESS 1/2017	Open	58.93	0.00		
17-00228	02/13/17	H0099 HOME NEWS TRIBUNE	LEGAL ADS	Open	74.80	0.00		
17-00230	02/13/17	C0062 CME ASSOCIATES	ENGINEERING	Open	959.25	0.00		
17-00231	02/13/17	P0022 PATRICK J. DIEGMAN JR.	PROFESSIONAL SERVICES RENDERED	Open	517.00	0.00		
17-00232	02/13/17	S0008 NJSHBP	EMPLOYEE BENEFITS 2/2017	Open	125,669.91	0.00		
17-00235	02/13/17	CJTAX01 CENTRAL JERSEY TAX COLLECTOR'S	MEMBERSHIP FOR SHARI PHILLIPS	Open	100.00	0.00		
17-00261	02/16/17	LIBRARY SPOTSWOOD PUBLIC LIBRARY	DISTRIBUTE RESERVE BALANCE	Open	122,297.98	0.00		
17-00273	02/16/17	A0053 ARCARI & IOVINO ARCHITECTS, PC	EMS BUILDING IMPROVEMENTS	Open	2,416.50	0.00	C	
Contract No: 12-00014								
17-00274	02/16/17	A0053 ARCARI & IOVINO ARCHITECTS, PC	HVAC STUDY	Open	975.00	0.00	C	
Contract No: 16-00008								
17-00275	02/17/17	T0008 TOWNSHIP OF EAST BRUNSWICK	GASOLINE CONSUMPTION JAN 2017	Open	4,726.70	0.00		
17-00277	02/17/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-COURT 1/2017	Open	242.46	0.00		
17-00278	02/17/17	T0201 TD BANK CREDIT CARD SERVICES	CREDIT CARD FEES-REC 1/2017	Open	146.11	0.00		
17-00282	02/17/17	S0021 STATE OF NJ PWT	4TH QTR WATER TAX	Open	522.86	0.00		
Total Purchase Orders:		87	Total P.O. Line Items:	0	Total List Amount:	845,187.71	Total Void Amount:	0.00

Totals by Year-Fund Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND ACCO 6-01	15,742.78	0.00	15,742.78	0.00	0.00	15,742.78
UTILITY FUND ACCO 6-05	2,572.86	0.00	2,572.86	0.00	0.00	2,572.86
Year Total:	18,315.64	0.00	18,315.64	0.00	0.00	18,315.64
CURRENT FUND ACCO 7-01	464,908.14	0.00	464,908.14	0.00	0.00	464,908.14
UTILITY FUND ACCO 7-05	296,617.90	0.00	296,617.90	0.00	0.00	296,617.90
Year Total:	761,526.04	0.00	761,526.04	0.00	0.00	761,526.04
GENERAL CAPITAL A C-04	5,986.23	0.00	5,986.23	0.00	0.00	5,986.23
ANIMAL CONTROL TR T-12	923.40	0.00	923.40	0.00	0.00	923.40
TRUST FUND ACCOUN T-13	200.00	0.00	200.00	0.00	0.00	200.00
Year Total:	1,123.40	0.00	1,123.40	0.00	0.00	1,123.40
UTILITY CAPITAL A U-06	58,236.40	0.00	58,236.40	0.00	0.00	58,236.40
Total of All Funds:	845,187.71	0.00	845,187.71	0.00	0.00	845,187.71

DATED: FEBRUARY 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DESTEFANO, RMC
Municipal Clerk

RES: 2017-49

RESOLUTION

WHEREAS, the Borough of Spotswood has solicited quotes for a contract to perform back-up snow removal services in the Borough of Spotswood for the period February 1, 2017 to April 1, 2018; and

WHEREAS, quotes were solicited from Intellescape, 35 Vaughn Ave and Elite Landscapes of NJ, LLC, 62 Red Bank Road, Spotswood, NJ. All declined to give a quote; and

WHEREAS, the lowest responsible quote has been proposed by *Monroe Grounds Management, LLC, PO Box 1379 Easton, PA*; and

WHEREAS, the proposal reads as follows:

Chevrolet Pick-up	8' plow blade	\$140.00 per hour/per
Ford F450550 Mason Dump	8.5' plow blade	Truck

WHEREAS, this contract may be awarded without public bidding as the total amount is below the threshold established by the Local Public Contracts Law and certified by Dawn McDonald, Business Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Spotswood, in the County of Middlesex, that the contract for snow removal services is hereby awarded to *Monroe Grounds Management, LLC, PO Box 1379 Easton, PA* and Mayor Seely and Municipal Clerk are authorized to execute the appropriate contract on behalf of the Borough of Spotswood.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

FUNDS FOR THIS RESOLUTION WILL BE AVAILABLE UNDER SNOW & ICE REMOVAL – OTHER EXPENSES, 2017 MUNICIPAL BUDGET AND SNOW REMOVAL TRUST.

