

Meeting Minutes- November 12, 2014

In attendance: Trish Lennan, Steve Zmijewski, Donna Faulkenberry, Rich O'Brien, John Berner, Diane Spiegelhoff, Jim Curnal, Paul Wassermann

CALL TO ORDER: Meeting called to order at 7:30 p.m.

MINUTES FROM OCTOBER MEETING: Rich O'Brien waived the reading of the October minutes and made a motion to accept them. All were in favor.

Guests Roland D'Orvilliers and Nicole Salge, Spotswood Track coaches, were presented with a \$2,100 check from the profit of the Spotswood 5K. This was an inaugural donation from the Recreation Department to the Varsity Track and Field program at Spotswood High School.

COMPLETED PROGRAMS AND EVENTS:

- Halloween event: There was a great deal of participation in the event. There was only a slight interruption in the parking lot when a school bus returned from a sporting event. Pizza was very popular; however, 10 of the 50 pies were left over. In upcoming years further measures should be taken to ensure that additional cars are not parked within the lot during the event.

STATUS OF ACTIVE PROGRAMS:

- Adult Volleyball: The summer courts have no additional maintenance needs.
- Adult Basketball: Pickup games run smoothly and a league may therefore not be necessary for this group. A one night 3v3 tournament is a possibility. A supply of basketballs was requested.
- Youth Basketball: Program is going well. Did not run for two consecutive weeks but will pick up again next week.
- Floor Hockey: The program is continuing well. New sticks may be needed.

UPCOMING PROGRAMS AND EVENTS:

- Movie Night: Planned event for 11/14/14 was postponed due to a conflict with a Cub Scout movie night. The SHS cafeteria is booked for Friday nights throughout January and Saturday night rentals require an additional fee. Will search for a possible different venue that is available on a Friday night.
- Christmas Tree Lighting: Will be held Saturday, December 6th. There are currently four vendors. Sub-committee meetings are continuing to be held.
- Santa Ride: Will be Saturday, December 20th at 9:00A.M. Three Rec members are allowed to participate.
- Indoor Soccer: 36 are registered for the Saturday program and 11 for Fridays. Another publicity message will be sent out the Monday after Thanksgiving. Registration is open until December 15. There are currently three referees and a fourth to come; each will work 2-3 Saturdays.
- Holiday Dinner: Looking for a venue. Details to come via email.
- Kids Yoga: Coryna agreed to the revised financial plan. The program will run twice 6 weeks each time starting January 7. It will be held on Wednesday nights from 7:00-8:30 in the Schoenly School gymnasium. Kids ages 5-12 may participate and must bring their own yoga mat. Messaging will be put together.
- Flag Football: The fee is \$35. Jim is aiming to buy different colored shirts to represent teams. Waiting to hear back on fields and looking to offer a grades 9-12 division. More equipment will be obtained.

OLD BUSINESS:

- Communications Plan: The website is in the process of being redone. A description of each program will be included. The website should be launched early next year; messaging will be distributed. The Spotswood Rec Messaging Procedure will be as follows:
 1. Program administrator submits flyer to Communications Liaison
 2. Liaison review/edits and sends to Rec Chairperson for approval
 3. Once approved, liaison will:
 - a) Ask Chairperson to send email blast through Rec registration system
 - b) Post on Facebook
 - c) Forward to school district for email blast through schools and posting on SPSN
 - d) Forward to print and online newspapers (when appropriate)
 - e) Send to Director for hard copy distribution
- Budget Update: Had a \$43,000 appropriation, \$24,000 revenue was made, and \$30,000 was spent thus far. Will be asking for \$53,500 next year to increase funds for the new yoga program, capital projects, trips, and the 5K.
- CPR Certification: Currently unavailable as we haven't procured an instructor.

NEW BUSINESS:

- Skating Rink update: Will buy new liner to improve the rink.
- Fundraiser with Academy of Music: Potential concert fundraiser in which Recreation's role would be to organize, publicize, and choose a cause. Would probably take place in January or February, 2015. Email to come for ideas of a cause to raise funds for. Will be discussed further at the December meeting.
- Fundraiser with PTA: Partner with Recreation to supply venue and messaging for a circus. Would probably take place in January-March.
- Election of Officers: Rich nominated Donna for Communications Liaison, Paul seconded. Paul nominated Steve for Vice Chair, Donna seconded. Donna nominated Rich for Chair, John Burner seconded. No other nominees were provided. The election will take place in December.

A motion to adjourn was made by Donna and seconded by Steve at 8:40 p.m. All were in favor.

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