JOSEPH ZANGA
Chief Financial Officer

RES: 2017-50

RESOLUTION

WHEREAS, Lereta Tax Service, mortgage servicer for the owner of property known as 9 MacArthur Place, Spotswood, NJ also known as, Block 103.2 Lot 7, has paid the necessary sum to redeem Borough of Spotswood Tax Sale Certificate #16-00007; and,

WHEREAS, said Tax Sale Certificate was sold to US Bank Cust for PC6, LLC Sterling Nat'l Corp Trust whose address is 50 South 16th Street, Ste 2050, Philadelphia, Pa 19102 and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Spotswood, that the Chief Financial Officer, Mr. Joseph Zanga is hereby authorized to pay the sum of \$11,764.09 to US Bank Custodian for PC6 Sterling National. Said amount being all taxes, interest and, costs due to them.

DATED: February 22, 2017

TED RICCI
Council President

ATTEST:

PATRICIA DeSTEFANO, RMC
Municipal Clerk

AS CHIEF FINANCIAL OFFICER OF THE BOROUGH OF SPOTSWOOD I HEREBY CERTIFY THAT FUNDS FOR THIS RESOLUTION ARE AVAILABLE FROM THIRD PARTY LIEN REDEMPTIONS 7.01.55.001.611

JOSEPH ZANGA
Chief Financial Officer

Councilman Stollen made a motion to adopt Resolutions 2017-40 through 2017-50, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and Resolutions 2017-40 through 2017-50 were adopted.



PROCLAMATION



WHEREAS, Rose Helene Lubrano has been a resident of the Borough of Spotswood since 1976, and has been a dedicated and giving member of the community these many years; and,

WHEREAS, this “born volunteer” has given her time and talents to a wide variety of causes and concerns from the time she was a Brownie Scout; her Girl Scout career having paved the way for her humanitarianism; and,

WHEREAS, Rose’s activities during her children’s school years included helping to build the Appleby School playground; acting as homeroom mother for her three children at Immaculate Conception School; helping with bingo and student art shows at ICS; spending many hours building and painting sets and selling 50/50 raffle tickets for the Spotswood High School Drama Department; and

WHEREAS, as a long-time congregant of Immaculate Conception Church, her activities include singing soprano in the ICC choir for Masses and the annual Christmas Concert; membership in the Liturgical Committee, the Social Concerns Committee, Committee for the Dedication of the Shrine of the Blessed Mother, and the Rosary Society, among others honorary membership in the Columbiettes, Council 4907, and Past President; gathering donations for the annual Tricky Tray Fundraiser and selling shirts for the annual ICC Carnival; maintaining and decorating the altar weekly and on Christmas and Easter; and

WHEREAS, on a county level, Rose has devoted her summers to the Home Arts Building at the Middlesex County Fair, and is currently the Chairperson for the Art Division, where she prepares the building, organizes the arrival and return of entries, oversees judging, recruits, and, most importantly, greets every fairgoer who crosses her path; additionally, she works for the County Board of Elections; and,

WHEREAS, her continuing activities in the Borough of Spotswood include volunteering at the Spotswood CUP food pantry and Wednesday night community suppers at St. Peter’s Episcopal Church; serving as a representative of the Senior Center to Crescent Park Senior Housing; runs the Atlantic City trips once a month for the Friends of the Office on Aging, along with many other activities for our Seniors; and belongs to the Young at Hearts, a choral group for senior citizens;

NOW, THEREFORE, BE IT RESOLVED that I, Ed Seely, Mayor of the Borough of Spotswood, together with the Borough Council and all the Citizens of Spotswood, hereby proclaim our recognition and gratitude to Rose Lubrano for her many outstanding contributions to the Borough of Spotswood and the larger community, and for gifting us with a legacy of humanitarian service and a fine example of how to live love in our world.

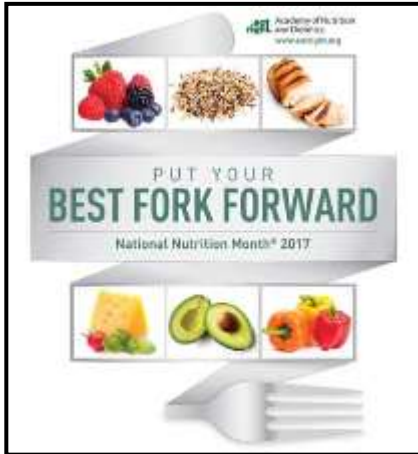
Dated: February 22, 2017

ATTEST:

Ed Seely
Mayor

Patricia DeStefano, RMC
Municipal Clerk

PROCLAMATION



WHEREAS, food is the substance by which life is sustained; and

WHEREAS, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS, there is a need for continuing nutrition education and a wide-scale effort to enhance healthy eating practices; and

WHEREAS, our local partners in nutrition at the ShopRite of Spotswood are happy to help our citizens make appropriate choices to enhance their well-being;



NOW, THEREFORE, I, Ed Seely, Mayor of the Borough of Spotswood, together with our Governing Body, do hereby proclaim the month of March *National Nutrition Month* in Spotswood, New Jersey, and I encourage all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

Dated: February 22, 2017

Ed Seely
Mayor

Patricia DeStefano
Borough Clerk

COUNCIL LIAISON REPORTS

Councilman Melillo provides his report as liaison to the Board of Education and Fire Department. **1)** School Superintendent Dr. Scott Rocco has resigned; his final day in the Spotswood Public Schools is anticipated to be May 5, 2017. **2)** Spotswood PTA is holding its 7th Annual Tricky Tray on Saturday, April 22nd at the Spotswood High School. See the Board of Education website for more information. (<http://www.spsd.us/>). For any questions, contact Tami McGeachy or Kim Loschiavo; contact information is listed on the website. **3)** Attended the Spotswood Volunteer Fire Department / Enterprise Hook & Ladder Inc. comedy fundraiser on Saturday, February 18th.

Councilman Stollen provides his report as liaison to the Planning Board/Zoning Board of Adjustment. The board's organization meeting was held on February 7th; Charles McCook is the board's new Chairman. At the meeting, Board Member James Farley initiated discussion about planting trees near the DeVoe Lake; the board discussed the Borough's Tree Fund.

Councilwoman Drozd provides her report as liaison to CDBG, EMS, and the Office on Aging/Senior Center. **1)** CDBG (*Community Development Block Grant*) meeting was held recently; advised Council and audience on money allocations. Provided information on the CDBG Home Safety Repair Grant; appointments for assistance with the application process are available by contacting the Spotswood Office on Aging at (732) 251-3432. **2)** Borough leaders were invited to mass at St. Peter's Episcopal Church on Sunday, February 12th, for a blessing as a Governing Body. Councilwoman Drozd, Mayor Seely and Paul Wasserman attended. **3)** Provided Council and the audience with an update on the EMS Citizen Committee; meetings are held approximately every 2 weeks, with the next meeting scheduled for Wednesday, March 1st. **4)** Updated Council and the audience regarding events at the Senior Center/Office on Aging; blood sugar/blood cholesterol/blood screenings were recently offered. Administration Office is still conducting interviews and anticipates having a new Director within the next few months. The Senior Center/Office in Aging continues to run under the direction of Beth Blatt, Administrative Assistant/Program Coordinator

Councilman Rivera was absent, therefore no liaison reports were provided.

Business Administrator McDonald did not have a report.

Mayor Seely thanked Rose Lubrano for her dedication and volunteers activities, and provided reports on Committee/Board meetings and various events attended in the Borough. **1)** Attended the Spotswood Volunteer Fire Department / Enterprise Hook & Ladder Inc. comedy fundraiser on Saturday, February 18th. **2)** Attended a recent neighborhood watch meeting, very informative but not well attended by the public. **3)** Provided an update on progress of the EMS building (*DeVoe Avenue*). **4)** Met with Freeholder Director, Ron Rios to discuss ideas. **5)** Updated Council and audience on recent resident correspondence; phone call received about the railroad whistle, and a thank you letter to the Police Department regarding suspicious behavior.

OPEN TO THE PUBLIC

Councilwoman Drozd made a motion to open the meeting to the public, which was seconded by Councilman Stollen. All present were in favor, and the public portion of the meeting was opened.

James Wallace – 51 Woodland Road – Would like an update from Council about anticipated repairs to the Cottage Streets area. Engineer Koch advised that the Borough has met with the USDA and NJEIT, and is in the process of making application for the repairs. Mayor Seely advised that smaller holes will be filled once the plant reopens. Mr. Wallace questioned Council about possible Federal funding for the DeVoe Lake and the dam. Councilman Stollen and Engineer Koch state that the dam was a WPA (*Works Progress Administration*) project when it was built.

Councilman Stollen made a motion to close the public hearing, which was seconded by Councilwoman Drozd. All present were in favor, and the public portion of the meeting was closed.

CLOSED SESSION – Potential Litigation

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
POTENTIAL LITIGATION
3. It is anticipated at this time that the above-stated subject matter shall be made public
When confidentiality is no longer required.
4. This resolution shall take effect immediately.

DATED: February 22, 2017

PATRICIA DeSTEFANO
Municipal Clerk

Councilman Stollen moved to adopt the Resolution on the Closed Session, seconded by Council President Ricci.

The Clerk called the roll which was unanimous and the closed session resolution was adopted at 8:15 PM.

There being no further business in closed session, Councilman Stollen made a motion to re-open the meeting, seconded by Councilwoman Drozd. The Clerk called the roll which was unanimous and the meeting was re-opened at 8:25 P.M.

There being no further business before the Council, Council President Ricci made a motion to adjourn, seconded by Councilwoman Drozd.

The Clerk called the roll:

Councilwoman Drozd	yes
Councilman Stollen	yes
Councilman Melillo	yes
Councilman Rivera	absent
Council President Ricci	yes, and the meeting was adjourned at 8:25 P.M.

Dated: February 22, 2017

PATRICIA DeSTEFANO
Municipal Clerk

ATTEST:

TED RICCI
Council President